

**EWC BOARD OF TRUSTEES**  
**April 11, 2017**  
**Dolores Kaufman Boardroom**

**College Mission**

*Eastern Wyoming College is a student-centered, comprehensive community college that responds to the educational, cultural, social, and economic needs of its communities with quality, affordable educational opportunities for dynamic lifelong learning.*

**Vision Statement**

*Eastern Wyoming College will be a dynamic center for education, acting as a catalyst for individual growth, community engagement and global impact.*

**AGENDA**

**5:00 p.m.      Dinner in Cafeteria**

**5:45 p.m.      Open Meeting**

- *Introduction of Civitas Awards*
- *Student Senate Update*
- *Introduction of Visitors*

**Approve Agenda**

**Recommended Action: Motion to approve the agenda, as presented.**

**President's Update:**

Please see **Appendix A** for the president's update.

**Approve Consent Agenda – Appendix B**

- **Approve Minutes:** *Please see **Appendix B1** for minutes from March 14, 2017 meeting and executive session, March 24, 2017 special executive session, and March 29, 2017 special board meeting.*  
*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

***Trustees, please feel free to contact Dr. Patterson prior to the board meeting regarding any questions concerning the consent agenda.***

**Recommended Action: Motion to approve the consent agenda, as presented.**

**Action Items**

**Approve Financial Report**

Please see **Appendix C** for the written financial report.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve the financial report, as presented.**

## **Consider Welding Equipment Bids for CTEC and Approve Best Qualified Bids**

A summary of bids received prior to the April 6 deadline will be hand carried to the board meeting and a recommendation will be provided at that time. Bids will be grouped by the equipment bundles specified in **Appendix D** for the base bid, alternate bid #1, and alternate bid #2. The funding sources are the CTEC construction budget and Perkins grant. If the alternate bids exceed available funds, it may be necessary to appropriate undesignated carryover funds or request financial assistance from EWC Foundation to fill the gap. We are planning to purchase more welders than originally anticipated because the new labs will be wired to accommodate the more modern higher voltage equipment, which are more efficient and EWC will benefit through lower future electricity costs.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services*

**Recommended Action: Motion to approve best qualified bids, as recommended by the administration.**

## **INFORMATION ITEMS**

### **Construction Projects Update:**

Please see **Appendix E** for a list of projects.

*Prepared by Mr. Ron Laher, Vice President for Administrative Services  
and Mr. Keith Jarvis, Director of Physical Plant*

### **Faculty Senate Update:**

An update will be provided at the meeting.

*Prepared by Ms. Kate Steinbock, Faculty Senate President*

### **Human Resources Update:**

Please see **Appendix F** for the December update.

*Prepared by Mr. Edward Meyer, Director of Human Resources*

### **Institutional Development Update:**

The Board will be provided with information regarding the latest endowments the Foundation has received.

*Prepared by Mr. John Hansen, Director of Institutional Development*

### **Staff Alliance Update:**

Please see **Appendix G** for the Staff Alliance Update.

*Prepared by Ms. Kimberly Russell, Staff Alliance President*

### **Student Services Update:**

Please see **Appendix H** for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

### **Academic Services Update:**

Please see **Appendix I** for the Academic Services update.

*Prepared by Dr. Michelle Landa, Vice President for Academic Services*

**Revised Administrative Rules:**

Administrative Rules 2.0.1 – 2.0.11 concerning Advisory Councils/Committees (**Appendix J**)

Administrative Rule 3.21.1 Paid Leave (**Appendix K**)

Administrative Rule 3.21.2 College Closure or Delayed Opening (**Appendix L**)

**Trustee Topics**

**Reminder of Presidential finalist interviews:**

April 10	Interview of Dr. Darrell Wilkes, 4:00 p.m., Boardroom
April 12	Interview of Dr. Doug Zalesky, 4:00 p.m., Boardroom
April 18	Interview of Dr. Lesley Travers, 4:00 p.m., Boardroom
April 20	Interview of Mr. Andrew Long, 4:00 p.m., Boardroom
April 24	Interview of Mr. Kelly McCalla, 4:00 p.m., Boardroom
April 27	Interview of Dr. D. Ryan Carstens, 4:00 p.m., Boardroom

**At 6:30 p.m., dinner for the candidate and their spouse and the trustees and their spouses will be held.**

**Executive Session – Personnel**

***Recommended Action: Motion to approve adjourning to executive session to discuss personnel.***

**Adjournment**

**Upcoming Events:**

***April 11***

April 14

April 17

***EWC Board Meeting***

College Closed for Easter Break

College Open, no classes, Easter Break

***May 9***

May 10

May 12

May 15

May 29

May 31

May 31

***EWC Board Meeting***

Tentative Special Board Meeting – deliberate, select finalist for president, offer contract

Graduation, 7:00 p.m.

Employee Recognition and Retiree Reception, 2:30 p.m., EWC cafeteria

College Closed, Memorial Day

EWC Foundation Meeting, 11:30-1:00 p.m., Tebbet Building, Room 132

Contract finalized with new President

***June 12***

June 30

***EWC Board Meeting***

President Patterson's final day

July 3

Tentative Start Date for New EWC President