Accrediting agencies and national standards boards associated with the Nursing Program:
Approval granted January 11, 2016
Wyoming State Board of Nursing
130 Hobbs Avenue, Suite B
Cheyenne, WY 82002
(307) 777-7601
https://nursing-online.state.wy.us

NONDISCRIMINATION STATEMENT

Eastern Wyoming College (EWC) does not discriminate on the basis of race, color, national origin, marital status, sexual orientation, sex, religion, political belief, veteran status, age, or disability in admission or access to, or treatment, or participation in or employment of its educational programs or activities. Inquiries concerning Title II, Title VI, Title VII, and Section 504, may be directed to Mr. Ed Meyer, Director of Human Resources, 307.532.8330. Inquiries concerning Title IX may be directed to Dr. Rex Cogdill, Vice President for Student Services, 307.532.8257. Both may be reached at Eastern Wyoming College, 3200 West C Street, Torrington, WY 92440. Alternatively you may contact the Wyoming Department of Education, Office for Civil Rights Coordinator, 23000 Capitol Avenue 2nd Floor, Cheyenne, WY 82002-0050, or 307.777.7675.

Welcome to the newly established Nursing Program at Eastern Wyoming College. The Douglas Campus offers an exciting opportunity in a new building to allow students to engage in studies to become a registered nurse.
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DISCLAIMER: The purpose of the EWC Nursing Student Handbook is to provide students, faculty, and applicants to the program with consistent, current information about the program. While every effort has been made to ensure the accuracy of information presented, EWC reserves the right to make changes as circumstances arise. The contents of the handbook do not, in whole or in part, constitute a contractual obligation on the part of EWC, its employees or agents. The information provided herein is solely for the convenience of the reader and EWC expressly disclaims any liability which may be otherwise incurred.
Welcome to the Eastern Wyoming College Douglas Campus Nursing Program

As Program Director of the Eastern Wyoming College Associate Degree Nursing Program, I welcome you to a challenging and rewarding profession. I congratulate you on choosing nursing as your profession and EWC as your nursing school.

In addition to offering the best possible professional education, faculty strives to provide evidence-based teaching and continued exposure to current nursing issues in both lecture and clinical experiences. We take seriously our responsibility in preparing knowledgeable, caring, and clinically proficient registered nurses. Each faculty member is committed to assisting you in achieving success in school and in your nursing career.

We are committed to your learning. Our faculty is prepared to guide you every step of the way in this journey of nursing school. We want the EWC Nursing Program to exceed all of your expectations. We are very proud to finally launch our program and welcome you to our Douglas Campus.

Within the pages of this EWC Nursing Student Handbook is information and policies that will guide you along your journey. The student policies are congruent with those of EWC, publicly accessible at EWC website: ewc.wy.edu, are non-discriminatory, and consistently applied. Any differences in the ADN policies and EWC general policies are justified by the goals and outcomes of the ADN program.

Once again, I want to congratulate you for being selected from a large group of applicants seeking entrance into the program! We are your partner in your educational process and welcome you aboard this wonderful experience.

Suzey Delger MSN, APRN (Ret), RN
EWC Nursing Director
Program Purpose and Philosophy

The purpose of the Nursing Program is to educate nursing students to provide appropriate, safe, and competent nursing care to diverse populations in a variety of health care delivery settings. Upon successful completion of this program, students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) and meet all course and program outcomes.

Consistent with EWC’s mission and by adopting the statewide curriculum initiative of Revolutionizing Nursing Education in Wyoming (ReNEW), the EWC Nursing Program share the mission statement “to enhance the quality of nursing and health care in Wyoming by revolutionizing nursing education”. The vision of ReNEW is a shared, competency-based statewide curriculum where students can earn an associate degree or continue seamlessly to the BSN degree (or higher) starting at any of the Wyoming Community Colleges or UW. EWC shares the belief of the “intrinsic value and worth of every person” (ReNEW Curriculum).

Philosophically, the EWC Nursing Program believes that health is a state of homeostasis influenced by forces impacting on the person. Nursing is a practice-oriented discipline that uses evidenced-based knowledge derived from the biological, physical, and behavioral sciences to provide safe and humanistic care to persons, families, groups, and communities. The art and the science of nursing is the nucleus of the interdisciplinary health care system. EWC Nursing Program believes the goal of nursing is to use the nursing process and clinical judgment to promote and maintain health, prevent disease and disability, care for and rehabilitate the sick, and support the dying.

As stated in the ReNEW Curriculum, “nursing education must have a strong clinical focus and allow opportunity to apply the theoretical component of nursing. Learning is a dynamic lifelong process, occurring in the cognitive, psychomotor, and affective domains. Learning is the joint responsibility of the educator and the learner with each assuming the responsibility for learning and continued self-development. The role of the educator is to facilitate learning and leadership by providing an environment wherein students have the opportunity to establish goals, examine various means of attaining them, and evaluate the course of actions selected. Practitioners of nursing have a responsibility for professionalism and the mentoring of others. The nurse is a role model for clients, families, and communities in terms of practicing appropriate health behaviors”.

Curriculum Framework

There are six core curricular concepts from the ReNEW statewide curriculum that form the organizing framework of the EWC Nursing Program.

These six concepts are threaded through each course and include:

1. Safety
2. Clinical Judgment
3. Leadership
4. Patient Centeredness
5. Professionalism
6. Health Promotion.

For EWC Nursing students, these six concepts provide the necessary framework to successfully become a Registered Nurse and act as Associate Degree Benchmark Student Learning Program Outcomes.

Upon completion of this program the graduate will be expected to:

Safety:
- A. Minimize risk of harm to patients and providers through both system effectiveness and individual performance.
- B. Demonstrate skills in using patient care technologies, information systems, and communication devices that support safe nursing practice.

