

Eastern Wyoming College Board of Trustees
August 12, 2014
Dolores Kaufman Boardroom

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on August 12, 2014 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Angie Chavez, John Patrick, Mike Varney, George Nash, and Lowell Kautz. Gary Olson and Julie Kilty were the only members unable to attend.

The meeting was called to order by Vice President Chavez at 5:50 p.m.

Mr. Nelson introduced new employees Travis Ackerman, custodian; Shawn Boisse, custodian; David Vondy, Athletic/Fitness Center Director; and Julie Sherbeyn, Volleyball Coach.

In addition, the members of the volleyball team were introduced to the Board.

ACTION: The Board was requested to approve the agenda. Mr. Varney moved to approve the agenda, as presented; second by Mr. Nash. Motion carried unanimously.

Dr. Armstrong provided the Board with an update of the presentations and activities associated with the general obligation bond election and fair activities. He also noted the excitement in the athletic department with the new changes and a renewed excitement with the Lancer Club. Dr. Armstrong informed the trustees he had attended the recognition of SM Energy for their donation of \$15,000 towards the Douglas Building workforce room. In addition, he met with the auditors and noted that Ron Laher and Karen Parriott keep the college books in great shape. Dr. Armstrong attended the kickoff of the College Drive corridor study, and the Executive Council met to discuss movement on data gathering in order to track students once they are in the workforce. He attended the Foundation Finance Committee where they discussed identifying what funds the Foundation has available whether through grant or loan to go toward finishing up the ATEC and will begin the application process for the Business Council grant. The Complete College Wyoming meeting was held August 11 and 12th. Dr. Armstrong provided the Board with their G.O. bond election toolkit materials.

ACTION: The consent agenda was considered by the Board. Mr. Patrick moved and Mr. Kautz seconded the motion to approve the consent agenda, which included the minutes from the July 8, 2014 meeting and executive session; the minutes from the July 25, 2014 special meeting; the resignation of Marilyn Cotant, ETSS workforce coordinator; ratified the resignation of Lyman Reich, maintenance technician; ratified the resignation of Aaron Wolfe, Gear Up coordinator; ratified the Eastern Hall boiler replacement purchase for a total cost of \$29,999; and ratified the purchase of a motor pool vehicle purchase from Big Sky Ford in the amount of \$18,800. Motion carried unanimously.

ACTION: Mr. Laher presented the financial report. Keith Jarvis reported on the construction projects. Mr. Nash moved and Mr. Varney seconded to approve the financial report, as presented. The motion was unanimously passed.

ACTION: Mr. Nelson requested the Board approve the appointment of Michele Ogburn to the position of director of counseling and disability services. Ms. Ogburn has a Master's degree in Social Work and is a Licensed Clinical Social Worker through the State of Wyoming. Mr. Varney moved to approve the appointment of Michele Ogburn to the position of director of counseling and disability services, as presented. Mr. Kautz seconded and the motion was unanimously passed.

ACTION: The Board was requested to appoint Suzey Delger to the position of nursing director at the Douglas Campus. Ms. Delger has her Bachelor of Science and her Master of Science degrees in Nursing from the University of Wyoming. She recently retired from Natrona County School District where she served as the director of nurses. Mr. Patrick moved to approve the appointment of Suzey Delger to the position of Douglas Nursing Director, as presented. Mr. Kautz seconded and the motion was unanimously carried.

The Board was provided with updates from the offices of Student Services, Human Resources, and Learning.

The third and final instructional program review of the music program was presented to the Trustees by Arts, Humanities, Social and Behavioral Sciences Chair Larry Curtis and Dr. Ludwig.

Dr. Ludwig presented the Spring 2014 Enrollment Report which indicated the Spring 2014 headcount increased 8.8% and the Full Time Equivalency (FTE) increased 4.3%. Full-time headcount was up 37 students and part-time headcount was up 25 students resulting in a total increase of 62 students. The number of students who attended EWC for the first time in Spring 2014 was down 3 full-time students and down 9 part-time students. The number of students who had attended EWC any time prior to Spring 2014 was up 40 full-time students and up 34 part-time students. Goshen County was up 34 full-time students and up 14 part-time students, and Outreach increased by 3 full-time students and increased by 13 part-time students. Goshen County FTE increased by 49.42 FTE, and Outreach decreased by 0.23 FTE. Outreach accounted for 39.8% and Goshen County accounted for 60.2% of the FTE.

In addition, Dr. Ludwig presented the Annual Enrollment Comparison Summary for 2013-2014. The annual headcount for 2013-14 increased by 110 students for a 2.6% increase in the total number of students enrolled. The annual full-time enrollment increased by 51 (4.2%) students, and the annual part-time enrollment increased by 59 (2.0%) students. Outreach had an increase of 8 (0.4%) students and Goshen County had an increase of 102 (4.8%) students. The annualized Full Time Equivalency (FTE) for 2013-14 increased by 54.56 (4.2%) FTE. Goshen County had an increase of 129.33 (8.9%) FTE, and Outreach had a decrease of 20.72 (1.8%) FTE. Outreach represented 41.2% of total FTE.

The Board was informed by Dr. Ludwig that the Hathaway Scholarship was awarded to 112 students for a total distribution of \$243,424 at EWC during the 2013-2014 year.

Dr. Ludwig provided the Board with information on the National Community College Benchmark project summary, the Complete College America report, and the Wyoming Department of Education Remediation Study (WDE-679).

Trustees were reminded to let Holly know if they wish to register for the ACCT Annual Leadership Congress. In addition, the Board will be tentatively hosting the Goshen County School District Board of Trustees on September 9, 2014.

ACTION: At 6:55 p.m., Mr. Patrick moved to adjourn to executive session to discuss personnel, second by Mr. Kautz. Motion carried unanimously.

At 7:55 p.m. the executive session was closed and the meeting adjourned.

Submitted by:

Holly L. Branham

Gary D. Olson, President

John B. Patrick, Secretary