

EWC BOARD OF TRUSTEES
January 10, 2017
Dolores Kaufman Boardroom

College Mission

Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.

Vision Statement

Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.

AGENDA

4:00 p.m. Executive Session – Personnel

Recommended Action: Motion to approve adjourning to executive session to discuss personnel.

5:00 p.m. Dinner in Cafeteria

5:45 p.m. Open Meeting

- ***Introduction of Visitors***

Approve Agenda

Recommended Action: Motion to approve the agenda, as presented.

President's Update:

Please see **Appendix A** for the President's update.

Approve Consent Agenda – Appendix B

- **Approve Minutes:** Please see **Appendix B1** for minutes from the December 13, 2016 meeting and executive sessions, December 1, 2016 special executive session, and December 6, 2016 special executive session.

Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees

- **Approve Resignation of Mike Durfee:** Mike Durfee, EWC Outreach Coordinator has submitted his letter of resignation effective June 30, 2017.

Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees

Trustees, please feel free to contact Dr. Patterson prior to the board meeting regarding any questions concerning the consent agenda.

Recommended Action: Motion to approve the consent agenda, as presented.

Action Items

Approve Financial Report

Please see **Appendix C** for the written financial report.

Prepared by Mr. Ron Laher, Vice President for Administrative Services

Recommended Action: Motion to approve the financial report, as presented.

Approve Early Retirement Requests

Per Board Policy 3.17 the individuals listed below meet program eligibility criteria and have submitted letters notifying President Patterson of their intent to sever employment from EWC. Their early retirement becomes effective one month following the end of their fiscal year 2017 employment contract or appointment letter. Early retirees are Andy Espinoza and Dr. Peggy Knittel.

Prepared by Mr. Ed Meyer, Director of Human Resources

Recommended Action: Motion to accept the Early Retirement request of Andy Espinoza and Dr. Peggy Knittel, as presented.

Approve Appointment of Board Representatives to the Foundation

At last month's board meeting, Trustee Hovis was appointed to serve as a board representative to the Foundation. There was some confusion on which of the trustee's term was up for reappointment and it should have been Trustee Patrick's term instead of Trustee Kautz. The Board can appoint up to three representatives to the Foundation. After discussion with Mr. Hansen and Mr. Kautz, it was agreed to bring to the Board for consideration the reappointment of Trustee Patrick and Trustee Kautz as board representatives to the Foundation. In the future, all three board representatives will be appointed at the December organizational meeting.

Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees

Recommended Action: Motion to approve the reappointment of John Patrick and Lowell Kautz as board representatives to the Foundation, as presented.

INFORMATION ITEMS

Institutional Development Update:

The Board will be provided with an update on the ATEC campaign.

Prepared by Mr. John Hansen, Director of Institutional Development

Staff Alliance Update:

Please see **Appendix D** for the Staff Alliance Update.

Prepared by Ms. Mai Lee Olsen, Staff Alliance President

Student Services Update:

Please see **Appendix E** for the Student Services update.

Prepared by Dr. Rex Cogdill, Vice President for Student Services

Academic Services Update:

Please see **Appendix F** for the Academic Services update.

Prepared by Dr. Michelle Landa, Vice President for Academic Services

Construction Projects Update:

Please see **Appendix G** for a list of projects.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services
and Mr. Keith Jarvis, Director of Physical Plant*

Faculty Senate Update:

The Faculty Senate is very excited to announce that Mr. Andy Espinoza will be featured as this month's Faculty Focus recipient. The Faculty Senate would like to thank Mr. Espinoza for taking the time to engage in the interview process and we appreciate his commitment to EWC and our students.

This semester the Faculty Senate will be discussing additional ways in which faculty can contribute to recruiting efforts. Many Faculty have already drafted welcome letters which are included in recruiting correspondence for potential students. Further, we are considering additional opportunities including a possible partnership with the Alumni Association to organize a lecture series. We will keep the Board updated as these opportunities evolve.

The next Faculty Senate will be meeting Thursday, January 12th.

Prepared by Ms. Kate Steinbock, Faculty Senate President

Human Resources Update:

Please see **Appendix H** for the December update.

Prepared by Mr. Edward Meyer, Director of Human Resources

Trustee Topics

- **January 27, 2:00 p.m. Special Board Meeting/Executive Session with Search Consultant**
- **WACCT Conference and Legislative Reception, February 8, 2017, Laramie County Community College** (Please let Holly know if you plan to attend and if you need a hotel reservation.)

Executive Session – Personnel

Recommended Action: Motion to approve adjourning to executive session to discuss personnel.

Adjournment

Upcoming Events:

January 10

January 16

January 25

January 26 & 27

January 27

January 28

January 30 -

February 3

EWC Board Meeting

College Closed, Martin Luther King Day

EWC Foundation Board Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132

Presidential Search Consultant on campus

Special Board Meeting/Executive Session with Search Consultant, 2:00 p.m.

Sagebrush and Roses Dinner Dance

Dr. Patterson at the Legislature

February 8

**WACCT Leadership Awards and Legislative Reception, Laramie County
Community College**

February 9

Wyoming Community College Commission Meeting, LCCC, Cheyenne

February 13-

February 17

Dr. Patterson at the Legislature

February 22

EWC Board Meeting

March 14

EWC Board Meeting

March 29

EWC Foundation Board Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132