

**EWC BOARD OF TRUSTEES**  
**March 14, 2017**  
**Dolores Kaufman Boardroom**

**College Mission**

*Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.*

**Vision Statement**

*Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.*

**AGENDA**

**4:00 p.m.      Work Session - Budget**

**5:00 p.m.      Dinner in Cafeteria/Student Center**

**5:45 p.m.      Open Meeting**

- **Introduction of Civitas Awards**
- **Student Senate Update**
- **Introduction of New Employee** – Robert Freeman, Douglas Maintenance Supervisor  
**See Appendix A for details.**
- **Introduction of Visitors**

**Approve Agenda**

**Recommended Action: Motion to approve the agenda, as presented.**

**President's Update:**

Dr. Patterson will provide an update at the meeting.

**Approve Consent Agenda – Appendix B**

- **Approve Minutes:** Please see **Appendix B1** for minutes from February 28, 2017 meeting and executive session.

*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

- **Approve Continuing Temporary Academic Coordinator Position:** As you will recall, the Board was polled last August and approved the creation of a temporary, full-time, benefitted professional staff position. Dr. Landa and the College have determined a continuing need for this temporary, non-permanent position. We are recommending Amy Smith continue in this temporary position for FY-18. Ms. Smith will continue her current duties in Academic Services along with the teaching responsibilities this position entails. Academic Services will pay all salary and benefit costs for this temporary position from its part-time adjunct faculty budget.

*Prepared by Dr. Richard Patterson, College President*

- **Approve Reappointment of Administrators:** *Reappoint Vice Presidents Rex Cogdill and Ron Laher per Board Policies 3.2 and 3.22.*
- **Approve Reappointment of Eligible Non-Tenured Faculty:** *Dr. Patterson is recommending the reappointment of all eligible non-tenured faculty.*

*Prepared by Mr. Ed Meyer, Director of Human Resources*

***Trustees, please feel free to contact Dr. Patterson prior to the board meeting regarding any questions concerning the consent agenda.***

**Recommended Action: *Motion to approve the consent agenda, as presented.***

## **Action Items**

### **Approve Financial Report**

Please see **Appendix C** for the written financial report.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: *Motion to approve the financial report, as presented.***

## **INFORMATION ITEMS**

### **Faculty Senate Update:**

The Faculty Senate is very excited to announce that Ms. Gwen Yung will be featured as this month's Faculty Focus recipient. The Faculty Senate would like to thank Ms. Yung for taking the time to engage in the interview process and we appreciate his commitment to EWC and our students.

Faculty Senate will provide a verbal update during the March meeting.

The next Faculty Senate will be meeting Thursday, April 6, 2017 at noon. See **Appendix D** for Faculty Senate Position Paper.

*Prepared by Ms. Kate Steinbock, Faculty Senate President*

### **Human Resources Update:**

Please see **Appendix E** for the December update.

*Prepared by Mr. Edward Meyer, Director of Human Resources*

### **Institutional Development Update:**

The Trustees will receive an update on the Directors of Development meeting in Douglas.

*Prepared by Mr. John Hansen, Director of Institutional Development*

### **Staff Alliance Update:**

Please see **Appendix F** for the Staff Alliance Update.

*Prepared by Ms. Kimberly Russell, Staff Alliance President*

### **Student Services Update:**

Please see **Appendix G** for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

### **Academic Services Update:**

Please see **Appendix H** for the Academic Services update.

*Prepared by Dr. Michelle Landa, Vice President for Academic Services*

## **Construction Projects Update:**

Please see **Appendix I** for a list of projects.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services  
and Mr. Keith Jarvis, Director of Physical Plant*

## **Trustee Topics**

### **Executive Session – Personnel**

***Recommended Action: Motion to approve adjourning to executive session to discuss personnel.***

### **Adjournment**

## Upcoming Events:

<b>March 14</b>	<b><i>EWC Board Meeting</i></b>
March 27-31	Skype Interviews with semi-finalist candidates
March 29	EWC Foundation Board Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132
April 10	Begin finalist interviews
<b><i>April 11</i></b>	<b><i>EWC Board Meeting</i></b>
April 14	College Closed for Easter Break
April 17	College Open, no classes, Easter Break
<b><i>May 9</i></b>	<b><i>EWC Board Meeting</i></b>
May 10	Tentative Special Board Meeting – deliberate, select finalist for president, offer contract
May 12	Graduation, 7:00 p.m.
May 15	Employee Recognition and Retiree Reception, 2:30 p.m., EWC cafeteria
May 29	College Closed, Memorial Day
May 31	EWC Foundation Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132
May 31	Contract finalized with new President