

**EWC BOARD OF TRUSTEES**  
**April 8, 2014**  
**Dolores Kaufman Boardroom**

**College Mission**

*Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.*

**Vision Statement**

*Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.*

- 2:00 p.m. iPad Training – Part 1**  
**3:00 p.m. iPad Training – Part 2**
- 4:00 p.m. Work Session –**
- CTEC/A TEC Construction Plan
  - Golf Program Discussion
- 5:00 p.m. Dinner in the Cafeteria**

**AGENDA**

- 5:45 p.m. Open Meeting**
- *Introduction of Civitas Awards*
  - *Introduction of Visitors*
  - *Student Senate Update*

**Approve Agenda**

**Recommended Action:** *Motion to approve the agenda, as presented.*

**President's Update:**

Please see **Appendix A** for the President's update.

**Approve Consent Agenda – Appendix B**

- **Approve Minutes:** March 11, 2014 meeting and executive session minutes. Please see **Appendix B1**.  
*Prepared by Holly Branham, Executive Assistant to the President and Board of Trustees*
- **Approve Resignation of Coventry Dougherty-Woodin:** Coventry Dougherty-Woodin, EWC Douglas Science instructor, has submitted her letter of resignation effective at the end of her contract, May 13, 2014.

*Trustees, please feel free to contact Dr. Armstrong prior to the board meeting regarding any questions you may have concerning the consent agenda.*

**Recommended Action:** *Motion to approve the consent agenda, as presented.*

## Action Items

### Approve Financial Report

Please see **Appendix C** for the written financial report and the construction projects update.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve the financial report, as presented.**

### Approve FY 2015 Employee Compensation Adjustments

Please see **Appendix D** for the details of the employee compensation adjustment request.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve the employee compensation adjustments, as presented.**

### Approve Appointment of Julie Sherbeyn to the Position of EWC Volleyball Coach

Julie Sherbeyn has accepted the head volleyball position at EWC. She has nineteen years of coaching experience and is currently the head volleyball coach at Illinois Valley Community College in Tonica, Illinois. Her teams average 20+ wins per season in Region IV competition. Her athletes have a cumulative 3.23 GPA and take rigorous courses in their careers. Julie has connections in Nebraska with her parents residing in Valentine. She believes in exemplary work ethic, attention to detail and personal responsibility and integrity. We request the Board of Trustees appoint Ms. Sherbeyn to this position.

*Prepared by Mr. Stuart Nelson, Director of Human Resources*

**Recommended Action: Motion to approve the appointment of Julie Sherbeyn to the position of EWC volleyball coach, as presented.**

### Approve Eastern Wyoming Board of Cooperative Educational Services (BOCES) Agreement and By-Laws

The Eastern Wyoming Board of Cooperative Educational Services has been reviewing the EWBOCES Agreement and By-Laws for approximately 18 months. Kelley Pearson has attended EWBOCES meetings and has provided input, recommendations and legal advice. Based on Kelley's recommendations and the recommendations of the EWBOCES Board, the Agreement and By-Laws have been revised and rewritten. Please see **Appendix E** for a copy of the Agreement and By-Laws.

*Prepared by Dr. Dee Ludwig, Vice President for Learning and Mr. Mike Durfee, Associate Vice President for Outreach and Learning*

**Recommended Action: Motion to approve the BOCES Agreement and By-Laws, as presented.**

### Approve New Associate Degree Nursing Program

For several years, Eastern Wyoming College has been exploring nursing program options for the Douglas Campus. Douglas focus groups identified nursing as a needed program for Converse County. Memorial Hospital of Converse County has also encouraged EWC to start an Associate Degree Nursing Program and they have also discussed providing financial support for the program and the classrooms in the new Douglas Campus building. It is anticipated that EWC

would apply for Wyoming Investment in Nursing (WyIN) funds in order to fund the cost of the instructor and the director. The Curriculum & Learning Council is meeting on April 3 when they will vote on the program, although it has been discussed with them previously. The full program proposal will be hand carried to the Board of Trustees meeting on April 8. Please see **Appendix F** for further information.

