



Eastern Wyoming College Criminal Justice Department

Fall Semester 2011

Course Information

Course Title: **Criminal Justice Administration**

Course Number: **CRMJ 2250 - Sections 40 & 90**

Credit Hours: **3.0**

Prerequisites: **SOC 1000 with a grade of “C” or better.**

Meeting Days,
Times & Locations: **On-Line**

Instructor information

Instructor: **Captain Bryan Morehouse, BA**

Office Location: **Goshen County Sheriff’s Office (Off-Campus)**

Office Hours: **My office is off-campus. I can be reached on my cell phone at 307.534.5531 or by email. I am prompt to return phone calls and emails.**

Office Telephone: **(307) 532-1230**

Email: **morehouseb@ewcmail.wy.edu**

Course Content Information

Course Catalog Description:

An introduction to the study of the theories of organization and administration in law enforcement and corrections. Topics covered include police and corrections history, comparisons of various organizational systems, and the study of police/correctional operations.

Course Rationale:

This course serves three purposes. First, it introduces the pre-service, criminal justice student to the history, theories and current concerns associated with the study and practice of criminal justice administration. Second, it can also serve to increase the knowledge and understanding of criminal justice systems for other social science students in such disciplines as psychology and social work. Last, it can serve as an introduction to management/administration for a student currently employed in a criminal justice field and seeking advancement/promotion.

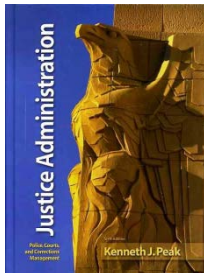
Course Objectives:

Upon successful completion of this course, the student will understand and be able to discuss:

1. This history of the correctional and police systems within the United States.
2. Applicable law and court decisions.
3. Basic management principles and their application to the criminal justice systems.
4. Criminal justice organizational culture.
5. Criminal justice operating principles and practices.
6. Communication and information management.
7. Human resources management.
8. Training and planning functions.
9. Current management issues and concerns with the various criminal justice fields.

Course Texts:

Peak, Kenneth J. (2010). *Justice Administration – Police, Courts, and Corrections Management* (6th ed.). Columbus, OH: Prentice Hall



Course Schedule:

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|---------|---|--|
| Week 1 | August 30-September 4 | Introduction to the course |
| | <ul style="list-style-type: none"> • Post a brief biography-introduce yourself to the class • Review syllabus • Take the practice quiz • Send me a test email through LancerNet • Ask questions, if any, by email. | |
| Week 2 | September 5-September 11 | Introduction to Justice Administration |
| | <ul style="list-style-type: none"> • Read Chapter 1 • Complete the Weekly Assignment | |
| Week 3 | September 12-September 18 | Organization and Administration |
| | <ul style="list-style-type: none"> • Read Chapter 2 • Complete the Weekly Assignment | |
| Week 4 | September 19-September 25 | The Police |
| | <ul style="list-style-type: none"> • Read Chapter 3 • Complete the Weekly Assignment • Take Exam 1. Open from 11:55 PM, September 21 to 11:55 PM September 25 | |
| Week 5 | September 26-October 2 | Police Personnel roles and Functions |
| | <ul style="list-style-type: none"> • Read Chapter 4 • Complete the Weekly Assignment | |
| Week 6 | October 3-October 9 | Police Issues and Practices |
| | <ul style="list-style-type: none"> • Read Chapter 5 • Complete the Weekly Assignment | |
| Week 7 | October 10-October 16 | Terrorism and Homeland Defense |
| | <ul style="list-style-type: none"> • Read Chapter 6 • Complete the Weekly Assignment • Take Examination 2. Open from 11:55 PM, October 12 to 11:55 PM October 16 | |
| Week 8 | October 17-October 23 | Court Organization and Operation |
| | <ul style="list-style-type: none"> • Read Chapter 7 • Complete the Weekly Assignment | |
| Week 9 | October 24-October 30 | Court Personnel Roles and Functions |
| | <ul style="list-style-type: none"> • Read Chapter 8 • Complete the Weekly Assignment | |
| Week 10 | October 31-November 6 | Court Issues and Practices |
| | <ul style="list-style-type: none"> • Read Chapter 9 • Complete the Weekly Assignment • Take Exam 3. Open from 11:55 PM, November 2 to 11:55 PM November 6 | |
| Week 11 | November 7-November 13 | Corrections Organization and Operation |
| | <ul style="list-style-type: none"> • Read Chapter 10 • Complete the Weekly Assignment | |
| Week 12 | November 14-November 20 | Corrections Personnel Roles and Functions |
| | <ul style="list-style-type: none"> • Read Chapter 11 | |

- Complete the Weekly Assignment
- Week 13 **November 21-November 27** **Corrections Issues and Practices**
- Read Chapter 12
 - Complete the Weekly Assignment
 - **Take Exam 4. Open from 11:55 pm, November 23 to 11:55 PM November 27**
- Week 14 **November 28-December 4** **Ethical Considerations**
- Read Chapter 13
 - Complete the Weekly Assignment
- Week 15 **December 5-December 11** **Technologies Now and for the Future**
- Read Chapter 17
 - Complete the Weekly Assignment
- Week 16 **December 10-December 13** **Final Examination-Chapters 13 and 17. All work is due!**
- **Take the Final Examination. Open from 11:55 PM, December 10 to 11:55 PM December 13.**

Course Requirements

Examinations:

There are five exams in this course. The format consists of 25-35 multiple-choice questions. You will have 60 minutes to complete these exams. They must be taken during the time they are “open” in LancerNet unless you have arranged **in advance** with me. If you miss a scheduled exam due to unforeseen circumstances, you should contact me **as soon as possible** to discuss your options.

Weekly Assignments:

Each week, usually on Sunday evening, I will post the week's assigned reading. In addition, there will be one or more other weekly assignments. Sometimes it will be additional reading, other times I will post a discussion question that you will respond to. Sometimes it might be a quiz on the reading or a short (usually one-page) paper on a specific topic. In each case, the weekly assignment score will be worth up to 10 points. You will be graded on your effort and results.

I will **not** require a discussion board. As such, I expect that your weekly assignments show some critical thought. Even though the assignments are 10 points, please understand that these are extremely important to me in evaluating your understanding of the material.

As this is an on-line course, I do not have us taking breaks throughout the semester as we would in a traditional classroom. Please make note of the schedule and exam times as some of these may occur during scheduled campus breaks.

Grading:

Points are earned on the following basis:

- Exams-100 Points each, 500 possible points total.
- Weekly Assignment-10 points per week, 150 points possible.

The final letter grade for the course is based on the following numerical scale:

Letter	Percentage	Description	Total Points.
A	90-100%	Exceptional	585-650
B	80-<90%	Very Good-Above Average	520-584
C	70-<80%	Average	455-519
D	60-<70%	Poor	390-454
F	<60%	Failure	Less than 390

ADA Accommodations

Eastern Wyoming College is committed to providing reasonable accommodations for qualified individuals with disabilities. If a student has such a disability and desires accommodation for such disability, the student should contact Mr. Tom McDowell or Ms. Debra Ochsner as soon as possible. If you have any questions or concerns, please contact your instructor.

Disclaimer

The information contained in this syllabus is considered correct and complete when distributed. However, it should not be considered a contract between Eastern Wyoming College and the student. The instructor reserves the right, following the policies of EWC, to make changes in course content or instructional technique without notice or obligation.