

EWC BOARD OF TRUSTEES
November 10, 2015
Dolores Kaufman Boardroom

College Mission

Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.

Vision Statement

Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.

- 4:00 p.m. Work Session**
- Court Merrigan – Bridge Program
 - Chris Wenzel – Research Project

- 5:00 p.m. Dinner in the Cafeteria**

AGENDA

- 5:45 p.m. Open Meeting**
- **Introduction of New Employees**
Roger Humphrey, Education Instructor
Brandy Horejs, GEAR-UP Coordinator
Ashly Nash, Custodian
John Hansen, Director of Institutional Development
Lisa Briggs, Accounts Payable Technician
 - **Introduction of Civitas Awards**
 - **Introduction of Women's Basketball Team**
 - **Introduction of Visitors**
 - **Student Senate Update**

Approve Agenda

Recommended Action: *Motion to approve the agenda, as presented.*

President's Update:

Please see **Appendix A** for the President's update.

Approve Consent Agenda – Appendix B

- **Approve Minutes:** *October 7, 2015 meeting and executive session and the October 27 and 28, 2015 personnel hearing minutes. Please see **Appendix B1**.*

Prepared by Holly Branham, Executive Asst to the President and Board of Trustees

- **Ratify Purchase of New Boiler for Activities Center:** *On October 13, 2015, the Board was polled regarding the purchase of a new boiler for the Activities Center. Six Trustees were reached during the poll and unanimously approved moving forward with the purchase. \$55,000 was allocated from the 2015-2016 major maintenance funds to cover the expenditure. The boiler has since been installed and is operational.*
Prepared by Holly Branham, Executive Asst to the President and Board of Trustees

Trustees, please feel free to contact Dr. Patterson prior to the board meeting regarding any questions you may have concerning the consent agenda.

Recommended Action: Motion to approve the consent agenda, as presented

Action Items

Approve Financial Report

Please see **Appendix C** for the written financial report and the construction projects update.

Prepared by Mr. Ron Laher, Vice President for Administrative Services

Recommended Action: Motion to approve the financial report, as presented.

INFORMATION ITEMS

Student Services Update:

Please see **Appendix D** for the Student Services update.

Prepared by Dr. Rex Cogdill, Vice President for Student Services

Academic Services Update:

Please see **Appendix E** for the Academic Services update.

Prepared by Dr. Michelle Landa, Vice President for Academic Services

Institutional Research Reports:

- **October 15th Enrollment Report:** The October 15, 2015 headcount decreased 2% and the Full Time Equivalency (FTE) decreased 7%. Full-time headcount was down 26 students and part-time headcount was down 9 students resulting in a total decrease of 35 students. The number of students who attended EWC for the first time in Fall 2015 was up 8 full-time students and up 38 part-time students. The number of students who had attended EWC any time prior to Fall 2015 was down 34 full-time students and down 47 part-time students. Goshen County was down 27 full-time students and down 9 part-time students and Outreach increased by 1 full-time student and had no change in part-time students. Goshen County FTE decreased by 60.50 FTE, and Outreach decreased by 36.42 FTE. Outreach accounted for 45% of the FTE. Please see **Appendix F** for complete details.

Prepared by Ms. Kimberly Russell, Director of Institutional Research

- **Summer 2015 Enrollment Final Report:** EWC experienced a 14.2% increase in total student headcount as compared to Summer 2014. The total student headcount of 458 students reflects an overall increase of 57 students. Full-time enrollment was down three students. Part-time enrollment was up 60 students (15.3%). Full Time Equivalency (FTE) increased by 5.17 (4.8%). The complete report can be found in **Appendix G**.

Prepared by Ms. Kimberly Russell, Director of Institutional Research

- **Fall Integrated Postsecondary Education Data Systems (IPEDS) Survey Summaries:**

Please see **Appendix H** for details of the IPEDS summaries.

Prepared by Ms. Kimberly Russell, Director of Institutional Research

- **Dual/Concurrent Summary SEA52 Report:** Please see **Appendix I** for details.

Prepared by Ms. Kimberly Russell, Director of Institutional Research

Faculty Senate Update:

The Faculty Senate held a town hall meeting on October 21st to provide information and gather thoughts and concerns regarding the HLC policy change on faculty qualifications. The attendees voiced concern over early implementation of this policy and expressed a desire for the college to not adopt a policy that is any more binding than the federal guidelines outlined by HLC. The Faculty Senate is currently working on a position statement to reflect the collective concerns of the faculty on this subject.

The senate is also considering the many initiatives presented by Dr. Landa at our last meeting. We are in the process of identifying which of these proposed initiatives aligns with the senate's identified goals and mission, and how we may aptly present a unified faculty voice on the chosen initiative(s).

Prepared by Mr. Michael T. DeMers, Faculty Senate Vice President

Human Resources Update:

- Impact of the Affordable Care Act on Employees Group Insurance – Part-time Employees
- Vacancies Status

Prepared by Mr. Ed Meyer, Director of Human Resources

Staff Alliance Update:

The Staff Alliance met last month to discuss the possibility of hosting a Holiday Social opened to all EWC employees and immediate family members to wrap up the fall semester. We have started the nomination process for the WACCT Leadership awards for classified and professional staff members. At the next alliance meeting, we will hopefully have a nominee for each category and begin working with Holly Branham, Tami Afdahl, and Dr. Richard Patterson on completing the final nomination packet to submit.

Prepared by Ms. Mai Lee Olsen, Staff Alliance President

Trustee Topics

- Update on ACCT Leadership Congress – Trustee Kautz
- Christmas Party

Executive Session – Personnel – Evaluation of Dr. Patterson

Recommended Action: Motion to adjourn to executive session to discuss personnel.

Adjournment

Upcoming Events:

November 10

November 11

November 12

November 25

November 26-27

EWC Board Meeting

EWC Annual Veteran's Day Program, 12:30 p.m., Fine Arts Auditorium

Scholarship Donor Reception, 6:30 p.m.

No Classes

College Closed – Thanksgiving Holiday

December 1

December 3

December 8

December 11

December 24 –

January 1, 2016

Evening of Elegance

EWC Christmas Concert, 3:00 p.m.

EWC Board Meeting

JAC Budget Hearings, Cheyenne

Christmas Break, College Closed

January 6-8, 2016

January 12

January 22

Spring In-Service

EWC Board Meeting

Strategic Planning Retreat