Clinical Judgement:

Leadership:
- A. Demonstrate beginning leadership skills through heightened self-awareness in the attainment of optimal patient outcomes.
- B. Use mutually respectful communication, collaboration, within inter-professional teams in the management of care in diverse, complex, global, and dynamic health care systems.
- C. Function within established policies in structured healthcare systems, providing cost effective care in compliance with regulatory entities.
- F. Provide respectful, efficient, safe, and well-coordinated patient centered care to patients and families by reflecting on beliefs, values, attitudes, and practices.

Patient Centeredness:
- A. Provide patient centered care by reflecting on the uniqueness of an individual patient’s background, personal preferences, culture, values, traditions, and family which promotes optimal health outcomes by involving patients and families as they make clinical care decisions.
B. Demonstrate respectful, efficient, safe, and well-coordinated transitions of the patient through all care levels.

Professionalism:
A. Model professionalism with consistent demonstration of core values evidenced by nurses working with others to achieve optimal health and wellness outcomes in patients and families by wisely applying altruism, excellence, caring, ethics, respect, communication, professional engagement, lifelong learning, and accountability.

Health Promotion:
A. Encourage health promotion and make a positive contribution to immediate and long-term health status, through the provision of education to individuals and families that encourages health behaviors and choices, prevention of disease, and protection from preventable illness and disastrous emergencies.

Each nursing course is guided by semester student learning outcomes which are published in each course syllabus. Nursing education outcomes are reached through successful achievement of student learning outcomes, which increase in complexity as the student progresses from one semester to the next. The student utilizes the nursing process when building on knowledge gained from general education and support courses as nursing concepts are mastered.
ReNEW Curriculum

An Overview

Revolutionizing Nursing Education in Wyoming (ReNEW) Curriculum is the result of a group of dedicated Wyoming nurse educators who decided to develop a “shared” curriculum with all Wyoming Community Colleges and the University of Wyoming. The intent is to have students be able to make a “seamless” progression from the Associate Degree in Nursing to the Bachelor’s degree in Nursing. With this common philosophy the curriculum will be taught in all seven community Colleges including EWC and the University of Wyoming undergraduate program.

Welcome to the Nursing Baccalaureate Highway!

The ReNEW Curriculum consists of these Core Courses:

Professional Nursing Care in Health Promotion: (9 credits of didactic and clinical)

This course introduces the learner to the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. Health promotion includes learning about self-health and health in children, adults, older adults, and the family experiencing a normal pregnancy. Learners will value evidence about healthy lifestyle patterns and risk factors for disease and illness, apply growth and development theory, develop therapeutic relationships, conduct age appropriate and culturally sensitive health assessment, and promote health using the nursing process and standards of professional nursing.

Professional Nursing Care of the Patient with Chronic Illness: (9 credits of didactic and clinical)

This course introduces the learner to the patient and family with chronic illness using the concepts of health promotion, safety clinical judgment, leadership, patient centeredness, and professionalism. Learners will use caring behaviors, therapeutic communication and advocacy when providing care to patients with chronic illness across the lifespan. The learner will identify the roles and values of the members of the inter-professional healthcare team. The patient and family lived experience is emphasized.

Professional Nursing Care of the Patient with Acute Illness: (9 credits of didactic and clinical)

This course introduces the learner to the patient and family with acute illness using the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. Learners will use caring behaviors, therapeutic communication and advocacy when providing care to patients with acute illness across the lifespan. The learner will facilitate the effectiveness of the inter-professional health care team. The patient and family lived experience is emphasized.
Professional Nursing Care of the Patient with Complex Illness:  (9 credits of didactic and clinical)

This course introduces the learner to the patient and family with complex illness using the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. This semester is focused on the vulnerable patient which could include multisystem acute and chronic diseases, process and physiological, mental and socioeconomic factors that put the patient at risk. The patient and family lived experience is emphasized. This semester has the “capstone” experience with one-to-one assignment with a preceptor in a clinical facility.

The Nursing Faculty will provide every student with a syllabus for each course. **It is the student’s responsibility to closely follow the syllabus.** The nursing classes are very demanding and students should devote up to 30-40 hours per week to accomplish the goal of graduating. Due to the nature of nursing classes, children will not be allowed in the Health Technology room or classrooms. **There will be no exceptions.** Because this is a learning environment, please make necessary arrangements for child care prior to coming to campus.
Admission Requirements
Eastern Wyoming College (EWC) Requirements

Students must:

1. Submit an Application for Admission to EWC with official transcripts requested from all other Colleges attended. Official transcripts should be sent to:
   Eastern Wyoming College
   3200 West “C” Street
   Torrington, WY 82240

2. Submit a separate Application to the Nursing Program by the published deadline to the above address. Applications are available at the Douglas and Torrington Campus and online.

3. Complete or be in the process of completing the prerequisites prior to full admission with all courses combined with a grade of “C” or better AND have an overall 2.5 GPA. Midterm grades will be accessed for those completing the prerequisites. Successful completion of the prerequisites will be required at the end of the semester.

4. Have at least a Proficient score on TEAS-V Test of 58.7%.

Admission to the Nursing Program is based on a “competitive point system”. See Criteria for Admission Page 26. The highest scoring students will be admitted until 12 slots are filled. Two slots are saved for Memorial Hospital of Converse County employees providing they meet the minimum criteria. In case of a tie, a random drawing will determine the selected student. Two additional students will be chosen as alternates in the event one of the original 12 drop out prior to courses beginning. Admission will be announced in a letter mailed to the student’s preferred mailing address. Those not admitted will also receive a letter of denial.

Prior to full admission students must:

1. Agree to have a background check and drug screening. See Criminal Background Check and Drug Screening page 18.
2. Provide proof of immunizations and tuberculosis skin testing.
3. Attend a Nursing Orientation that will be announced.
4. Agree to simulation activities and consent to video recording to optimize instruction and learning.
5. Meet the minimum General Nursing Core Performance Standards see page 11.
General Nursing Core Performance Standards

Admission to and progression in the program is not based upon these standards, rather they will be used to determine whether accommodations or modifications are necessary. Enrolled students to EWC are responsible for providing medical and other documentation related to any disability and the appropriate accommodations needed to meet the Essential Performance Standards set forth by the American Nurses Association, Performance Standards. Reasonable accommodations will be considered on an individual basis.

