

Eastern Wyoming College Board of Trustees
March 12, 2013
Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met for a work session on March 12, 2013 in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Lowell Kautz, Mike Varney, Julie Kilty, Angie Chavez and Gary Olson. The only member absent was John Patrick.

GSG Architecture was on hand to provide the Board with an update on the building plans for the new EWC Douglas Building.

The work session was adjourned at 4:50 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on March 12, 2013, at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Lowell Kautz, Mike Varney, Julie Kilty, Angie Chavez and Gary Olson. The only member absent was John Patrick.

A public hearing was held at 5:45 p.m. to hear comments on Board Policies 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation and 2.7 Facility Naming. There being no comments from the audience the public hearing was closed and the regular meeting was opened by Board President Nash.

Debbie Ochsner introduced the Civitas Award recipients. Those receiving the award for Faculty and Staff were Bob Creagar, Kellee Gooder, Kate Norton, Lance Petsch, and John Cline. Students receiving the award were Jill Lingbloom, Chase Metzler, and Ginger Sager.

Olivia Sanchez presented the Student Senate update.

Dr. Cogdill introduced to the Board Susan Stephenson, EWC's new Financial Aid Director.

ACTION The Board was requested to approve the agenda with one addition. Mr. Varney moved to approve the agenda with the addition of Mr. Cox's financial report. Second by Mrs. Chavez. Motion carried.

In his president's update, Dr. Armstrong informed the Board that the legislation regarding remedial courses did not make it through the legislature this session, but most likely will be back in some form next session. He noted the presidents have discussed a proposal that may be coming to the Wyoming Community College Commission in April specifically talking about the performance funding model. Currently, 10% of the funding has been set aside to go towards course completion. EWC has done well the last couple of years with high completion rates. Director Rose may be bringing forward to the Commissioners a proposal to hold onto those dollars for colleges to apply for mini-grants for initiatives relative to completion. The community college presidents' feel the money should come to the colleges and allow them to continue to work on the current initiatives in place. The presidents' also feel the timing is bad with the funding cuts as this would be an additional cut to the block grant. Dr. Armstrong further added he had attended the Phi Theta Kappa induction, met with Scott Sutherland representing Granite Peak, met with Dennis Egge from the State Construction Management Division for construction oversight and major maintenance, attended the Goshen County Economic Development Corporation board meeting, attended the Developmental Education Conference in Casper, and attended the Complete College America meeting where the group of seven is being expanded to include a University of Wyoming representative, a representative from business and industry and could increase to as many as eleven members.

ACTION The consent agenda was considered by the Board. Ms. Kilty moved and Mr. Varney seconded the motion to approve the consent agenda, which included the February 12, 2013 meeting and executive session minutes, the Board of Trustees Strategic Planning Action Plans, and ratified the resignation of Nancy Landers. Motion passed unanimously.

- ACTION The final reading of the revisions to Board Policy 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation was held. Mr. Olson moved to approve on final reading the revision to Board Policy 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation, as presented; second by Mrs. Chavez. Motion carried unanimously.
- ACTION The final reading for new Board Policy 2.7 Facility Naming was held. The policy was developed for formally naming facilities, either for recognition of service or for a significant gift. Mrs. Chavez moved and Mr. Varney approved on final reading new Board Policy 2.7 Facility Naming, as presented. Motion carried unanimously.
- ACTION Dr. Armstrong recommended to the Board the reappointment of all eligible non-tenured faculty. Mr. Varney moved to approve the reappointment of all non-tenured faculty, as presented. Mr. Olson seconded and the motion was unanimously passed.
- ACTION Mr. Cox presented the financial report and provided an update on the capital projects. A discussion was also held regarding the need for a project manager for the Douglas Building project. Mr. Kautz moved and Mr. Olson seconded the motion for approval of the financial report. Motion carried unanimously.

The Board was presented with an update from the offices of Learning, Student Services, College Relations, and Human Resources.

The Fall 2012 Enrollment Summary was presented to the Board. The summary indicated the Fall 2012 headcount decreased 1.6% and the FTE increased 0.7% compared to Fall 2011. Full-time headcount was up 10 students and part-time headcount was down 41 students resulting in a total decrease of 31 students. The number of students who attended EWC for the first time in Fall 2012 was up 25 full-time students and down 58 part-time students. The number of students who had attended EWC anytime prior to Fall 2012 was down 15 full-time students and up 17 part-time students. Goshen County was down 26 full-time and down 50 part-time students, and Outreach increased by 36 full-time and 9 part-time students. Goshen County FTE decreased by 43.00 FTE, and Outreach increased by 52.67 FTE. Outreach accounted for 45.4% of the FTE.

Dr. Ludwig presented the Annual Enrollment Comparison Report through Fall 2012. The report indicated EWC experienced an increase of 4 total students compared to 2011-12. Total Summer enrollment had an increase of 35 students and Fall had a decrease of 31 students. The total headcount is 225 students above the five-year average. EWC experienced an 0.8% decrease in full time equivalency (FTE) compared to 2011-12. The FTE is 107.13 above the five-year average.

In addition, Dr. Ludwig shared with the Board the Spring 2013 March 1 Report. She noted on March 1, 2013 the full-time enrollment was up 4.7% from Spring 2012 and part-time enrollment was up 8.6% compared to Spring 2012. The FTE increased by 8.5% compared to Spring 2012.

The Board was also provided with the Integrated Postsecondary Education Data System (IPEDS) report.

There being no further business the meeting was adjourned at 7:05 p.m.

Submitted by:

Holly L. Branham

George Nash, President

John B. Patrick, Secretary