

Eastern Wyoming College Board of Trustees
November 10, 2015
Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on November 10, 2015 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Angie Chavez, George Nash, Marilyn Fisher, Mike Varney, John Patrick and Converse County advisory member Jim Willox. Those members absent were Julie Kilty and Lowell Kautz.

Court Merrigan, Bridge Program Coordinator provided the Board with a presentation regarding the Bridge Program.

Chris Wenzel, EWC Biology Instructor was also on hand to provide the Board with information on his INBRE research grant.

The work session was closed at 5:00 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on November 10, 2015 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Angie Chavez, George Nash, Marilyn Fisher, Mike Varney, and John Patrick. Those members absent were Julie Kilty and Lowell Kautz.

Mrs. Chavez called the meeting to order at 5:45 p.m.

Mr. Meyer introduced new employees Roger Humphrey, Education Instructor; John Hansen, Director of Institutional Development; and Lisa Briggs, Accounts Payable Clerk.

Kyle Sabourin, Student Senate President introduced the Civitas Awards. Zach Pieper, student recipient; Chris Wenzel, faculty recipient; and the Health Fair volunteers; Dixie Kroenlein, Holly Lara, Susie Schaefer, Lori Moore, Andy Espinoza and Tyler Vasko. Mr. Sabourin also presented the Student Senate update.

Women's Basketball Coach Tom Andersen introduced the women's basketball team.

ACTION: The Trustees were requested to approve the agenda with one addition; namely, the resignation of Jamie Black, Coordinator of Residence Life. Mr. Nash moved to approve the agenda with the addition; seconded by Mr. Patrick. Motion carried unanimously.

Dr. Patterson updated the Board on the budget meeting of the community college presidents and Jim Rose with Governor Mead. The Governor indicated he plans to put the colleges' exception budget into the standard budget for the next four years. Dr. Patterson informed the Trustees that several people from the Torrington Campus met with members of the Douglas Campus last week. He noted Douglas is transitioning from an outreach site to a true branch campus. The Trustees were also informed Senator Barrasso plans to attend the College's Veteran's Day program.

ACTION: The consent agenda was considered by the Board. Mr. Varney moved and Ms. Fisher seconded the motion to approve the consent agenda, which included the minutes from the October 7, 2015 meeting and executive session, the minutes from the October 27 and 28, 2015 personnel hearing, and ratified the purchase of a new boiler for the Activities Center. Motion carried unanimously.

ACTION: Mr. Laher presented the financial report and the projects update. Mr. Nash moved to approve the financial report, as presented. Mr. Varney seconded and the motion was unanimously passed.

ACTION: The Board was informed Jamie Black, Coordinator of Residence Life submitted her resignation effective November 22, 2015. Ms. Fisher moved to approve the resignation with the Trustees' thanks; second by Mr. Nash. Motion carried unanimously.

Updates were provided by Student Services, Academic Services, Faculty Senate, Human Resources, and Staff Alliance.

Dr. Patterson provided the Board with a brief explanation of the Higher Learning Commission requirements regarding faculty credentials which HLC will begin to enforce as of September 1, 2017. Faculty in transfer programs must have a Master's degree in their area of discipline or a Master's degree with 18 graduate hours in the specific discipline. This will include adjunct and concurrent instructors and affects all of the colleges in the north central region.

Kimberly Russell presented the Institutional Research Reports, which included the Fall IPEDS survey summaries, the Dual/Concurrent Summary SEA52 Report, the Summer 2015 and October 15th Enrollment Reports.

- **October 15th Enrollment Report:** The October 15, 2015 headcount decreased 2% and the Full Time Equivalency (FTE) decreased 7%. Goshen County FTE decreased by 60.50 FTE, and Outreach decreased by 36.42 FTE. Outreach accounted for 45% of the FTE.
- **Summer 2015 Enrollment Final Report:** EWC experienced a 14.2% increase in total student headcount as compared to Summer 2014. Full Time Equivalency (FTE) increased by 5.17 (4.8%).

ACTION: Dr. Patterson requested the Board authorize him to approve the candidate for the Residence Life Director position and then have the Board ratify at the next meeting. Mr. Varney moved to give the President that responsibility for this one position; second by Mr. Nash. Motion carried unanimously.

ACTION: At 7:30 p.m., Mr. Patrick moved and Mr. Varney seconded the motion to adjourn to executive session to discuss personnel. Motion carried unanimously.

At 9:00 p.m. the executive session was closed and the regular meeting was adjourned.

Submitted by:

Holly L. Branham

Angie Chavez, President

Marilyn Fisher, Secretary