

**Eastern Wyoming College Board of Trustees
January 13, 2015
Dolores Kaufman Boardroom**

Work Session Minutes

The Eastern Wyoming College Board of Trustees met for a work session on January 13, 2015 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members present were Angie Chavez, John Patrick, George Nash and Mike Varney. Unable to attend were Lowell Kautz, Julie Kilty and Marilyn Fisher.

Dr. Dee Ludwig introduced Stan Nicolls and Joel Alworth, two members of the welding faculty. In addition, Rick Vonburg, Business and Technology division chair was also in attendance to help provide information related to the Welding and Joining Technology program. The Board was informed the welding faculty are meeting weekly, the American Welding Society accreditation audit was successfully completed, and they have been working closely with the architects on the development of the plans for the CTEC Building. The faculty members noted even though Leland Vetter is no longer a part of the program the foundation and philosophy hasn't changed, however, new technologies will be coming forward and faculty are doing their best to stay on top of it. Mr. Nicolls also noted enrollments are very high for the number of faculty members and the size of the facilities we currently have.

Dr. Cogdill provided the Board with the latest information EWC needs to be concerned with related to the Violence Against Women Act (VAWA).

The work session was closed at 5:00 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on January 13, 2015 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members present were Angie Chavez, John Patrick, George Nash and Mike Varney. Also participating by telephone were Lowell Kautz, Marilyn Fisher, and Julie Kilty.

Board President Chavez opened the public hearing to hear comments from the audience regarding Board Policy 5.2 Withdrawal from Individual Classes and College. There being no comments from the audience the public hearing was closed and the regular meeting opened.

ACTION: A motion was made by Mr. Patrick to move the presidential search agenda item to the first item under action items; second by Mr. Nash. Discussion ensued with Ms. Fisher stating she would like to have a discussion regarding this topic, but some of her comments may concern personnel and would be better suited in executive session. Mr. Patrick withdrew his motion.

ACTION: The Board was requested to approve the agenda with one addition; namely, the resignation of Muriel de Ganahl, EWC's education instructor. Mr. Varney moved to approve the agenda with the addition; second by Mr. Patrick. Motion carried unanimously.

In addition to his written update, Dr. Patterson noted the community college presidents met with Mary Burman, UW director of nursing and UW wants to assign their own nursing instructor to each of the community colleges. Dr. Patterson provided an update on Vet Tech and stated lots of activity going on in preparation for the onsite visit with the AVMA in February. He also informed the Trustees he will be covering the legislature on the first and third weeks of February. In addition, he has met with the new chairs of the Faculty Senate and Staff Alliance organizations.

Dr. Patterson informed the Board an issue has been raised with initial placement on the salary schedule and he would like their blessing to organize a committee to work on developing guidelines for fair placement on the salary schedule. It was the consensus of the Board to move forward with the committee.

In addition, Dr. Patterson reminded the Trustees that at their last meeting they had discussed the question of appointing an ex-officio member from Converse County. Since Mr. Evans had indicated the

Trustees cannot appoint an ex-officio member, Dr. Patterson suggested working with Jim Willox and the Converse County Commissioners to appoint a non-voting advisory member to the Board of Trustees.

ACTION: The consent agenda was considered for approval. Mr. Varney moved and Mr. Nash seconded the motion to approve the consent agenda, which included the minutes from the December 9, 2014 meeting and executive session and the ratification of Matheson/Linweld as the welding equipment supplier for the new Douglas Campus. Motion carried unanimously.

ACTION: The financial report was presented by Mr. Laher. In addition, Mr. Woods and Mr. Jarvis provided updates regarding the current construction projects. Mr. Patrick made a motion to approve the financial report, as presented. Mr. Nash seconded and the motion was unanimously passed.

ACTION: The Board was informed that Vice President for Learning Dr. Dee Ludwig had submitted her letter of intent to participate in the early retirement program, effective one month following the end of her current employment contract. Mr. Patrick moved to approve the early retirement request of Dr. Ludwig; second by Mr. Varney. The motion was unanimously passed with Mr. Varney noting the Board's appreciation of Dr. Ludwig's years of service to EWC.

ACTION: Mr. Nelson informed the Board that performance evaluations have been completed and he recommended Dr. Rex Cogdill, Ron Laher, and Mike Durfee be reappointed to their respective positions for fiscal year 2016. Mr. Varney moved to accept the recommendation of Mr. Nelson for the reappointment of administrators; Rex Cogdill, Ron Laher, and Mike Durfee, as presented. Seconded by Mr. Nash and the motion was unanimously passed.

