Date: _____ **TRANSMITTAL SHEET** Outreach Sites: _____

Item Description (ie Compass Test, Reg form, Info. Release, Transcript request, other)	Payment Enclosed (ie amount + Check, Cash, Money Order, Other)	From (ie Student Name, Coordinator, Secretary, other)	Comment

*Copy this sheet and retain one copy in your outreach office and send the original in the envelope with the items to the EWC Outreach Office.