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Critical Thinking: Critical thinking ability to exercise non-clinical & clinical judgment in a timely manner.

Interpersonal: Interpersonal abilities sufficient to interact professionally and therapeutically with peers, faculty, staff, administrators, patients/clients, families and groups from a variety of social, emotional, cultural, ethnic, and intellectual backgrounds.

Communication: Communication skills sufficient for interaction with peers, faculty, staff, administrators, patients/clients, families and groups in verbal, nonverbal, and written form.

Mobility: Physical abilities sufficient to move from room to room, safely perform treatments/procedures and assist patients/clients; lift and transfer patients/clients; manipulate equipment; walk and/or stand for extended periods of time.

Motor Skills: Gross and fine motor skills sufficient to provide safe and effective patient/client care.

Hearing: Auditory ability sufficient to monitor and safely assess health needs.

Visual: Visual ability with or without corrective lenses sufficient for observation and assessment necessary in safe patient/client care.

Tactile: Tactile ability sufficient for physical assessment of patient/client.

Professionalism: The ability to understand and demonstrate sufficient respect for others in non-verbal, verbal, and written communication in the classroom, laboratory, clinical settings in the community, and related public settings. The ability to demonstrate sufficient understanding of the cumulative effect that behavior, appearance, and communication has on the nursing professional image.
Test of Essential Academic Skills-V (TEAS-V)

The TEAS-V test is a product of Assessment Technologies Institute (ATI) and is a computerized multiple-choice standardized assessment of basic academic knowledge in reading, mathematics, science, and English and language usage. The outcomes assessed on the exam are those which nurse educators deem most appropriate and relevant to measure entry level skills and abilities of nursing program applicants. The goal is to predict those candidates with the highest likelihood of academic success. Calculators and phones are not allowed during testing, nor are children allowed in the testing area.

Applicants must take the TEAS-V as part of the nursing program application process. The total score of 58.7% or higher must be achieved. Arrangements can be made to take the test at the Douglas or Torrington campus as well as other Wyoming Community Colleges.

“ATI’s best practice to follow for administering TEAS-V retakes, to help ensure students’ best results, is to limit the number of retakes per year with remediation periods between retakes. Students retaking the TEAS-V should be administered a different form from their previous TEAS-V attempts. Each student should be limited to three retakes in 1 year so all assessments taken are from different forms. The suggested remediation period is 2 weeks to 30 days, which is an appropriate time length and follows the majority of institutions’ remediation period”. Eastern Wyoming College will NOT provide any remediation services for the TEAS-V test.

All students will be given instructions at the time of the scheduled testing time. Scores are automatically sent to the location where the student tested. Students who want their test scores sent to other Nursing Programs must select those schools on the drop down menu and there will be an additional cost. Test results are posted within 38 hours and all scores must be sent electronically to EWC prior to the deadline, which will be announced.

A TEAS-V study manual and online practice assessments are available for purchase at www.atitesting.com. There is also a free site for the TEAS-V test that students have found useful. Go to http://www.testprepreview.com/teas_practice.htm

Student Support Services

Please refer to the EWC Student Handbook and the current EWC Catalog for a review of all Student Services available to EWC students.

Inclement Weather

Students may be excused from classes or clinical when the weather bureau has issued weather advisories for hazardous conditions. In that event, it is the clinical instructor’s responsibility to contact students with relevant information. Classes located on the Douglas campus may only be canceled by the EWC President’s office or designee. Students should listen to local broadcasts and check LancerNet email for information concerning class cancellation.
Academic Progression Guidelines

To progress in the nursing program, the student must:

1. Take all nursing courses in sequence as listed in the Curriculum Plan.
2. Maintain a minimum of a 2.5 GPA per semester without any grade of a “D”.
3. Attain a “C” or better in all nursing, science, and skills laboratory.
4. Achieve satisfactory clinical/skills/simulation lab rating in all nursing courses. Failure of any clinical portion of the course, including lab/simulation time, will result in dismissal from the Nursing Program.
5. Maintain the College and Nursing Program standards of student conduct.
6. Withdrawal from course(s) must follow EWC withdrawal policies and without advisor input may delay program admission and/or progression.
7. Readmission due to confidentiality breaches, unethical, or illegal behavior will not be allowed.
8. Readmission to the program for a student who as withdrawn will be at the discretion of the Nursing Director and dependent on available space in the program in the next cycle of admission.
9. Transfer of students from another Wyoming Community College or the University of Wyoming will be based on meeting the minimum requirements and space availability in the EWC Nursing Program.
10. Advanced placement of a student who is a Licensed Practical Nurse (LPN) will not be possible because of the ReNEW curriculum design and EWC does not have an LPN option. However, an LPN could apply as any other transfer student if they meet the minimum requirements.

Grading Guidelines

Grading will follow the EWC grading policies. Nursing Faculty will post their grading criteria and due dates in each course syllabus. A student may appeal grades following the guidelines outlined in the EWC Student Handbook and Catalog.

Clinical Expectations

Clinical education begins with meeting objectives that are outlined in each course syllabus. Skills lab/simulation is considered a clinical experience and attendance is mandatory. Professional attire, page 18, is expected at each scheduled lab time. Practicing skills outside of a scheduled lab does not require professional attire. Professional conduct is always expected in any skill lab or simulation. Unprofessional conduct is a dismissible offense to the program. Confidentiality rules apply to each setting. Safety standards are applied at every setting.
All clinical experiences will be graded by “S” (Satisfactory) or “U” (Unsatisfactory). **If a student receives a “U” Unsatisfactory in clinical, they will receive a failing grade (F) for the entire 9 hour nursing course.** The student will not be allowed to continue in the Nursing Program. The student will be allowed to appeal the grade in accordance with the EWC Student Handbook/Catalog. Clinical competency and skills are introduced in the classroom and practiced in the clinical setting. Preparation for these clinical experiences often includes practice outside of clinical hours and advance completion of written assignments which are graded according to specific rubrics. Assignments vary by semester as outlined in the respective course syllabus.

