



# Eastern Wyoming College

## Communication 1040 Section 40 / 90

### Intro to Human Communication

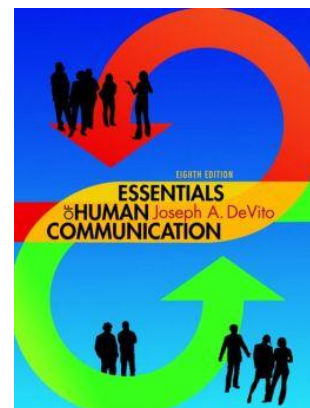
### Course Syllabus

### Fall 2013

**Instructor:** John A. Hansen

**Telephone:** (307) 532-8367

**Office Hours:** *Morning:* M,W,F 10:00 a.m. to 11:00 a.m.  
*Afternoon(s):* Tue. 1:00 p.m. to 2:00 p.m. &  
 Thursday(s) 2:00 p.m. to 3:00 p.m.



**E-Mail:** john.hansen@ewc.wy.edu

**Course Text:** Essentials of Human Communication by Joseph A. DeVito / Eighth Edition / ISBN 13: 978-0-205-93066-1

**Course Dates:** September 27 – December 13, 2013

**Course Times:** Online

**Location:** Eastern Wyoming College / Tebbet 116

#### **Course Description: 1040 Introduction to Human Communication (3L, 3CR):**

This course focuses on the role of communication in current affairs, business, and personal relations. Practical application of theory to communication problems in everyday life.

#### **Philosophy and Purpose:**

This course introduces students to the theories, principles, and concepts associated with the study of human communication. It serves to increase the effectiveness of the student's own communication and creates a framework for further study in this and related disciplines. Human Communications satisfies the general transfer Social Science requirement.

## Course Objectives: Upon Completion of Communication 1010

Students satisfactorily completing Comm. 1040 should possess the following knowledge and proficiencies:

1. **Communication:** When confronted with a communication situation, students will become highly rated self-regulators and use cohesiveness language to foster goals.
2. **Reasoning:** Develop critical reasoning in the formation of relationship based language.
3. **Technology:** Students will become proficient in utilizing PowerPoint and other online media to aid in the presentation of information.
4. **Social Awareness:** Through weekly discussions of current events and issues, students will develop a wider global spectrum.
5. **Information Literacy:** Student will be become proficient at utilizing EWC Library and Internet research databases to develop credibility and build support for arguments.

## Attendance Requirements and Classroom Policies

### Withdrawal Policies:

Attendance and active participation in all scheduled meetings and learning activities is essential to successful completion of this course. Please note EWC's attendance policy in the Eastern Wyoming College Catalog, which authorizes an instructor to withdraw a student from a course when: a) the student is absent for more than 20% of scheduled sessions, b) the student has been absent for six consecutive class hours, or c) the student has not completed 20% of assigned learning activities. Students may choose to withdraw from this class and receive no credit with a grade of W. While I am authorized to withdraw students who fail to attend and participate in class, be aware that I generally will not withdraw a student who abandons this class unless the situation deems it a necessity.

It is your responsibility to initiate the withdrawal process; any arrangements to receive a W in the class must be made prior to the last day of classes. Please refer to the EWC Catalog for more information regarding the withdrawal procedure. Any changes to this policy will be made on an individual basis, and will be agreed upon by the instructor and student prior to the last day to withdraw from individual classes.

### Attendance & Participation

In order to be excused from class, you must notify me, by phone, or by email PRIOR TO class. In order to meet participation expectations, you must be actively engaged in class. Active participation involves reading and following instructions of course work, engaging in message board discussions with classmates, participating in-group projects, and completing work on or before assigned deadlines.

Lecture material and discussions are intended to supplement, not replace material from your textbook. It is your responsibility to read assignments in advance and ask questions when needed. We will not necessarily discuss all information provided in your textbook, but will instead focus on all relevant and essential material.

**Class Expectations**

It is expected that students conduct themselves with respect for fellow students, faculty, and the institution at all times. The instructor reserves the right to withdraw a student from the class in the event of multiple EWC policy infractions.

