

Eastern Wyoming College Board of Trustees
September 10, 2013
Dolores Kaufman Boardroom

DRAFT

Work Session Minutes

The Eastern Wyoming College Board of Trustees held a work session at 4:00 p.m. on September 10, 2013 in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, Julie Kilty and Gary Olson. Also attending were members of the Leadership Team, Shelly Kirchhefer with Goshen County Emergency Management, and Beth Reed, EWC Campus Resource Officer.

The work session was held to report to the Trustees on the Active Shooter Drill held on August 20, 2013.

The Trustees then took a tour of the newly remodeled Fine Arts Center restrooms.

The work session was adjourned at 5:00 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session at 5:45 p.m. on September 10, 2013 in the Dolores Kaufman Boardroom.

Those members attending were George Nash, Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, Julie Kilty, and Gary Olson.

The meeting was opened by Board President Nash at 5:45 p.m.

HR Director Stuart Nelson introduced new employees JoEllen Keigley, Testing Center Coordinator and Georgia Younglove, Ag Instructor/Livestock Judging Coach.

The Rodeo Team and Coach Jake Clark were introduced to the Board. In addition, Student Senate officers were introduced: Trae Kautzman, President; Ross Wahlert, Vice President; Chelsea Olson, Secretary; Sadie Gjermundson, Treasurer; and Shaylynn Reichert, Parliamentarian.

ACTION The Board of Trustees were requested to approve the agenda. Mr. Olson moved to approve the agenda; Mr. Patrick seconded. Motion carried unanimously.

In his President's update, Dr. Armstrong indicated over the past month he has met with Jeff Marsh regarding UW support in the Ag building, met with the Summer Bridge students, discussed the in-service activities, participated in the active shooter drill, the college held a

civility workshop, was invited to join the Urban Systems group and attended the first meeting, hosted “coffee break” for faculty and staff during in-service week, participated in the Undersecretary of Education Martha Kanter’s web conference, continued working with Complete College Wyoming, attended the Foundation and Foundation Finance Committee meetings, was invited to attend Leland Vetter’s welding class, participated in the Joint Powers Board meeting with Ron Laher and Gary Olson, attended the audit exit meeting and was very pleased with the outcome of the audit, attended the Goshen County Economic Development Corporation board meeting, and have been appointed to the Wyoming Workforce Development Council which will be meeting in Saratoga Sept 12-13.

ACTION The consent agenda was considered by the Board. Mr. Varney moved and Mrs. Chavez seconded the motion to approve the consent agenda, which included the minutes from the August 13, 2013 meeting and executive session and the subcontract award between the University of Wyoming and EWC for the Wyoming Idea networks for Biomedical Research Excellence Grant. The motion was unanimously passed.

ACTION Mr. Laher presented the financial report. In addition, Mr. Jarvis reported on the construction projects and Mr. Woods reported on the Douglas Building. Mr. Varney moved to approve the financial report, as presented. Ms. Kilty seconded and the motion was unanimously passed.

ACTION Dr. Ludwig noted that at the June, July, and August board meetings the Board had the opportunity to review the Social Science Cluster, the Science Cluster and Pre-Professional, and the Adult Basic Education programs and request the Board accept the instructional program reviews at this time. Mr. Patrick moved accept the 2013 instructional program reviews, as presented. Mr. Olson seconded. The motion carried unanimously.

ACTION Mr. Nelson requested the Trustees approve the appointment of Marilyn Cotant to the position of ETSS grant coordinator. He noted Mrs. Cotant brings a wealth of knowledge and experience to the position. Ms. Kilty moved to approve the appointment of Marilyn Cotant to the position of ETSS grant coordinator; Mr. Kautz seconded. Motion carried unanimously.

Updates were provided by the offices of College Relations, Human Resources, Institutional Development, Learning and Student Services.

Dr. Ludwig presented the On-campus Day 1 Enrollment Report which indicated the on-campus headcount on the first day of classes showed a 7.4% increase compared to Fall 2012. Full-time headcount was up 37 students, and part-time headcount was up 8 students for a total increase of 45 students. The number of first-time, full-time was up 30 students; and the number of first-time, part-time was up 8 students for a total increase of 38 first-time students. The number of previously enrolled, full-time was up 7 students and part-time was unchanged. Full-time student headcount was 2 students below the five-year average and part-time student headcount was 12 students below the five-year average. Total headcount was 14 students below the five-year average. The on-campus first day full time equivalency (FTE) showed an increase of 60.00 FTE compared to Fall 2012. The Fall 2013 first day FTE was 10.15 above the five-year average.

Dr. Ludwig presented the Trustees with the 2013 Student Right to Know report. This report is in accordance with the Higher Education Act of 1965 and is a disclosure of graduation/completion and transfer-out rates to prospective athletes, parents, and other required parties. In addition, EWC's Net Price Calculator was presented. The Net Price Calculator is a tool for students and parents to use to get an estimate of what it may cost to attend EWC each year.

Mrs. Branham requested Trustees let her know if they wish to register for the October 17, 2013 Wyoming Summit on Community Colleges.

There being no further business the meeting was adjourned at 6:55 p.m.