

**EWC BOARD OF TRUSTEES**  
**November 8, 2016**  
**Dolores Kaufman Boardroom**

**College Mission**

*Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.*

**Vision Statement**

*Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.*

**AGENDA**

**5:00 p.m.      Dinner in Cafeteria**

**5:45 p.m.      Open Meeting**

- ***Introduction of New Employees***  
Linda Day, Families Becoming Independent Coordinator
- ***Civitas Awards***
- ***Student Senate Update***
- ***Introduction of Women's Basketball Team***
- ***Introduction of Livestock Judging and Show Teams***
- ***Introduction of Visitors***
  
- ***Presentation on Lighting Project – Aaron Bahmer***

**Honor Retiring Trustee Julie Kilty**

**Approve Agenda**

**Recommended Action: Motion to approve the agenda, as presented.**

**President's Update:**

Please see **Appendix A** for the President's update.

**Approve Consent Agenda – Appendix B**

- **Approve Minutes:** Please see **Appendix B1** for the October 11, 2016 board meeting minutes.  
*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*
  
- **Ratify Amendment Two between DFS and EWC for the TANF FBI Program:** *The amendment is a renewal of the current agreement with an extension of the grant for the next year. Please see **Appendix B4** for further details.*

*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

- **Ratify Workforce Innovation and Opportunity Act (WIOA) Eligible Training Provider Agreement:**  
*EWC has been approved by the Wyoming Workforce Development Council for continued eligibility and inclusion on Wyoming's Eligible Training Provider List. This agreement allows EWC to provide training services to WIOA eligible participants and be reimbursed for tuition and other training costs such as books, supplies, and fees. Please see [Appendix B12](#) for details of the agreement.*  
*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

***Trustees, please feel free to contact Dr. Patterson prior to the board meeting regarding any questions concerning the consent agenda.***

**Recommended Action: Motion to approve the consent agenda, as presented.**

## Action Items

### Approve Financial Report

Please see [Appendix C](#) for the written financial report.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve the financial report, as presented.**

### Approve Scholarship and Grants Budget for Fiscal Year 2018

The EWC Scholarship Committee met several times during September and October to review a proposed scholarship/grants budget for fiscal year 2018 (please see [Appendix D](#)). They recommend approval of a budget package totaling \$1,657,415. The budget changes from the FY-2017 budget are fairly minor and include \$3,000 in funds for dedicated art scholarships, funded by a commensurate reduction in music scholarships, and the updating of the Wyoming Community College Endowment Challenge (WCCEC) scholarships according to the EWC Foundation investment policy, which allows these programs to spend up to 4% of the three-year average of ending balances on matching endowments. WCCEC scholarships increased by \$16,045 overall; the most significant change is the addition of the new Richard M. Baker Scholarship and these funds will support professional development activities and tuition waivers for EWC employees and their dependents. Since rate increases for tuition, fees, and room and board charges are not anticipated, the EWC Scholarship Committee recommends approval of the budget as presented.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve the Scholarship and Grants Budget for FY-18, as presented.**

## INFORMATION ITEMS

### Staff Alliance Update:

Please see [Appendix E](#) for the Staff Alliance Update.

*Prepared by Ms. Mai Lee Olsen, Staff Alliance President*

### Student Services Update:

Please see [Appendix F](#) for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

### **Academic Services Update:**

Please see [Appendix G](#) for the Academic Services update.

*Prepared by Dr. Michelle Landa, Vice President for Academic Services*

- **Summary of Equity in Athletics Report:** Please see [Appendix H](#) for the summary of the Equity in Athletics Report.

*Prepared by Mr. Xi Feng, EWC Data Analyst*

### **College Relations Update:**

A presentation of photos and video of the recent signing of the beam and raising of the beam will be shared.

*Prepared by Ms. Tami Afdahl, Director of College Relations*

### **Construction Projects Update:**

Please see [Appendix I](#) for a list of projects.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services  
and Mr. Keith Jarvis, Director of Physical Plant*

### **Faculty Senate Update:**

The Faculty Senate is very excited to announce that Dr. John Nesbitt will be featured as this month's Faculty Focus recipient. We were happy to receive many positive responses on our first edition of the Faculty Focus and look forward to many more. The Faculty Senate would like to thank Dr. Nesbitt for taking the time to engage in the interview process and we appreciate his commitment to EWC and his students.

The Faculty Senate will be meeting Thursday, November 3<sup>rd</sup> and will present a verbal update during the Board meeting, if necessary.

*Prepared by Ms. Kate Steinbock, Faculty Senate President*

### **Human Resources Update:**

Please see [Appendix J](#) for the November update.

*Prepared by Mr. Edward Meyer, Director of Human Resources*

### **Institutional Development Update:**

- Planning and ATEC support update
- Donor Appreciation Dinner

*Prepared by Mr. John Hansen, Director of Institutional Development*

### **Revised Administrative Rules** – All revisions have been reviewed by the college attorney.

**Administrative Rule 1.9.1 Annual Review of Strategic Plan:** Revisions to this Administrative Rule include aligning dates with current practice and adding the statement relating to Wyoming Public Meetings Law. Please see [Appendix K](#).

**Administrative Rule 3.2.2 Appointment and Advancement of Benefitted Employees:** Changes include adding numbers for clarification designating the three general methods for advancement and adding a statement regarding foreign credentials and transcripts. Please see [Appendix L](#).

**Administrative Rule 3.8.4 Tuition Charges for Employees:** Changes to this Administrative Rule clarify those part-time employees eligible for this benefit. Please see [Appendix M](#).

**Administrative Rule 3.15.1 Health/Wellness Leave:** The changes to the Health/Wellness Leave AR clarify how leave is earned and requested. Please see [Appendix N](#).

### **Trustee Topics**

- WACCT Meeting Update
- WACCT Policy Summit Update
  
- **REMINDER:**  
November 17, 8:15 a.m. – 4:00 p.m. – **Board Training/Orientation**

### **Executive Session – Personnel**

***Recommended Action: Motion to approve adjourning to executive session to discuss personnel.***

### **Adjournment**

## Upcoming Events:

<b>November 8</b>	<b><i>EWC Board Meeting</i></b>
<b>November 10</b>	<b>Foundation Donor Reception, 6:30 p.m., EWC Cafeteria</b>
<b>NOVEMBER 17</b>	<b>BOARD TRAINING/ORIENTATION, Boardroom/AC Conference Room, 8:15 a.m.</b>
November 24-25	College Closed, Thanksgiving Break
November 30	EWC Foundation Board Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132
December 7	Evening of Elegance, Cafeteria, 5:00-7:00 p.m.
<b>December 13</b>	<b><i>EWC Board Meeting</i></b>
December 13-16	Finals week
December 23- January 2, 2017	College Closed for Christmas Break
<b><i>January 10</i></b>	<b><i>EWC Board Meeting</i></b>
January 16	College Closed, Martin Luther King Day
January 25	EWC Foundation Board Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132
January 30- February 3	Dr. Patterson at the Legislature
<b>February 8</b>	<b>WACCT Leadership Awards and Legislative Reception, Little America</b>
<b>February 9</b>	<b>Wyoming Community College Commission Meeting, Cheyenne</b>
February 13- February 17	Dr. Patterson at the Legislature
<b><i>February 14</i></b>	<b><i>EWC Board Meeting</i></b>