

**Eastern Wyoming College Board of Trustees**  
**April 12, 2016**  
**Dolores Kaufman Boardroom**

**Board Meeting Minutes**

The Eastern Wyoming College Board of Trustees met in regular session on April 12, 2016 in the Dolores Kaufman Boardroom.

Those members attending were Angie Chavez, Marilyn Fisher, Lowell Kautz, John Patrick, Mike Varney, and George Nash. Julie Kilty and Jim Willox were the only members absent.

The meeting was opened at 4:00 p.m.

Board President Chavez opened the meeting and announced her resignation as Board President. Vice President Patrick assumed the position of Acting President.

**ACTION:** The Board then adjourned to an executive session to discuss personnel. Mr. Varney moved and Mr. Nash seconded the motion to adjourn to executive session. Motion carried unanimously.

The executive session closed at 5:05 p.m. and the regular meeting recessed while the Board proceeded to dinner in the cafeteria.

At 5:45 p.m. the regular meeting reconvened. Trustee Kilty and Mr. Willox joined the meeting and Mr. Patrick called the meeting to order.

Student Senate sponsor Michele Ogburn announced the Civitas Awards. Student recipients were Michelle Bradford, Keith Hudson, Rebecca Gilbert, Eric Lovell, Tracey Austin, and Lily Lutter. Faculty/Staff recipients were Bob Creagar, Mai Lee Olsen, Rick Vonburg, Bill Schmidt, Susie Schaefer, and Michele Ogburn. Group recipients were Lauren Hastings, Brittney O'Keif and Madison Powell; the Housing Council; Malcolm Glover, Will Osborn, Devin Woodland, Cedric Collinge, Brianna Shafer, Hunter Johnson, Dustin Gatski, and Chris Oseitutu; the PTK, the Diversity Rally Committee, and the Diversity Club.

Allison Van Ausdall provided the Student Senate update.

Several student groups were introduced to the Board of Trustees. They included the Resident Assistants, the Livestock Judging and Show Teams, the Golf Team and the Diversity Club who presented the Board with a framed peace dove print. In addition, John Hansen provided an update regarding the Debate Team who were unable to attend as the Team had volunteered to help with the Boys & Girls Club in Casper.

**ACTION:** The Board was requested to consider the agenda. Mr. Varney moved to approve the agenda, as presented. Ms. Fisher seconded and the motion carried unanimously.

In his update to the Board, Dr. Patterson informed the Trustees the State Ag meeting was held at EWC. Governor had Mead requested Gillette College and EWC Douglas serve as locations for displaced miners to meet with Workforce Services and other agencies. President Patterson also noted he will attend the Wyoming Community College Commission meeting in Rock Springs. The Trustees were informed EWC will be on the agenda requesting a change to the cost of construction of the ATEC from \$4.7 million to \$6.4 million. He also informed the Trustees about the EWC Job Fair held the previous week, reminded Trustees of the joint retreat with the Foundation May 19 and 20, and requested Trustees let him know of any specific items for discussion at the retreat.

**ACTION:** The consent agenda was considered by the Board. Mr. Varney moved and Ms. Fisher seconded the motion to approve the consent agenda, which included the March 8, 2016 meeting and executive session minutes, the March 17, 2016 special meeting and special executive session minutes, the March 22, 2016 special meeting and special executive session minutes, the Follett Bookstore Operating Agreement, the amended FY-2017 Scholarship and Grants Budget, and ratified the acceptance of the Wyoming Community Gas natural gas fixed rate bid. Motion passed unanimously.

**ACTION:** The Wyrulec loan agreement documents and resolution were considered for approval. Ms. Fisher moved to approve the Wyrulec loan agreement and resolution; seconded by Mrs. Chavez. Motion passed with Julie Kilty abstaining.

**ACTION:** The financial report was presented by Ron Laher, Vice President for Administrative Services. Keith Jarvis presented the construction projects update. A motion was made by Mr. Kautz to approve the financial report as presented; seconded by Mrs. Chavez. Motion carried unanimously.

**ACTION:** Mr. Meyer requested the Board consider the reappointment of eligible non-tenured faculty. Mr. Varney moved and Ms. Kilty seconded the motion to approve the reappointment of all eligible non-tenured faculty. The motion was unanimously passed.

**ACTION:** The Board was requested to approve appointing Tom Andersen to the position of Athletic Director. Mr. Meyer noted Mr. Andersen had done an excellent job as the interim Athletic Director and both Dr. Cogdill and President Patterson recommended making this appointment. Ms. Kilty moved to approve the appointment of Tom Andersen to the position of Athletic Director; Mr. Varney seconded. Motion passed with Trustee Kautz opposing.

**ACTION:** Mr. Laher requested the Board consider the revisions to the Use of College Facilities Policy 6.1. He noted the changes to the policy were proposed in order to align the Torrington and Douglas Campuses as it relates to the use of college facilities. Mr. Laher informed the Trustees that revisions to the administrative rules are still being discussed and once finalized will be presented to the Leadership Team for review and distribution per our usual process. Ms. Kilty moved to approve on first reading the revisions to Board Policy 6.1 Use of College Facilities, as presented. Ms. Fisher seconded and the motion was unanimously passed.

**ACTION:** The Board was requested to consider approving Professional Development Unit salary schedule changes for Heidi Edmunds, Debbie Ochsner, and Mai Lee Olsen as recommended by Dr. Patterson, and in accordance with Board Policy 3.8 and Administrative Rule 3.8.1. The total annual cost to EWC is \$8,148.98 and will become effective for fiscal year 2017. Ms. Kilty moved and Mr. Varney seconded the motion to approve Professional Development Unit salary schedule changes for Heidi Edmunds, Debbie Ochsner, and Mai Lee Olsen effective FY-17 for a total of \$8,148.98, as presented. Motion carried unanimously.

Updates were provided by Academic Services, College Relations, Faculty Senate, Institutional Development, Staff Alliance and Student Services.

Dr. Ed Bittner was honored by the Office of Development and the Foundation for his donations of lowline cattle to the Livestock Judging and Show Teams.

Dr. Patterson informed the Board the changes to Administrative Rule 3.2.2 Appointment and Advancement of Benefitted Employees relate to reimbursements for interviewing and moving expenses. The proposed changes to the Personnel Administrative Rules consist of adding paragraph headings for readability and clarity as well as some changes to titles or other housekeeping items.

Trustee Kilty wanted Dr. Patterson to know that when she has called the 8200 number no one has picked up the call. Dr. Patterson indicated he would check into what might be causing the problem.

Jim Willox shared information regarding funds becoming available from the federal government for retraining displaced coal miners.

**ACTION:** Mr. Kautz moved to adjourn to executive session; second by Mrs. Chavez. Motion carried unanimously.

The executive session closed at 7:50 p.m. and the regular meeting was adjourned.

Submitted by:

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Holly L. Branham

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John B. Patrick, Acting President

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Marilyn Fisher, Secretary