*Prepared by Dr. Dee Ludwig, Vice President for Learning*

***Recommended Action: Motion to approve request to add the Associate Degree Nursing Program for the Douglas Campus.***

### **Approve Douglas Building Naming Opportunities**

The Douglas Advisory Group has created a subcommittee that has been working on some fundraising ideas to enhance the new campus with specialized equipment or furnishings. This committee has created a list of areas or rooms that would allow “naming rights” for certain amounts of money. College Relations is working on developing a brochure for the members to use when they are visiting with prospective donors. The subcommittee is suggesting that the naming rights be for a 10-year period with an option to acquire permanent naming rights if the amounts were increased.

The list includes:

Administration Area	\$10,000
Student Resource Areas	\$15,000
Workforce Classroom	\$15,000
Workforce Training Lab	\$200,000
Piano/Voice Room	\$4,000
Adult Basic Education	\$10,000
Health Technology Classroom	undetermined, reserved for Converse County Hospital
6 General Classrooms	\$10,000 each
2 Nooks	\$4,000 each
Artwork—gifts here will establish a fund for current or future purchases to enhance the building	

*Prepared by Dr. Dee Ludwig, Vice President for Learning*

***Recommended Action: Motion to approve the amounts and naming rights recommendations of the Douglas Advisory Group subcommittee, as presented.***

## **INFORMATION ITEMS**

### **Institutional Development Update:**

Please see **Appendix G** for the Institutional Development update.

*Prepared by Mr. Oliver Sundby, Director of Institutional Development*

### **Human Resources Update:**

Please see **Appendix H** for the Human Resources update.

*Prepared by Mr. Stuart Nelson, Director of Human Resources*

### **Learning Update:**

Please see **Appendix I** for the Learning update.

*Prepared by Dr. Dee Ludwig, Vice President for Learning*

- **Survey of Entering Student Engagement (SENSE):** Please see **Appendix J** for a copy of the 2013 Key Findings from the SENSE report.

*Prepared by Dr. Dee Ludwig, Vice President for Learning*

- **Wyoming Community College System Fall 2013 Enrollment Report:** Please see **Appendix K** for a copy of the report.

*Prepared by Dr. Dee Ludwig, Vice President for Learning*

**Student Services Update:**

Please see **Appendix L** for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

**Trustee Topics**

**Executive Session – Personnel**

**Recommended Action: Motion to adjourn to executive session to discuss personnel.**

**Adjournment**

## Upcoming Events:

April 3	WACCT Phone Conference
April 4-6	EWC Rodeo
<b>April 8</b>	<b><i>EWC Board meeting</i></b>
<b>April 12</b>	<b>Athletic Banquet</b>
<b>April 16</b>	<b>Ag Banquet</b>
April 16-17	EWC Golf Team Tournament
April 18	Easter Break – College Closed
April 21	Easter Break – No classes, offices open
May 6-9	Finals Week
<b>May 8</b>	<b>GED Graduation, Tebbet Room 131, 6:00 p.m.</b>
<b>May 9</b>	<b>EWC Graduation, Fine Arts Auditorium, 7:00 p.m.</b>
<b>May 10</b>	<b>EWC Douglas Graduation, 2:00 p.m.</b>
<b>May 12</b>	<b>Employee Recognition and Retiree Luncheon</b>
<b>May 13</b>	<b><i>EWC Board Meeting</i></b>
May 18	Newcastle High School Graduation
May 20	Newcastle Graduation Reception
May 26	Memorial Day – College Closed
May 28	Foundation Board Meeting, CTCL, 11:30 a.m.
<b>June 10</b>	<b><i>EWC Board Meeting</i></b>
June 13	Wyoming Community College Commission Meeting, Casper College
June 21	Foundation Golf Tournament