

Eastern Wyoming College Board of Trustees
May 10, 2016
Dolores Kaufman Boardroom

Board Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on May 10, 2016 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Marilyn Fisher, Angie Chavez, Jim Willox, Mike Varney, and George Nash. Julie Kilty and Lowell Kautz were the only members absent.

The work session was held to review the fiscal year 2017 Preliminary Budget and the upcoming budget cuts as requested by the Governor. Dr. Patterson informed the Trustees the cut to community colleges is 7.92%. Dr. Patterson indicated the administration is considering shifting a percentage amount of retirement to the employee as well as identified cuts in each of the key areas of the college; Administrative, Academic, and Student Services. He noted other possible cuts the administration is looking at is the elimination of one veterinary technology instructor and one education instructor as well as the equivalent of a full-time position in Student Services. Dr. Patterson indicated they are also considering reducing the amount the College pays to the Outreach sites.

Trustees expressed concerns with the elimination of a veterinary technology position. Dr. Patterson noted the teacher to student ratio of 1:10 is the highest of all programs at the College.

A discussion was held regarding whether it would be appropriate to implement the Reduction in Force Policy. Dr. Patterson voiced his concern about the timeframe if the policy is used. He stated he wanted to let those individuals affected be notified as soon as possible.

The work session was closed at 5:10 p.m. and the Board proceeded to dinner in the Student Center.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on May 10, 2016 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Angie Chavez, Lowell Kautz, Mike Varney, George Nash, and Jim Willox. Julie Kilty was the only member absent.

The meeting was called to order by Acting President John Patrick at 5:50 p.m.

Judy Brown informed the Board EWC's GEAR-UP student KaylaRae Lawrence will be representing EWC and Wyoming on the GEAR-UP Alumni Leadership Academy committee.

With the resignation of Board President Chavez, it was necessary for the Trustees to hold an election for board president and vice president. The election resulted in Lowell Kautz being elected to the position of President and John Patrick as Vice President.

ACTION: The Board was requested an item to the agenda; namely, the resignation of David Banville. Mrs. Chavez moved to approve the agenda as amended to include the addition; seconded by Mr. Varney. Motion carried unanimously.

Dr. Patterson informed the Board that the community college presidents and Jim Rose will be meeting with the Governor to discuss the fiscal year 2018 budget on May 23rd. He reminded the Board of the joint retreat on May 19 and 20, stated the graduations went well and the speaker, Dr. Doug Zalesky provided a good message to the students. Dr. Patterson noted the Employee Recognition and Retiree Reception was held yesterday.

ACTION: The consent agenda was considered by the Board. A motion was made by Mr. Varney and seconded by Ms. Fisher to approve the consent agenda which included the minutes from the April 12, 2016 meeting and executive session, the academic calendar for 2018-2019, the request for a June public hearing on the Final Budget for FY 2016, the request to schedule a public hearing for renewal of the One-Half Mill Levy for FY 2017 and FY 2018, the renewal of the

Goshen Community Theatre agreement, the lease agreement between EWC and the EWC Foundation for the Nighswonger property, the bid for the Fan Coil Renovation Project from Valley Plumbing & Heating in the amount of \$59,556, and the resignations of Josh McDaniels and Larry Curtis. Motion carried unanimously.

ACTION: The Board was requested to approve the certification of uncollectible debts in the amount of \$4,439.42. The uncollectible debt comprises bankruptcy and deceased student discharges. Ms. Fisher moved to approve the certification of uncollectible debt totaling \$4,439.42, as presented. Mrs. Chavez seconded and the motion was unanimously passed.

ACTION: Mr. Laher presented the financial report and Mr. Jarvis provided the Board with an update of the construction projects. Mr. Varney moved to approve the financial report, as presented; Mrs. Chavez seconded. Motion carried unanimously.

ACTION: The Trustees were presented with the fiscal year 2017 Preliminary Budget. As there is no statutory requirement for the Board of Trustees to approve the Preliminary Budget, the Board merely acknowledged receipt of the Budget and continued their discussions.

ACTION: Mr. Meyer requested the Board approve the appointment of Christine Chesser to the position of Lead Cosmetology Instructor. Ms. Chesser will also serve as the Department Head. Mrs. Chavez moved to approve the appointment of Christine Chesser to the position of Lead Cosmetology Instructor, as presented. Mr. Patrick seconded and the motion was unanimously approved.

ACTION: In addition, Mr. Meyer requested approval of Jeremy Christensen for the Communications Instructor and Speech and Debate Coach position. Mr. Varney moved and Ms. Fisher seconded the motion to approve the appointment of Jeremy Christensen to the position of Communications Instructor and Speech and Debate Coach, as presented. Motion carried unanimously.

ACTION: The Board was informed the selection committee recommended the appointment of Margaret Farley to the position of Associate Vice President for Converse County. A motion was made by Trustee Fisher to approve the appointment of Margaret Farley to the position of Associate Vice President for Converse County. Mr. Varney seconded and the motion was unanimously passed.

ACTION: Mr. Meyer requested the Board approve Roger Humphrey for the Associate Vice President for Outreach position. Mr. Varney moved to approve the appointment of Roger Humphrey to the position of Associate Vice President for Outreach; as presented. Ms. Fisher seconded and the motion passed unanimously.

ACTION: The Board was informed EWC has been exploring the possibility of receiving \$1.5 million through a 50/50 matching grant from the U.S. Economic Development Administration (EDA). The grant will help finance the construction of the proposed ATEC facility. A pre-application was submitted in April, which was approved by the EDA, and EWC was invited to be an applicant for the full grant application. EWC looks to complete the full application by June 1. The grant will match completed private fundraising and bond proceeds designated towards ATEC. Mr. Hansen noted the preliminary application was developed collaboratively with EWC Ag faculty and community advisors. Mr. Patrick moved to approve the submission of the Ag Facility construction grant, as presented. Seconded by Mrs. Chavez and carried unanimously.

ACTION: The Board was informed David Banville, EWC Instructional Technology Specialist had submitted his resignation effective June 2, 2016. Mr. Patrick moved and Mr. Varney seconded the motion to approve the resignation of David Banville effective June 2, 2016, as presented. Motion carried unanimously.

ACTION: The Board was requested to consider holding a special meeting on May 31, 2016 to take action on various personnel appointments. It was noted discussions of the budget may also be needed. Mr. Patrick moved to hold a special board meeting on May 31, at 5:00 p.m.; second by Mr. Varney. Motion carried unanimously.

Updates were presented by the offices of Student Services, Academic Services, College Relations, Faculty Senate, Institutional development, and Staff Alliance.

Newly elected Senate President Kate Steinbock informed the Board the Faculty Senate had prepared a position statement regarding budget cuts. The statement requested the Board keep the students in mind when making cuts and they hope that EWC maintains face-to-face course offerings instead of replacing them with online courses.

The Board was informed of revisions to Administrative Rule 3.18.3 Flexible Benefits and Administrative Rule 6.4.1 Computer Use Procedures.

Under Trustee Topics, Trustee Chavez expressed her condolences to the Chuck Rogers family, Chink Marsh family, and the Jim Hudelson family.

ACTION: At 7:10 p.m., Mr. Nash moved to adjourn to executive session to discuss personnel; seconded. Motion carried unanimously.

At 8:25 p.m., the executive session closed and the regular meeting was reconvened. There being no further business the meeting was adjourned.

Submitted by:

Holly L. Branham

Lowell Kautz, President

Marilyn Fisher, Secretary