

**Eastern Wyoming College Board of Trustees**  
**March 14, 2017**  
**Dolores Kaufman Boardroom**

**Work Session Minutes**

The Eastern Wyoming College Board of Trustees met in a work session on March 14, 2017 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Kriss Hovis, Bob Baumgartner, Marilyn Fisher, George Nash, Angie Chavez, Mike Varney and Jim Willox.

The work session was held to begin discussions regarding the budget for fiscal year 2018.

Dr. Patterson informed the Board the State has not provided the College with the appropriate budget information yet. He also shared the administration identified for fiscal year 2017 that salaries, building the reserve, and development of a strategic enrollment plan as priorities for the College. Dr. Patterson stated it will be another lean year but there are items which need to be considered for the future. Trustee Patrick requested Mr. Laher email the Board a three year history of reserves.

Discussion ensued regarding concerns with staffing and salaries. Trustee Patrick requested Mr. Meyer prepare salary information from the Mountain States salary survey. In addition, he noted a work session will be held in April to further discuss budget along with the salary information. Mr. Patrick added it would be helpful to have a general idea of expenses for the CTEC and proposed ATEC facilities. Trustees indicated budget needs to be tied to strategic planning.

The work session closed and the Board proceeded to dinner.

**Board Meeting Minutes**

The Eastern Wyoming College Board of Trustees met in regular session on March 14, 2017 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Kriss Hovis, Bob Baumgartner, Marilyn Fisher, George Nash, Angie Chavez, Mike Varney and Jim Willox.

The meeting was opened by Board President Patrick at 5:45 p.m.

Since the students were on spring break, John Hansen assisted in a PowerPoint presentation created by the Student Senate to showcase the Civitas Awards and provide the Student Senate update.

Mr. Meyer informed the Trustees Mr. Rob Freeman was recently hired to assume the position of Douglas maintenance supervisor. Mr. Freeman was unable to attend from Douglas so a photo was provided in the board packet.

Mr. Patrick requested Ms. Branham prepare a thank you letter to Tom Andersen on behalf of the Board.

**ACTION:** The agenda was considered for approval. Mr. Varney moved to approve the agenda, as presented; Mrs. Chavez seconded. Motion passed unanimously.

In his president's update, Dr. Patterson shared the following:

- On March 6, a meeting was held with community members to discuss the Mechanical Arts Building and whether it could be saved for use as a community recreation center. The group agreed it would cost too much to bring the building up to code for the desired use.
- Dr. Landa is working to identify a common learning management system. The University of Wyoming and five of the community colleges are moving toward using the same LMS – Canvas. Tyler Vasko as CIO has been designated as EWC's representative.
- Last Friday, the state licensure board approved EWC's barbering program.
- Dr. Patterson has been called for jury duty this week.
- On Friday, March 10, Robert Williams Olsen was born to Mai Lee and Michael Olsen.
- Reminded Board of CTEC tour scheduled for March 31 at 1:00.
- On Monday, March 20<sup>th</sup>, photo opportunity with Williams Enterprise who donated approximately \$200,000 in metal to the Douglas Campus.

**ACTION:** The consent agenda was presented for consideration. Ms. Fisher moved and Mr. Nash seconded to approve the consent agenda; which included minutes from the February 28, 2017 meeting and executive session, continuing the temporary academic coordinator position, reappointment of administrators Rex Cogdill and Ron Laher for fiscal year 2018, and reappointed all eligible non-tenured faculty. Motion carried unanimously.

**ACTION:** Mr. Tanner Bellmyer presented the financial report in Mr. Laher's absence. Mr. Nash moved to approve the financial report, as presented. Ms. Fisher seconded and the motion carried unanimously.

The Faculty Senate submitted a position paper to the Board of Trustees requesting they review Administrative Rule 3.3.1 and make changes to Tenured Faculty contracts to reflect language in the Administrative Rule. Dr. Patterson noted he will work with Mr. Evans on the contracts.

Updates were provided by Human Resources, Institutional Development, Staff Alliance, Student Services, Academic Services, and construction projects.

Mr. Patrick recessed the meeting at 6:50 p.m. for 10 minutes prior to adjourning to executive session.

The executive session closed at 7:50 p.m. and the regular meeting was adjourned.

Submitted by:

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Holly L. Branham

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John B. Patrick, President

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Angie Chavez, Secretary