

Eastern Wyoming College Board of Trustees
April 14, 2015
Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met for a work session on April 14, 2015 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members present were Angie Chavez, George Nash, Marilyn Fisher, John Patrick, Mike Varney and Lowell Kautz. Trustee Kilty was unable to attend.

The work session was held to review those revisions to the Governance Policies suggested at first reading. A few minor revisions were suggested and will be incorporated. The policies will be considered at a public hearing at the May 12, 2015 board meeting.

Ron Laher provided the Trustees with copies of the Contingency and Development Agreement for the ATEC and the Resolution of Support by the City of Torrington. The Board will act on the agreement and resolution during the business meeting.

The work session was closed at 5:00 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on April 14, 2015 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Angie Chavez, Marilyn Fisher, John Patrick, Lowell Kautz, Mike Varney and George Nash. Julie Kilty was the only member absent.

The meeting was called to order at 5:45 p.m. by Board President Chavez.

Student Senate sponsor Michele Ogburn announced the Civitas awards. Student recipients were James Sturgeon, Orrin Kinberg, Megan Marker, Michelle Bradford, and Bonnie Whitney. Group recipients were Josie Tracy and Zeb Rosencranz, Sagebrush and Roses Student Helpers, Vet Tech Club, Financial Aid Staff, and the Kitchen Staff. Faculty and staff recipients were David Banville, Dr. Richard Patterson, Kaitlyn Steben, Ellen Creagar, Bob Creagar, Julie Sherbeyn, and Michele Ogburn.

The Student Senate update was provided by President Zach Eisenbarth.

ACTION: The agenda was considered by the Board. Mr. Varney moved to approve the agenda, as presented. Mr. Kautz seconded and the motion carried unanimously.

In addition to his written update, Dr. Patterson informed the Trustees that he had created an Animal Care work group and this group will develop an animal care policy. The search committee for the vice president position is continuing to review applications. Dr. Patterson also read a letter from the Skills USA team who were competing in Casper. He noted the Ag building is in the beginning stages of planning. He also shared he met with representatives of the foundation regarding the development position and he will be bringing a proposal to the Trustees regarding this position at the next board meeting. Lastly, he indicated the College is finalizing an animal evacuation agreement with the City and the County.

ACTION: The Board was requested to approve the consent agenda. Mr. Patrick moved and Ms. Fisher seconded the motion to approve the consent agenda which included the minutes from the March 10, 2015 meeting and executive session, the March 10, 2015 board retreat summary, the Follett Bookstore Operating Agreement addendum, the resolution to reimburse CTEC/ATEC projects expenditures with future G.O. Bond proceeds, the FY-2016 Scholarship Budget amendments, the ATEC Owner's representative contract with GSG Architecture, the North Campus land transfer from the EWC Foundation for the ATEC building site, the seeking up to \$275,000 in tax-exempt capital lease financing for a replacement IT backup system, student card system, and desktop computers, waived purchasing policy to purchase recommended data deduplication and backup system from Venture Technologies, and ratified change order 7 for the Lancer Hall expansion project. The motion was passed unanimously.

ACTION: The financial report was presented by Ron Laher, vice president for administrative services. Keith Jarvis provided the Trustees with photos of the progress of the Lancer Hall project. Mr. Kautz moved and Mr. Varney seconded the motion to approve the financial report, as presented. Motion carried unanimously.

ACTION: The Board was requested to waive their Early Retirement Policy and accept Dr. Lorna Pehl's request for early retirement at the end of her current contract. The Trustees and Dr. Patterson thanked and commended Dr. Pehl for her years of service at EWC. Mr Patrick moved to reluctantly accept Dr. Pehl's request for early retirement. Seconded by Mr. Kautz. Motion passed unanimously.

ACTION: The Trustees were informed that the search committee, with Dr. Patterson's approval recommended the appointment of Roger Humphrey to the position of education instructor. Mr. Humphrey has spent the past 32 years in various positions in the public school systems, serving as a classroom teacher, building principal, central office administrator, and is currently serving as the Assistant Superintendent for curriculum, assessment and professional development with Campbell County School District in Gillette. Mr. Varney moved to approve the appointment of Roger Humphrey to the position of education instructor. Mr. Kautz seconded and the motion was unanimously passed.

ACTION: Dr. Patterson recommended the Trustees approve the reappointment of all eligible non-tenured faculty. Dr. Patterson indicated that these reappointments are typically approved at the March board meeting. Due to budgetary concerns the reappointments were postponed until the April board meeting. Mr. Varney moved to approve the recommendation of Dr. Patterson; seconded by Ms. Fisher. Motion carried unanimously.

ACTION: The Business Ready Community Resolution of Support and the ATEC Contingency and Development Agreement were brought before the Trustees for their consideration. Mr. Laher noted these documents are necessary in order for EWC to enter into a partnership with the City of Torrington to apply for a Business Ready Community Grant and Loan through the Wyoming Business Council. Ms. Fisher moved to approve the Resolution and Development Agreement, as presented. Seconded by Mr. Patrick and unanimously passed. (See Appendix Book 4, page 611 for Resolution)

ACTION: Mr. Laher informed the Board that the single bid received for the relocation of the softball field lights was much higher than anticipated and recommended the bid be rejected. The Board agreed with Mr. Laher's recommendation.

Updates were provided by the offices of Learning, Student Services, Human Resources, and Institutional Development. In addition, updates were provided by the Staff Alliance and the Faculty Senate.

ACTION: Mr. Varney moved and Mr. Kautz seconded the motion to adjourn to executive session at 6:50 p.m. Motion carried unanimously.

The executive session closed at 7:10 p.m. and the regular meeting was adjourned.

Submitted by:

Holly L. Branham

Angie Chavez, President

Marilyn Fisher, Secretary