



EXIT CHECKLIST

STUDENT'S NAME:	SITE:
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To be filled out when the student exits the program or around June 15 for the year end report.	
Is the student done this year? YES NO Does the student carry over to the next year? YES NO	
Student's Main Goal was (please list) _____	Met goal? YES NO Date Met _____
Student's Secondary Goal was (please list) _____	Met goal? YES NO Date Met _____
If gain employment was a goal met, where is he/she employed? _____	
If get a better job was a goal, where is he/she now employed? _____	
Family income at intake _____	Family income now _____
If receiving public assistance at intake, are they still receiving public assistance? YES NO	
Check all that apply.	
___ Entered employment. Date _____	___ Retained employment. Date _____
___ Advanced in his/her job. Date _____	___ Obtained GED. Date _____
___ Placed in postsecondary. Date _____	___ Removed from public assistance. Date _____
___ Achieved citizenship skills. Date _____	
___ Increased involvement in children's education. Date & How was involvement increased? _____	

Main reason student exited the program (please choose one from the list below):	
Other exit reasons:	
<input type="checkbox"/> Achieved reason for enrollment <input type="checkbox"/> Completed class <input type="checkbox"/> Hasn't attended for 90+ days <input type="checkbox"/> Illness/Incapacity <input type="checkbox"/> Lack of child care <input type="checkbox"/> Lack of transportation <input type="checkbox"/> Family problems <input type="checkbox"/> Time or location of services not feasible <input type="checkbox"/> Lack of interest	<input type="checkbox"/> Instruction not helpful <input type="checkbox"/> Instructor was not good <input type="checkbox"/> Program didn't satisfy personal goals <input type="checkbox"/> Not satisfied with program <input type="checkbox"/> Moved <input type="checkbox"/> Entered employment <input type="checkbox"/> Entered other education or training program <input type="checkbox"/> Don't Know/Refused <input type="checkbox"/> Other

EXIT DATE:	DATE LAST ATTENDED:
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(Updated February 2007)

Exit forms must be submitted within 2 weeks of a student exiting a program.