



**Eastern Wyoming College**  
**SATISFACTORY ACADEMIC PROGRESS APPEAL**

**INSTRUCTIONS**

- Satisfactory Academic Progress Standards are established to encourage students to successfully complete courses and progress satisfactorily toward program completion.
- The Satisfactory Academic Progress Appeal for Federal Financial Aid document is used by students to re-establish aid eligibility through the documentation of their individual extenuating circumstances.
- The appeal process is established to encourage you to:
  - Develop an understanding of EWC's Satisfactory Academic Progress Policies.
  - Review your current academic status, financial situation, and clarify goals.
  - Develop a working relationship with your advisor(s) and other resource services and individuals important to the completion of your program objective.
- The Appeal Document requires that you:
  - Review EWC's Satisfactory Academic Progress Policies
  - Indicate what circumstances prevented you from meeting the standards and submit supporting documentation from individuals with a direct awareness of the extenuating circumstances.
  - Indicate the steps planned to ensure future success.
  - An Academic Evaluation signed by you and your academic advisor.
- This form and supporting documentation (i.e., doctor's statement, legal documents or third party verification) must be submitted to:

**Eastern Wyoming College**  
**Attn: Molly Williams**  
**Director of Financial Aid**  
**3200 West C Street**  
**Torrington, WY 82240**

**Please be advised, if your appeal is not approved you will be responsible for your tuition and fees.**