ACTION: The final reading of Board Policy 5.2 Withdrawal from Individual Classes and College was brought before the Board for their consideration. Dr. Cogdill noted the proposed change is two-fold. First it changes the current policy regarding Withdrawal from Individual Classes and the College into an administrative rule. This will allow the Board to make changes to the rule in one meeting rather than the change having to be approved after a 45 day waiting period and public hearing as is now the case with a change in Board Policy. Secondly, this proposed change moves back the date in which a student may withdraw from any and all classes and receive a grade of "W". The current policy states that students may withdraw from any or all classes before the last 15 calendar days of the semester and receive a grade of "W". In the Fall semester, this date often falls during the Thanksgiving Break when the College is closed. This change would eliminate this from occurring. Dr. Cogdill stated the Curriculum & Learning Council feels that the change to 28 calendar days from the end of the semester (4 weeks) still allows the student an adequate opportunity to determine if she or he has a reasonable chance of passing any individual class. A motion was made by Mr. Patrick to approve on final reading Board Policy 5.2 the Withdrawal from Individual Classes and College, and the associated Administrative Rule; seconded by Mr. Nash. Motion carried unanimously.

ACTION: Mr. Nelson requested the Board approve the resignation of Dr. Muriel de Ganahl, EWC education instructor. Mr. Patrick moved and Mr. Varney seconded the motion to reluctantly approve the resignation of Dr. Muriel de Ganahl. Motion carried unanimously.

Updates were provided by Student Services, College Relations, Human Resources, Institutional Development, and Learning. Ms. Afdahl shared with the Board that KOTA TV plans to provide \$2,000 worth of television advertising for the EWC Job Fair. In addition, Mr. Patrick asked Dr. Cogdill to find some way to include Dave Dent in the golf program.

Ray Dewitt, president of the Faculty Senate, introduced the other officers serving with him. Michael DeMers, president elect; Colleen Mitchell, secretary/treasurer; and senators Monte Stokes, Gwen Yung, Heidi Edmunds, Tom Andersen, Tim Anderson, and Sherri Warren (from Douglas).

Dr. Ludwig provided the Board with a brief update on the Higher Learning Commission Focused Visit Report.

Kate Steinbock was on hand to present the Outcomes Assessment Report and Dr. Ludwig presented the Performance Indicator Report.

Clyde Woods, chair of the Staff Alliance introduced his executive officers: Mail Lee Olsen, president elect; Holly Lara, secretary/treasurer; Stuart Nelson, parliamentarian; Dixie Kroenlein, at-large classified

staff representative; and Holly Branham, at-large professional staff representative. Mr. Woods noted the Alliance will be taking action on their Bylaws at their next meeting.

Under Trustee Topics, Trustee Chavez reminded the Trustees about the Sagebrush and Roses event on January 31st as well as the WACCT Leadership Awards Ceremony and Legislative Reception on the 29th. In addition, Mr. Patrick stated it was his belief that the AVMA or the USDA would like the College to have a whistleblower policy regarding animal care. Mr. Evans indicated IACUC has that policy and he will work with Dr. Patterson on this issue.

ACTION: At 7:10 p.m., Mr. Patrick made a motion to adjourn to executive session to discuss personnel; seconded by Mr. Varney. Motion carried unanimously.

The executive session was closed and the regular meeting reconvened at 7:50 p.m.

ACTION: Following the executive session, Mr. Patrick moved that the EWC Board of Trustees hire Dr. Rick Patterson as president with a contract through June of 2016, and in keeping with regular board procedure the Board would have the opportunity to review in June of 2015 Dr. Patterson's performance, pay and benefits at the regularly scheduled board meeting. As part of this motion and as a part of Dr. Patterson's employment contract, an option to allow him to return to his classroom at the end of the contract if he so desires; seconded by Mr. Nash. Ms. Fisher requested the minutes reflect her belief it is important to begin a formal presidential search with an open and transparent process as this is a responsibility of the Trustees. She further stated her comments should not be misinterpreted as a lack of belief in Dr. Patterson. Ms. Kilty also stated she felt it was the Board's due diligence to conduct a search and hoped that Dr. Patterson would apply. The motion passed five to two with Ms. Fisher and Ms. Kilty opposing.

Based on the action taken, Dr. Patterson requested another executive session as he had some personnel issues he wished to discuss with the Trustees.

ACTION: At 8:00 p.m., Mr. Patrick moved and Mr. Nash seconded the motion to adjourn to executive session to discuss personnel. Motion carried unanimously.

The executive session closed at 8:15 p.m. and the regular meeting was adjourned.

Submitted by:

Holly L. Branham

Angie Chavez, Acting President

Marilyn Fisher, Secretary