Simulated clinical experiences and competency demonstrations in the campus laboratories are comprised of low, medium, and high fidelity environments occurring on days designated on the clinical schedule. Student performance during these experiences is reflective of knowledge level, skill mastery, and appropriate attitudes within the parameters of the learning outcomes. Strict adherence to safety rules is enforced in the simulation and skills area.

Clinical facilities which may be assigned can occur in Wheatland, Torrington, Lusk, Casper and Glenrock. Students are responsible for their own transportation and any housing related expenses. Some clinical experiences begin as early as 5:30 a.m. and end as late as 10:30 p.m.

**Clinical Evaluation**

The following rubric will be used for clinical evaluation purposes:

1. **Satisfactory: Fully meets expectations**
   Student functions safely with occasional supportive cues, makes expected observations, assumes responsibility for assignments, accepts offered additional learning experiences, quality of performance is reliable and efficient for level of knowledge.

2. **Developing: Nearly meets expectations.**
   Student functions safely with occasional supportive cues and verbally asks for help, makes most expected observations, assumes responsibility for all assignments, accepts offered additional learning experiences and tutoring opportunities, quality of performance is reliable and efficient for level of knowledge.

3. **Needs Improvement: Expectations Minimally Met**
   Student functions safely, but requires verbal and occasional physical directive cues, makes obvious observations; quality of performance barely meets the requirements for expected level.

4. **Unsatisfactory**
   Student does not function safely or functions at a minimal level even with verbal and/or physical cues; does not make obvious observations related to patient care; does not accept responsibility (blames others, dishonest); is hesitant about accepting responsibility; is hesitant to accept additional learning experiences; demonstrates unprofessional clinical conduct; staff, patient, and/or family is dissatisfied with care provided or not provided; quality of performance is unreliable, indifferent, and incomplete.
Safe Practice

The following is considered safe practice:

1. Functions within the Wyoming Nurse Practice Act, guidelines and outcomes of the nursing program, and the rules and regulations of the health care agency.
2. Practices within the American Nurses’ Association Code of Ethics and Standards of Practice.
3. Is accountable for continuity in preparation, documentation, and care of patients, including verbal and written communication. Does not practice beyond the scope of preparation.
4. Shows respect for the individual patient, health team member, faculty, and self to include but not limited to ethical and cultural views.

Dismissal from the Program

Students, faculty, and administration have the responsibility to maintain high professional and ethical standards. Students, faculty and administration have the responsibility to maintain patient safety in the classroom, laboratory, and clinical setting. Students, faculty and administration must practice within legal and ethical frameworks adhering to state and national standards of practice.

Immediate dismissal from the nursing program may occur if the Nursing Director/Nursing Faculty deems it necessary.

Dismissible offenses include but are not limited to the following:

1. Unprofessional conduct and/or behavior.
2. Breach of EWC College Student Handbook and/or the EWC Nursing Student Handbook.
3. Violation of state or national standards of practice or actions outside the legal or ethical framework outlined by the ANA Code of Ethics for Nurses.
4. Violation of facility policies that jeopardize facility relationships and/or penalize EWC Nursing Program from future facility experiences and opportunities.
5. Violation of the substance abuse policy resulting in a positive drug screen that is not validated by medical professional documentation.
6. Inability to pass the Medication Drug Dosage Exam each semester at an acceptable level to safeguard patient safety.
7. Federal HIPAA Violations
   a. Tier one: unintentional violations will result in verbal and written reprimand with probation for the remainder of the program.
   b. Tier two: intentional access to records will result in dismissal from the Nursing Program without readmission options.
8. Failing to meet leveled learning outcomes in all nursing courses indicated by a final course average of a “C” or below or “S”, Satisfactory.
9. Behavior or action outside safe nursing practice as noted in the clinical and professionalism directives that jeopardizes the safety of patients, staff, or classmates. The unsafe behavior may
be from isolated, related, or unrelated incidents, intentional or unintentional, resulting in harm or no harm to the client, facility, EWC staff, classmate, or faculty member.

10. Being unable to practice nursing with reasonable skill and safety to patients by reason of physical, emotional, or mental disability.

11. A failure to pass a drug screening.

12. Failure to pass the Drug Dosage Calculation tests required for each course. (See Drug Dosage Calculations section).
Student Due Process

Students wishing to appeal a faculty or administrative decisions are assured student due process. EWC Nursing Program adheres to the Eastern Wyoming College grievance and appeals process which is outlined in the EWC Student Handbook. To initiate a grievance or appeal, students are expected to follow the chain of command to resolve all concerns and issues as described in the EWC Student Handbook.

Confidentiality Policy

Students are expected and required to maintain strict client, family and peer confidentiality in every setting. Breach of confidentiality could result in dismissal from the program.

Clinical Accessibility Policy

The EWC Nursing Program utilizes a variety of health care agencies in the community and surrounding area for clinical practice. If you have been employed in one or more of the agencies and are not eligible for rehire as an employee, the agency may not permit you to participate in the essential clinical component of the program. Contact the Nursing Director for a list of agencies.

You may be asked to contact the Human Resources department of the affected agency and request documentation from HR that states the agency’s position on your participation in the clinical component of the program. If you receive a negative response from the agency, you are automatically ineligible to apply or continue in the Nursing Program. A response indicating you will be permitted to attend clinical in the agency must be given to the Program Director PRIOR to the selection process for admission or continuation in the program. If you are unable to fulfill clinical requirements due to a previous employment issue and have not complied with the above, you could be denied entry into the program.

Student Organizations

Pre-nursing and nursing students are encouraged to participate fully in the activities of EWC, including the EWC Douglas Chapter of the Wyoming Student Nurses Association as preparation for the professional role in Nursing. Although not mandatory, it is highly recommended that EWC nursing students participate in this organization.

