

**Eastern Wyoming College Board of Trustees
January 14, 2014
Dolores Kaufman Boardroom**

Board Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session at 4:15 p.m. in the Dolores Kaufman Boardroom on January 14, 2014.

Those members attending were Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, George Nash. Those members unable to attend were Gary Olson and Julie Kilty.

The Board was provided with a tour of the newly renovated athletic locker rooms. The Women's Basketball Team was introduced to the Trustees. The work session was adjourned at 4:50 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session at 5:45 p.m. in the Dolores Kaufman Boardroom on January 14, 2014.

Those members present were Angie Chavez, John Patrick, Lowell Kautz, Mike Varney, George Nash. Those members unable to attend were Gary Olson and Julie Kilty.

Vice President Angie Chavez opened the meeting at 5:45 p.m. Mrs. Chavez presented outgoing board president Nash with a plaque for his service. In addition, she expressed condolences on behalf of the Board of Trustees to the Chuck Rogers family in the loss of Mrs. Dorothy Rogers.

Stan Nicolls, sponsor of the Skills USA Club introduced their current officers. The officers are Amber Jerke, president; Kyle Nicolls, vice president; Jessica Rammel, treasurer; and Ryan Urbanek, secretary.

ACTION Mr. Varney moved and Mr. Kautz seconded to approve the agenda, as presented. Motion carried unanimously.

Dr. Armstrong reported on the UW/EWC meeting on our agriculture partnership, the Wyoming Community College Commission meeting and retreat, the Commission strategic plan reducing the plan from over 40 pages to 4 pages, the development of a committee of commissioners, trustees, and presidents to develop the strategic plan using the four Ps – participation, progress, performance, placement as well as integrating CCW. President Armstrong thanked Dee Ludwig for the good sessions at the Spring in-service. He further reported the administration is working on evaluations this year; looking at revamping and refreshing job descriptions.

Dr. Armstrong also updated the trustees regarding the upcoming legislative session—the request for \$14.3 million for enrollment growth, community colleges being called back to appear before the Joint Appropriations Committee on the 20th, proposed salary increase of 2% over the biennium, capital construction projects, major maintenance, and his correspondence with JAC co-chairs and Senator Meier providing them with additional information regarding the EWC Career and Technology Education Center building.

ACTION The consent agenda was considered by the Trustees. Mr. Varney moved and Mr. Patrick seconded to approve the consent agenda, which included the minutes from the December 10, 2013 meeting and the proposed fiscal year 2015 Scholarship/Grants Budget amendments. Motion passed with Kautz, Patrick, Varney voting in favor; Nash opposing.

ACTION Mr. Laher presented the financial report. In addition, Mr. Woods provided the Board with an update on the current construction projects. A motion was made by Mr. Patrick to approve the financial report; Mr. Varney seconded and the motion was unanimously passed.

ACTION The Board was requested to approve the reappointment of administrators Rex Cogdill, Mike Durfee, Ron Laher, and Dee Ludwig for fiscal year 2015. Mr. Nelson noted performance evaluations have been completed for all college administrators at the assistant dean level and higher, excluding the college president. All evaluations were positive and he recommended the Trustees reappoint. Mr. Patrick moved to approve the reappointment of Dee Ludwig, Rex

Cogdill, Ron Laher, and Mike Durfee for fiscal year 2015, as presented. Mr. Kautz seconded and the motion carried unanimously.

ACTION Mr. Nelson informed the Trustees that Marlise Brower, Debra Doren, Emé Escamilla, Carmie Howe, Jim Maffe, and Leland Vetter meet the eligibility requirements, and have submitted letters of intent to participate in the early retirement program. Mr. Varney moved to reluctantly accept the requests for early retirement, as presented; second by Mr. Patrick. Motion carried unanimously.

ACTION The Board was informed Verl E. Petsch, Jr. has submitted a letter indicating his intent to retire at the conclusion of his current contract ending June 30, 2014. Mr. Varney moved to accept with regret the resignation and retirement of Mr. Petsch; reluctantly seconded by Mr. Nash. Motion carried unanimously.

ACTION Mr. Laher presented the Supplemental Funding Agreement with Converse County relative to the Douglas Building. The agreement conforms to the motion adopted by the EWC Board of Trustees on October 25, 2013, which provides \$900,000 in additional funding for the new campus building in Douglas. EWC would be responsible for repaying \$450,000, plus interest at 2.25% per annum. In addition, the agreement was reviewed by EWC legal counsel and Jim Willox, Converse County Commission Chairman. A motion was made by Mr. Patrick and seconded by Mr. Kautz to approve the supplemental funding agreement, as presented.

ACTION Mr. Laher requested the Board of Trustees authorize EWC to seek financing proposals from local banks for construction and bond refunding financing. He noted EWC would seek to borrow a total of \$4,230,000 to expand student housing at Lancer Hall and to retire the existing 2006 revenue bonds. The desired repayment period is 20 years with a target interest rate of 3.5-4.0%. Barbara Bonds will provide the associated legal services to certify the qualified tax-exempt status of the private-placement bond issue. Mr. Patrick moved to authorize EWC to seek tax exempt financing proposals from local banks for construction and bond refunding financing, as presented. Mr. Varney seconded and the motion was unanimously passed.

Updates were provided by the offices of Student Services, College Relations, Human Resources, Institutional Development, and Learning.

ACTION Mr. Nash requested Dr. Cogdill provide additional information regarding EWC students receiving Hathaway warning letters. A discussion ensued followed by Mr. Nash making a motion to request a report on Hathaway students; Mr. Varney seconded. Motion carried unanimously.

The Outcomes Assessment Report was presented by Ms. Kate Steinbock, Outcomes Assessment Coordinator, and Dr. Ludwig.

Dr. Ludwig presented the performance indicator report.

ACTION Mr. Varney moved to adjourn to executive session to discuss personnel at 7:30 p.m.; second by Mr. Patrick. Motion carried unanimously.

The regular meeting reconvened at 8:35 p.m.

ACTION Mr. Patrick moved that the Trustees support the position of the administration as outlined to facilitate programmatic and personnel changes; seconded by Mr. Nash. Motion was unanimously passed.

There being no further business the meeting was adjourned.

Submitted by:

Holly L. Branham

Gary D. Olson, President

John B. Patrick, Secretary