**Guidelines for Email Communications:**

Please note that my email address is different than in past semesters; please update your address book accordingly. I will be employing the ewcmail.wy.edu address within lancerNet, and I will be using this system to contact you as well. Any email correspondence initiated by me will be through this address, so please begin checking it immediately, and continue frequently. When initiating contact with please state your name, class, and any other descriptive information necessary to help me meet your needs.

**Coursework:**

Course material will be delivered and assessed by various means including readings, assignments, activities, weekly homework assignments, written papers, projects, and exams. It is expected that each assigned task be completed within the designated timeframe; full credit will not be awarded for late assignments.

**ADA Accommodations:**

Eastern Wyoming College is committed to providing reasonable accommodations for qualified individuals with disabilities. If a student has a disability and desires a reasonable accommodation for such disability, the student should contact Mrs. Debra Ochsner (532-8238) or Mr. Steward Nelson (532-8330) as soon as possible so that arrangements may be made.

***Disclaimer Statement:***

Information contained in this syllabus is, to the best knowledge of the instructor, correct and complete when distributed for use at the beginning of the course. However, this syllabus should not be considered a contract between Eastern Wyoming College and the student. The instructor reserves the right, acting within the policies and procedures of EWC, to make changes in course materials and course schedules.

**Plagiarism**

Plagiarism and cheating are forms of academic dishonesty, which cannot be tolerated by any group of scholars. Individuals who engage in such activities are normally of one or two categories: 1. they do not realize that what they are doing is plagiarism, or 2. they become so pressured for time that they will do anything to complete the assignment. Therefore, it is recommended that you ask your instructor or otherwise inquire as to what specific activities are illegal.

Should plagiarism or cheating be discovered, the course of action will follow the policies and procedures put forth by EWC.

## **Schedule** *(Subject to change to accommodate schedules and individual needs)*

### **Chapter # 1: The Essentials of Human Communication**

August 27 - Assignment: read pages 1 – 21  
Autobiography Assignment  
Discussion

### **Chapter #2: Communication and Personal Identity**

September 2- 9 Assignment: read pages 25 – 46  
Assignment: Chapter 1 & 2 Quiz

### **Chapter #3: Listening in Human Communication**

September 9 - 16 Assignment: read pages 51 – 67  
Assignment: Listening & Understanding

### **Chapter #4: Verbal Messages**

September 16 - 23 Assignment: read pages 69 – 86  
Assignment: Languages Distortion of Thinking  
Assignment: Chapter 3 & 4 Quiz

### **Chapter #5: Nonverbal Messages**

September 23 – 30 Assignment: read pages 92 – 115  
Assignment: Nonverbal Ethical Choices

### **Chapter #6: Interpersonal Communication**

September 30 – Oct. 7 Assignment: read pages 119 - 133  
Assignment: Communicating Closer  
Assignment: Chapter 5 & 6 Quiz

### **Chapter #7: Interpersonal Relationships**

October 7 – 14 Assignment: read pages 136 – 152  
Assignment: Understanding Relationships

### **Chapter #8: Managing Interpersonal Conflict**

October 14 – 21 Assignment: read pages 156 – 170  
Assignment: Chapter 7 & 8 Quiz

### **Chapter #9: Small Group Communication**

October 21 – 28 Assignment: read pages 173 – 187  
Assignment: Small Group Project

### **Chapter #10: Members and Leaders in Small Group Communication**

October 28 – Nov. 4 Assignment: read pages 191 – 204

Assignment: Chapter 9 & 10 Quiz

**Chapter #11: Public Speaking Preparation**

Nov. 4 – 11

Assignment: read pages 207 – 231

Assignment: Writing the Speech

**Chapter #12: Public Speaking Preparation**

Nov. 11 – 18

Assignment: read pages 236 – 259

Assignment: Chapter 11 & 12 Quiz

**Chapter #13: The Informative Speech**

Nov. 18 – 25

Assignment: read pages 262 – 280

Assignment: The Presentation

**Chapter #14: The Persuasive Speech**

Nov. 25 – December 2

Assignment: read pages 286 – 302

Assignment: The Persuasive Speech

**Finals Week ~ December 2 – 9th ~**

***Final Exam Quiz*** December 5th