The EWC Douglas Student Senate has been established and nursing students are encouraged to have a representative in the Student Senate. Other EWC student clubs and organizations based in Torrington’s main campus are available to Douglas students. Please check on-line or in the EWC Catalog for further information regarding student clubs.
Professional Appearance/Attire

All students are required to wear the EWC student uniform/lab coat during skills lab check-offs, any clinical learning experiences, including simulation experiences, and as directed by nursing instructors. The student uniform includes the appropriate style of uniform for the cohort; socks; well-fitting shoes that totally enclose the foot; a College issued name tag/badge that identifies that you are an EWC nursing student. Students may be dismissed at the discretion of the instructor from clinical or lab if professional appearance criteria are not followed.

While not an exhaustive list, the following rules will apply to nursing students:
1. All visible tattoos/body-art need to be covered.
2. Students must wear a watch with a sweeping second-hand or digital second hand-indicator. Additional acceptable jewelry includes a wedding band only (no high profile rings will be acceptable), one pierced post-style stud earring in each ear lobe is permitted. All other visible body piercings are not permitted and must be removed prior to entering the clinical site.
3. If asked to get clinical assignments or to do reference work from charts, students are required to wear the complete uniform or a white lab coat with a name tag over conservative business-casual clothing. (No blue jeans, tank tops, tee shirts, shorts, flip flops, above the knee skirts, bare midriffs, excessively tight clothing, low cut tops, and/or see through fabrics).
4. Hair must be neatly styled and pulled back from the face. Long braids or pony-tails must be secured to prevent falling over the shoulder, and bangs must be out of the eyes. Mustaches and beards are permitted per facility policy. They must be clean, trimmed, and well groomed.
5. Nails must meet facility policy. Most clinical sites do not allow artificial nails. Nails must be no longer than the finger-tip.
6. Good personal hygiene is expected every day. Bathing regularly and proper oral hygiene is an expectation to eliminate offensive body odors, including stale cigarette smoke. No perfumes, strongly scented deodorants, or scented essential oils will be allowed.
7. Smoking or the use of e-cigarettes is not allowed in any clinical setting.
8. No gum chewing or use of any oral tobacco (chew or snuff) is allowed in any clinical setting.
Clinical Supplies

The student is required to have bandage scissors, stethoscope, penlight, wrist watch with a second hand, and may be required to have a cell phone during clinical experiences. However, cell phones are to only be used for clinical application and only at the direction of the faculty. Students must adhere to the rules and regulations of the respective agency regarding use of electronic devices in the clinical area. No personal calls or texting is allowed during clinical time.

Criminal Background Check

1. Upon admission to the EWC Nursing Program, the College will provide instructions and the necessary forms for obtaining the background check from the designated vendor of CertifiedBackgroundCheck.com.
2. The student should inform the Nursing Director of any possible complication that may be encountered on the background check. Clinical agencies will require full disclosure of background information and may require additional background checks at the student’s expense.
3. The student is responsible for the cost of the background check which will be valid for a period of one year prior to admission into the program.
4. The background check may include but is not limited to: criminal background check, positive identification/aka, National Sex Offender Registry, Motor Vehicle Driving Record, Sanctions, Drug Testing and Immunization Tracking.
5. Students may be automatically denied admission or dismissed from the program if they have not been truthful or have provided inaccurate information on the application for admission into the Nursing Program.
6. It is the responsibility of the student to report any changes in the status of their criminal background to the Nursing Director.
7. Flagged results on the background check will result in ineligibility to participate in clinical until which time the matter may be investigated or resolved. Student suitability for clinical placement based upon results of the background check will be determined by the Application Review Committee and must comply with clinical agency requirements.
8. Drug screening will be part of the initial background check. Dismissal from the program can occur for positive drug screening.
9. EWC establishes the right to further drug test ‘for cause’ or random drug screening for the remainder of the time in the nursing program.
10. Students may appeal the decision to deny clinical placement through the established grievance procedure noted in the EWC Student Handbook/Catalog.
Drug Testing

The presence or use of drugs or alcohol, lawful or otherwise, which interferes with the judgement or motor coordination of nursing students in an educational setting, poses an unacceptable risk for patients, colleagues, the College, and cooperating clinical agencies. The nursing program recognizes its responsibility to maintain an educational environment conducive to academic achievement and to cooperate with clinical agencies in providing safe and effective patient care.

Accordingly, all nursing students must comply with the drug testing policy set forth and remain free of drugs or alcohol use while in the academic setting, including classroom and clinical, as well as College sponsored events and nursing association activities. In addition, nursing students are subject to all applicable federal, state, and local laws addressing illegal drug and alcohol use. The drug testing policy is intended to complement the EWC prohibited conduct outlined in the EWC Student Handbook/Catalog, Student Code of Conduct.

Nursing students are required to disclose to the Nursing Director any prior chemical impairment, participation in treatment programs, or court convictions pertaining to the manufacture, use, possession, sale, or distribution of alcohol, illegal drugs, controlled substances or intoxicants. Failure to report such activities will result in dismissal from the nursing program. Students are also required to disclose such information to the appropriate licensing agencies at the time of application for licensure in accordance with the established rules and regulations of the licensing agency.

Drug testing refers to the scientific analysis of urine, blood, breath, saliva, hair, tissue or other specimens of the human body for the purpose of detecting the presence of a measurable amount of drug or alcohol. The cost of drug testing will be the responsibility of the student.

