

**Eastern Wyoming College Board of Trustees
October 8, 2013
Dolores Kaufman Boardroom**

Work Session Minutes

The Eastern Wyoming College Board of Trustees met for a work session on October 8, 2013, at 4:30 p.m. in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, Julie Kilty, and Gary Olson.

Wayne Herr from McGee, Hearne and Paiz was on hand to present the audit report. Mr. Herr indicated EWC had a clean audit with no material weaknesses identified.

The work session was adjourned at 5:05 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on October 8, 2013 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, Julie Kilty, and Gary Olson.

The EWC Golf Team was introduced by Coach Casey Jones.

Mr. Titus Man, EWC's Fulbright Scholar was also introduced to the Board of Trustees. Mr. Man is teaching agriculture courses with an emphasis on drought conditions.

Debbie Ochsner introduced the Civitas awards. Student awards went to Colton Kavorik and Shaylynn Reichert. Faculty/Staff awards went to Muriel DeGanahl, Patricia Pulliam, Antonio Velasquez. The Group award went to Jaycee Holts and Brittany Belt, the Vet Tech Department (Dr. Stokes, Dr. Walker, Dr. Bittner, Dr. Lett, Viqu Garcia and Kate Norton), the Cafeteria Staff (Laurie Mueller, Jerina Curran, Debbie Eutsler, Rick Harold, Bobbie Stuck) and "The Recruiters" (Zach Smith and Mai Lee Olson).

The Student Senate update was presented by President Trae Kautzman.

Judy Brown, GEAR-UP Director was also introduced.

ACTION The agenda was considered by the Board. Mr. Varney moved to approve the agenda; Ms. Kilty seconded. Motion carried unanimously.

In his president's update, Dr. Armstrong informed the Board that the Presidents' Council and Dr. Rose met with University of Wyoming President Sternberg. He also noted he and Dr. Ludwig will be meeting with Dr. Sternberg and Dr. Galey in Laramie on October 17 regarding the Agricultural Technology Education Center. In addition, the community college presidents, commissioners and Commission staff met with Governor Mead regarding the community college budget for fiscal year 2015. As a result of the meeting it was felt the Governor was supportive of the \$14.3 million for enrollment funding and the recommendation to recalibrate the formulas every four years. This will require a legislative change. The funds would be directed toward performance funding and could be at risk. Dr. Armstrong reported on the ACCT Annual Congress. He also provided the Trustees with handouts of draft white papers on completion and performance funding. Dr. Armstrong reminded Trustees the outreach trip and ground breaking ceremony are set for October 23. In addition, the State Building Commission is tentatively scheduled to review EWC's capital construction project on October 16th and the Wyoming Summit on Community Colleges will be held in Laramie on October 17th.

ACTION The Board was requested to approve the consent agenda. Mrs. Chavez moved and Mr. Varney seconded the motion to approve the consent agenda, which included the minutes from the September 10, 2013 meeting, the Memorandum of Understanding between UW and EWC for Year Three of the GEAR-UP agreement. Motion passed unanimously.

ACTION Mr. Laher presented the financial report and reported on the progress on construction projects. Discussion ensued regarding the needs for additional housing and whether it is appropriate to add the wings or build an additional dormitory. Due to the warmth of the room, Board President Nash called for a short recess. Following the reconvening of the meeting, Mrs. Chavez moved to approve the financial report, as presented. Mr. Kautz seconded and the motion was unanimously carried.

ACTION Mr. Laher presented the proposed room and board rate increases for FY-15. A proposed 4% room rate increase was recommended and a 5% increase for dining services (board). In addition, Mr. Laher proposed raising the Housing Deposit from \$125 to \$150. A motion was made by Mr. Patrick to approve the increase in room and board rates and the Housing Deposit fee as presented; Mr. Olson seconded. The motion passed with Chavez and Kautz voting against the action.

Updates were provided by the offices of College Relations, Human Resources, Learning, and Student Services.

Dr. Ludwig presented the On-Campus Ten Day Enrollment Report. The report indicated EWC's on-campus headcount on the tenth day of classes showed a 3.7% increase compared to Fall 2012. Full-time headcount was down 8 students, and part-time headcount was up 32 students for a total increase of 24 students. Compared to the first day of classes, full-time headcount has decreased by 30 students, and part-time has increased by 47 students. The on-campus tenth day full-time equivalency (FTE) showed an increase of 24.83 FTE compared to Fall 2012. This reflects an increase of 23.5 FTE from the first day of classes. The Fall 2012 tenth day FTE was 8.47 below the five-year average.

In addition, Dr. Ludwig presented the Community College Survey of Student Engagement 2013 Key Findings.

There being no further business the meeting was adjourned at 7:25 p.m.

Submitted by:

Holly L. Branham

George Nash, President

John B. Patrick, Secretary