

**Eastern Wyoming College Board of Trustees**  
**May 13, 2014**  
**Dolores Kaufman Boardroom**

**Work Session**

The Eastern Wyoming College Board of Trustees met in a work session on May 13, 2014 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Gary Olson, George Nash, Angie Chavez, Lowell Kautz and Mike Varney. Those members unable to attend were John Patrick and Julie Kilty. Barbara Bonds also was in attendance.

Dr. Armstrong provided the Board with an update on the Veterinary Technology program. The AVMA has placed the EWC Veterinary Technology program on probation since the College does not have a program director at this time. The College has been working with the AVMA to resolve this issue.

The discussion then turned to the capital construction projects. Dr. Armstrong informed the Board an employee meeting was held today to discuss the two projects to be highlighted in the general obligation bond election. The meeting was very positive.

Mr. Kautz questioned whether all sources of funding had been fully investigated. Dr. Armstrong indicated no federal dollars were available for projects such as this. Mr. Laher explained the plans include seeking funding from the Wyoming Business Council through a SLIB grant, private fundraising and/or loan through the Foundation, and still hoping the University of Wyoming will partner with us. Ms. Bonds stated she has not seen good traction for successful bond elections lately. Mr. Laher further related the proposed bond election financing for the building projects is projected to run for 15.5 years.

The work session was adjourned at 5:00 p.m.

**Board Meeting Minutes**

The Eastern Wyoming College Board of Trustees met in regular session on May 13, 2014 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Gary Olson, George Nash, Angie Chavez, Lowell Kautz and Mike Varney. Those members unable to attend were John Patrick and Julie Kilty.

The meeting was called to order 5:50 p.m. by Board President Olson.

**ACTION:** The agenda was considered for approval by the Trustees. Mr. Varney moved to approve the agenda, as presented. Mr. Nash seconded and the motion was unanimously passed.

In his President's update, Dr. Armstrong reported on his meeting with UW President Dick McGinity, Chris Boswell, and Patrice Noell regarding the partnerships between the University and EWC, provided a campus tour to Amber Bland and Jamie Gromskey from Senator Barrasso's office, held meetings discussing the bundling of the ATEC/CTEC buildings and GO bond election, met with the Douglas Advisory Council subcommittee regarding special recognition for building enhancements and possible permanent naming rights, attended the GCEDC and Bomgaars grand opening dinner, participated in the College Drive Study review of proposals, continued regular meetings with CCW committee, attended Executive Council and Presidents' Council meetings, attended the Phi Theta Kappa luncheon honoring Wyoming college nominees for the Phi Theta Kappa 2014 All-USA Community College Academic Team, attended the EWC graduations, and reported on the Employee Recognition luncheon.

**Action:** The consent agenda was considered for approval. Mr. Varney moved and Mrs. Chavez seconded to approve the consent agenda, which included the April 8, 2014 meeting and executive session minutes, the Academic Calendar for 2016-2017, the certification of uncollectible debts, the request to schedule a public hearing for renewal of the one-half mill levy for FY 2015 and FY 2016, the request for a June public hearing on the Final Budget for FY-14, the updating of the safe-deposit box signatories by removing Shelly Andrews and adding Ron Laher, the authorization for Dr. Armstrong to execute a MOU for the construction of the Career and

Technical Education Center on behalf of EWC, the Campus Resource Officer Agreement for FY 15, and the resignations of Pam Capron and Jennifer Hart. Motion passed unanimously.

**Action:** Mr. Laher presented the financial report. In addition, he provided an update of the construction projects. Mr. Kautz moved to approve the financial report; second by Mrs. Chavez. Motion carried unanimously.

**Action:** The Trustees were requested to approve the FY 2015 Preliminary College Budget. Mr. Laher reviewed the budget with Trustees. Mr. Nash made a motion to approve the FY-2015 Preliminary College Budget, as presented. Mr. Varney seconded and the motion was unanimously passed.

**Action:** The Trustees were informed the search committee, with Dr. Armstrong's approval, recommended David Vondy for the position of Athletic/Fitness Center Director. Mr. Vondy has a Master's of Science in Sports and Exercise Science and his Educational Leadership and Policy Studies degree from the University of Northern Colorado. He received his Bachelor of Arts in Kinesiology from Western State Colorado University. Mr. Varney moved to approve the recommendation of the Human Resources director to appoint David Vondy to the position of Athletic/Fitness Center Director; second by Mrs. Chavez. Motion carried unanimously.

No action was taken regarding the appointment of a math instructor since a recommendation was not brought forward.

**Action:** The Board was requested to approve on first reading the proposed changes to the Instruction and Supportive Services Policies and associated Administrative Rules. Dr. Ludwig noted the revisions are being proposed to update and align current practices and processes for the instructional area. Mr. Nash moved to approve on first reading the proposed revisions to the Instruction and Supportive Services Policies and associated Administrative Rules, as presented. Seconded by Mr. Varney. The motion was unanimously passed.

**Action:** A new Code of Ethics Policy 3.10 and associated Administrative Rules was brought before the Board for first reading. Dr. Ludwig explained the Trustees have a Code of Ethics Rule and now the entire College will have one as well. In addition, the Higher Learning Commission expects colleges to have an ethics policy in place. Mr. Varney moved and Mr. Nash seconded the motion to approve the new Code of Ethics Policy 3.10 and associated Administrative Rules on first reading; motion carried unanimously.

**Action:** Dr. Cogdill presented the revision to Administrative Rule 6.1.2 Smoking Rule. He noted EWC's rule states no smoking on campus and in order to have a consistent and clear message the following statement was added to the Rule: *including electronic-cigarettes (e-cigs or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS)*. A motion was made by Mrs. Chavez to approve the revision to the Smoking Rule, as presented. Mr. Varney seconded and the motion was unanimously passed.

**Action:** Dr. Armstrong presented his recommendation for permanent naming amounts for the Douglas building. In addition, he noted the subcommittee of the Douglas Advisory Group were in agreement with his recommendation for permanent naming rights and clearly understood the need to be consistent. The proposed amounts paralleled the approved amounts for ATEC. The subcommittee is eager to move ahead to raise funds to further enhance and fully equip the facility. Special recognition for smaller gifts over a ten year period would be appropriate and separate from permanent naming. Mr. Nash moved to approve the proposed permanent naming amounts for the Douglas Building, as presented. Seconded by Mr. Varney. Motion passed unanimously.

**Action:** Dr. Armstrong requested the Board of Trustees approve bundling the Agricultural Technology Education Center and the Career and Technical Education Center buildings and to seek funding through a general obligation bond election. Mr. Nash moved to seek funding for both the ATEC and CTEC buildings through a ballot proposition; second by Mrs. Chavez. Motion passed unanimously.

Updates were provided by the Student Services, College Relations, Human Resources and Learning offices.

Dr. Ludwig presented the Spring 2014 Integrated Postsecondary Education Data Systems (IPEDS) collection information and the 2013 Graduate and Transfer Student survey results.

It was agreed a special board meeting will be held on May 27<sup>th</sup>, at 1:15 p.m. to select a contractor for the Lancer Hall Additions and to handle any needed personnel appointments.

There being no further business the meeting was adjourned at 7:10 p.m.

Submitted by:

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Holly L. Branham

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Gary D. Olson, President

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John B. Patrick, Secretary