Student’s Agreement to Submit to Drug Testing

The nursing program and cooperating clinical agencies reserve the right to require the student to submit to drug testing under the following circumstances:

1. Upon initial enrollment in the program.
2. Upon re-entry to the program for students who interrupt their sequence of study.
3. When there is reasonable suspicion a student is under the influence of alcohol, illegal drugs, controlled substances, or intoxicants (prescribed or non-prescribed). This may be evidenced by odor of alcohol or drugs, impaired behaviors, dilated/pinhole pupils, decreased coordination, marked changes in personality, or unexplained accidents. Impairment may exist in one or multiple domains, including psychomotor activity and skills, conceptual or factual recall, integrative or synthetic thought processes, judgment, attentiveness, demeanor, and attitudes as manifested in speech or actions.
4. When there is reasonable suspicion or evidence of mishandling patient medications in the clinical setting.
5. When the student’s academic or clinical performance is deteriorating or the student is experiencing increased absenteeism or tardiness.
6. When the student is involved in an accident or injury likely to result in lost time from schooling and requiring a physician’s care, as evidenced by diagnostic tests, prescriptions, or procedures.

**Outcomes for a Positive Drug Test**

1. A positive test result will result in immediate dismissal from the program.
2. In that event, it will be responsibility of the student to withdraw from classes through the processes in place at EWC.
3. A subsequent meeting will be scheduled with the student. The Nursing Program will follow EWC procedures and policies for those students who are impaired.
4. Documentation of the meeting will include the noted behavioral problem or reported incident, and prescribed academic consequences. Also included will be the student’s intent to see professional evaluation for a potential substance abuse problem. The student must acknowledge that failure to abide by the recommended treatment plan will result in ineligibility to apply for readmission to the program at a later date.
5. The Nursing Director will refer the student to counseling services for appropriate referrals for substance abuse.
6. Arrangements for substance abuse evaluation and treatment will be made by the student. All costs associated will be at the student’s expense.
7. If a student tests positive for a prescribed drug, the student must obtain a written statement from a qualified physician stating that the drug level is within prescribed limits and the level does not indicate abuse. The physician must indicate that the drug will not interfere with safe nursing practice in the clinical area.

**Immunizations and Laboratory Work**

Immunizations and health record requirements vary among clinical agencies and students are expected to abide by the rules and regulations of the respective agency. Students admitted to the program must provide official documentation of each of the requirements listed below prior to clinical placement. All requirements must be in effect (current) throughout the enrollment in the program. Students are responsible for knowing when their documentation expires, particularly if it expires during the school year. Costs for immunizations and lab work are the student’s responsibility. Students may consider the public health nursing office as an economical source for obtaining immunizations and laboratory testing.

1. Tuberculin Skin Test (PPD): A TB skin test must be done within the prior 12 calendar months and annually while enrolled in the program. Record must include date administered, reading at 48-72 hours (indicating reaction) and a signature of a qualified health care provider. If positive results, the student must provide a chest x-ray interpretation by a physician and an annual symptoms review questionnaire thereafter.
2. Measles, Mumps, Rubella (MMR): Lab titers for measles, mumps, and rubella or documentation of 2 doses of MMT.
3. Hepatitis B: Hepatitis B lab titers or documentation of the appropriate dose series (3-dose or 2-dose series). Students beginning a series must have the last dose as soon as it is possible to take the next dose.
4. Varicella: Varicella lab titer report or documentation of two doses. Self-report of a history of chickenpox will only be accepted with verification from a physician.
5. Tetanus, Diphtheria, and Pertussis (Tdap): Documentation of Tdap vaccination, and/or a booster of Td every 10 years.
6. Influenza: Students are required to have annual flu vaccination. If a student declines immunization, they must wear a mask at all times when in patient care areas during flu season (October1 through March 31), and must follow the protocol for the clinical agency.

**Basic Life Support (BLS/CPR) Certification**

Enrolled nursing students are required to successfully complete a Basic Life Support (BLS) Healthcare Provider course by the American Heart Association. It is the student’s responsibility to maintain current certification throughout enrollment in the program. You must present a copy of an active certification card to the Nursing Director.

**HIPAA**

Enrolled nursing students are required to comply with the federal regulations of the Health Insurance Portability and Accountability Act (HIPAA). This Act governs security and privacy rules related to management of health data by health care providers. HIPAA training sessions will be arranged by program faculty in cooperation with the respective clinical agencies. Students will be required to meet all of the clinical agency’s requirements as part of their clinical affiliation.

**Confidentiality**

Confidential information is protected by federal law. Federal regulations prohibit any disclosures without the specific written consent of the person to whom it pertains. Students will abide by the policies and procedures concerning patient confidentiality as established by the clinical agency. Students cannot divulge personal or medication information concerning any patient or patient record outside the educational setting. In addition, students may not copy or have in their possession any portion of the patient’s medical record containing identifying information. Failure to maintain confidentiality in regard to all matters of business and patient population, including fellow students and faculty medical conditions, will result in immediate dismissal from the program.

**Technology Requirements**

The nursing program requires use of technology, including the possibility of eTexts, paperless clinical documentation, assignments, and regular interface with an online classroom. For this reason, students accepted into the program must be computer literate and have access to high speed internet. It is highly recommended that students have access to SmartPhones for clinical applications that will be recommended. The College does not assume responsibility for lost or stolen electronic devices. Students will be expected to have access to LancerNet for announcements, topic outlines, discussions, and communication from the faculty.
**Instructional Methodologies**

A wide variety of techniques are used to assist the student in meeting the learning outcomes including Assessment Technologies Institute (ATI) online products, concept mapping, nursing process, textbooks, eTexts. Carefully selected experiences in the skills/simulation lab will also be included.

The theory component for most nursing courses is delivered face-to-face. A ‘flipped-classroom’ may be instituted by faculty in order for students to be well prepared for class which may include completing certain ATI performance assessments for a ticket to attend class or other proof of preparation.

EWC is partnered with ATI to provide products designed to decrease program attrition rates and improve graduate nurses’ pass rates on the National Council of Licensure Examination for RN’s (NCLEX-RN). ATI practice and proctored assessments are integrated in courses throughout the nursing curriculum. The utilization of ATI practice and proctored assessments assists in the identification of individual student strengths and weaknesses. Remediation is offered through the ATI testing that can facilitate student improvement in areas of identified weaknesses.

Faculty will assign ATI tutorials, readings from ATI review modules, practice assessments, and focused reviews to assist students in gaining deeper understanding of concepts and prepare for proctored assessments. Each nursing course incorporates ATI according to a course-specific rubric that can be found in each syllabus. Completion of assigned tutorials and practice assessments, along with performance on proctored assessments, constitutes a portion of your overall grade in all nursing courses. Students are encouraged to consider ATI an integral part of the nursing curriculum and to review the ATI website and grading rubric thoroughly to ensure understanding well in advance of the published due dates. Full participation in ATI activities is essential to the success in nursing courses and can help the student in the prediction of passing the NCLEX-RN examination. Please see each syllabus for more information.

ATI Assessment Schedule will be published in each syllabus and will be leveled with each semester. The TEAS-V entrance exam begins the assessments, and the RN Predictor concludes the ATI testing. Other assessments include but are not limited to: Learning Styles, Fundamentals, Nutritional Care, Pharmacology, Maternal-Newborn Care, Nursing Care of Children, Community Health Nursing, Mental Health Nursing, Adult Medical-Surgical Care and Leadership in Nursing.

**Drug Dosage Examinations**

Medication calculation competency will be demonstrated by students beginning the first semester and will continue to be evaluated during the remaining semesters.

The student must demonstrate competency in dosage calculations in order to progress in the nursing program. At the beginning of each semester students will be required to take a basic math calculation or drug dosage exam. Students will be provided with the information needed to
adequately prepare for this exam and a student may use a basic calculator during the exam. A student may take this exam a total of three times to obtain a passing score. **If the required score is not obtained after the third try, the student WILL NO LONGER BE ALLOWED TO CONTINUE IN THE NURSING PROGRAM IN ORDER TO PROTECT PATIENT SAFETY.**

The passing score for each semester is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Score</th>
<th>Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>100%</td>
<td>Basic Math Calculation Exam</td>
</tr>
<tr>
<td>2nd</td>
<td>95%</td>
<td>Drug Dosage Exam</td>
</tr>
<tr>
<td>3rd</td>
<td>95%</td>
<td>Drug Dosage Exam</td>
</tr>
<tr>
<td>4th</td>
<td>95%</td>
<td>Drug Dosage Exam.</td>
</tr>
</tbody>
</table>
ESTIMATED EXPENSES

Prospective nursing students should refer to the current EWC catalog for tuition and fee rates. Please note ATI fees and others are **non-refundable**. In addition to tuition, fees and required laboratory supplies, the following expenses are estimated for the first year of the program.

- Background Check $95
- Immunization Requirements/titers $300
- Drug screen $40
- Books & ATI Testing $1,200+
- Supplies $50
- Uniforms $200
- Stethoscope $40
- Watch with second hand $30
- Eye Protection $12
- Bandage Scissors $10
- Penlight $10
- EWC Program Badge/uniform $5
- Health Insurance if not already covered per individual
- Travel to/from clinical $500
- Lab Fees $350
- Tuition $1992
- EWC Fees $250

EWC provides, at no expense to students, liability (malpractice) insurance while nursing students are engaged in their clinical laboratory activities. All students are responsible for their own transportation and its related expense to any clinical assignment in the area.

Second year expenses are estimated as follows.

- Course lab fees $300
- Books & ATI Testing $1,000
- Travel to/from clinical $500
- Graduation Fees (Pictures/Pinning) $100
- State Board Licensure Fees $190
- NCLEX-RN Exam Fees $200
- Tuition $1992
- EWC Fees $250
Eastern Wyoming College Nursing Program

Prerequisites:

- Test of Essential Academic Skills (TEAS) – V entrance test
- ENGL 1010 English 1: Composition 3 credits
- BIOL 1010 General Biology I 4 credits
- HMDV 1000 College Studies 1 credit
- MATH 1400 – Pre-Calculus Algebra 4 credits
- ZOO 2015 Human Anatomy 4 credits

16 credits

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Credit</th>
<th>Second Semester</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 1100: Nursing Care: Health Promotion</td>
<td>9</td>
<td>NURS 1200: Nursing Care: Chronic Illness</td>
<td>9</td>
</tr>
<tr>
<td>ZOO 2025 – Human Physiology</td>
<td>4</td>
<td>CO/M 2020 – Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PSYC 1000 – General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>13</td>
<td>Total</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Third Semester</th>
<th>Credit</th>
<th>Fourth Semester</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 2300: Nursing Care: Acute Illness</td>
<td>9</td>
<td>NURS 2400: Nursing Care: Complex Illness</td>
<td>9</td>
</tr>
<tr>
<td>POLS 1000-American and WY Government</td>
<td>3</td>
<td>*Approved Nursing Elective</td>
<td>7</td>
</tr>
<tr>
<td>MOLB 2220 – Pathogenic Microbiology</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>16</td>
<td>Total</td>
<td>16</td>
</tr>
</tbody>
</table>

*Approved Nursing Electives:
- BIOL 1050 Medical Terminology 3
- CHEM 1000 Introductory Chemistry 4
- FCSC 1140 Nutrition 3
- STAT 2050 Statistics 4

“This program is intended to articulate with the BSN program with the University of Wyoming. Please work closely with an advisor if you intend to pursue a Bachelor’s degree with the University of Wyoming.”

January 26, 2016

For more information contact
Suzey Delger (Eastern Wyoming College, Director of Nursing) at
307-624-7020 or 307-624-7000
EWC Douglas Campus
800 Wind River Drive
Douglas, WY 82633
# Eastern Wyoming College
## Nursing Program

### Admission Ranking Worksheet

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Criteria</th>
<th>Earned Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application for general admission to EWC</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>Application to the EWC Nursing Program</td>
<td>0</td>
</tr>
<tr>
<td>3</td>
<td>Official High School transcript or H.S.E. certificate</td>
<td>0</td>
</tr>
<tr>
<td>4</td>
<td>Official transcripts from ALL Colleges previously attended</td>
<td>0</td>
</tr>
<tr>
<td>5</td>
<td><strong>College grade point average.</strong> A minimum grade point average of 2.50 is required. GPA is calculated using all College courses. All Prerequisite courses must be completed with a grade of “C” better. GPA will not be rounded for point determination.</td>
<td>GPA: 3.75 - 4.0: 50, 3.5 - 3.749: 45, 3.0 - 3.49: 40, 2.5 - 2.99: 35</td>
</tr>
<tr>
<td>8</td>
<td>TEAS V adjusted individual total score. A minimum score of 58.7% must be achieved</td>
<td>Score: 90.7 – 100: 50, 78.0 – 90.6: 45, 58.7 – 77.9: 35</td>
</tr>
</tbody>
</table>

**Possible Points**: 100-70

<table>
<thead>
<tr>
<th>9</th>
<th>Bonus Points Assigned</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>5-1</td>
</tr>
</tbody>
</table>

**Additional points** can be earned by having permanent residency in:
- Converse County = **5 points**,
- EWC Service Area (Crook, Weston, Niobrara, Platte, Goshen) = **3 points**,
- Other Wyoming counties = **1 point**.

Permanent residency is defined in the EWC Catalog.
You **must** meet the minimum of 70 points to qualify for the additional residency points.

Memorial Hospital of Converse County (MHCC) partnership with EWC allows two slots to be saved for **two** (MHCC) employees who meet the minimum requirement of 70 points.
Students will be ranked according to GPA and TEAS-V Testing. The top 12 students will be admitted and an additional two students will be chosen as alternatives provided they have met the minimum requirement of 70 points (before bonus points).
The 2015 American Nurses Association (ANA) Publications, “ANA Essentials of Nursing Practice” (Code of Ethics for Nurses, Nursing’s Social Policy Statement, and Nursing: Scope and Standards of Practice) will be foundational in the EWC Nursing Program.

**Examination for RN Licensure**

Following successful completion of the Nursing Program, graduates may apply to the Wyoming State Board of Nursing and other states to take the NCLEX-RN, national licensure examination. There are individual fees for licensure and the exam that will be discussed along with the application process in the last nursing course of the program. Prospective students need to be aware of the fact that licensure may be denied to those with a misdemeanor/prior felony **arrests or convictions** or substance abuse history. In addition, applicants for licensure are required to be fingerprinted and undergo another background check. Consult with the Nursing Program Director for specifics or go to the Wyoming State Board of Nursing web-site:

[https://nursing-online.state.wy.us](https://nursing-online.state.wy.us)

For additional information or answers to specific questions contact:

Suzey Delger, MSN, APRN (ret), RN  
EWC Nursing Director  
307-624-7000 (W)
Eastern Wyoming College
Nursing Program Application

Student ID Number__________

Full Name: Last_________________ First_________________ E-Mail_______________________________

Phone______________________  Date of Birth______________________________

Permanent MAILING Address_________________________ City _______ State ___ZIP__________

Name of Parent/Guardian/Spouse (circle one) ________________________________________________

Address________________________ City _______ State ___ZIP_______ Phone__________________

Date anticipated for entering the Nursing Program: Fall 20___

Have you previously attended Eastern Wyoming College? _____YES _____NO

Please furnish an official transcript from each College attended to: EWC Torrington. List all previous Colleges
attended.

Name/Location of Institution Dates Attended Degree/Certificate Name Enrolled Under

1._________________________________________________________________________________

2._________________________________________________________________________________

3._________________________________________________________________________________

Are you a U.S. Citizen? ____YES____NO If no, of what country are you a citizen? ________________

Are you a resident of County: ____Converse _____Crook ___Goshen ___Niobrara ___Platte

Do you anticipate any negative or damaging information from a background check if admitted to the Nursing Program? _____Yes _____No (If yes, please contact the Nursing Director)

Has any disciplinary action been taken or is pending against you from any LICENSING AUTHORITY? (If yes contact the Nursing Director) ____Yes ______No

Are you currently employed by Memorial Hospital of Converse County? ____Full-Time _____Part-Time _____No

I declare under penalty of perjury that the information furnished is to the best of my knowledge & believe to be true, correct and complete.

Student Signature___________________________________ Date________________________

Prerequisite classes that have been completed:

ENGL 1010  BIOL 1010  HMDV 1000  MATH 1400  ZOO 2015

Prerequisite classes in which you are currently enrolled:

ENGL 1010  BIOL 1010  HMDV 1000  MATH 1400  ZOO 2015

Return Application to:
Eastern Wyoming College
Student Services
3200 West C Street
Torrington, WY 82240
APPLICATION CHECKLIST

EWC Nursing Program

- Application to EWC completed. Obtain from the Admissions Office/or online.
- Application to the Nursing Program completed. Obtain from the Admissions Office/or online.
- Submit ALL official transcripts from any College/university attended for any coursework you have taken. Transcripts must show the successful completion of the Prerequisites or success if currently enrolled with a grade of “C” or better.
- TEAS-V (Test of Essential Academic Skills) exam successfully completed with results submitted by the student to EWC by the application deadline.
- A minimum of a GPA of 2.50 including a “C” or better in all prerequisites.
- Have met all the requirements on the Admission Ranking Worksheet.

The completed checklist must be signed and turned in as part of the application to the Nursing Program. Failure to do so means your file is incomplete and therefore will not be considered for admission to the Nursing Program.

I have read the above information and understand the procedures and requirements. I understand that it is my sole responsibility to make sure that all of the above mentioned materials are in the Nursing Program file by the due date for acceptance to the Nursing Program. I also understand that there is no guarantee of admission even though all of the above items are completed.

Applicant’s Signature ___________________________ Date__________

FOR NURSING PROGRAM OFFICE USE ONLY:
Date Rec’d _____ TEAS-V Score _____ County ______________ Overall GPA ______
Prerequisites completed? ___________yes ___________No
Mid-term grade if prerequisites are currently being taken: ____________
If final grades in Prerequisites courses are not a “C” or better or bring the overall GPA to less than 2.5 admission will be denied.