

**EASTERN WYOMING COLLEGE
EXECUTIVE COMMITTEE
MEETING MINUTES**

March 7, 2017

Tebbet #274

9:00 A.M.

Court Merrigan, Edward Meyer, Kim Jones, JoEllen Keigley
Absent: Kim Russell, Sue Schmidt

Meeting Facilitator: Court Merrigan

- I. Call to Order at 9:10 am
- II. Items of Business
 1. Spring Fitness Challenge

The Fitness Challenge for the spring semester began 03/05/17. Court advised only 2 teams had signed up and would like to extend the sign up until Friday March 10. Court would send out notification to the Staff Alliance members. Motion to approve was made by JoEllen Keigley and seconded by Kim Jones. All in favor
 2. Staff Alliance Scholarship Fund

Ed Meyer advised Court that the Staff Alliance would be the sponsoring agency, there is a need to come up with a criteria. JoEllen would like to see that it build to get matching funds from the foundation. Court suggested a campaign to raise the money for scholarships to begin fall of 2019.

JoEllen made a motion to recommend to the Staff Alliance, set up a scholarship to reach a \$5,000 matching from the foundation and the goal for to begin distribution will be the Fall semester of 2019. The motion was seconded by Court Merrigan. All in favor

It was also suggested that a sub-committee be established to create the criteria the scholarship. Also the Staff Alliance could submit suggestions as to what to name the scholarship.
 3. Administrative Rule 3.8.4: Tuition Charges for Employees

This was accepted by the Alliance at the March 1, 2017 meeting. It will now go on to the PAC, Leadership Team, out for general comment and should be done in April.
 4. Administrative Rule Changes- Staff Alliance Representatives on all EWC Standing Committees.

Pending agenda for next Staff Alliance meeting to have a representative volunteer or be selected for the Diversity Committee. When terms are coming to an end, the Staff Alliance will be advised so they can appoint/or get a volunteer for said committee.
 5. Staff Spotlight – March – Business Office/April – Academic Services

A template was created and given to the Business Office. Court collect their questionnaire and advise Karen that a photo needs to be taken of her, Trish and Lisa.

Mai Lee Olsen is sending original questions that were created for this originally to Kim Jones. Court will give the questionnaire to Lyn Wamboldt for the April spotlight.
- III. Open Discussion –

Getting the minutes on the website. They are currently on the M:drive

Discussed the possibility of the Staff Alliance holding another end of year ice cream/rootbeer social. Ed will check with Laurie Mueller about availability of her staff to attend sometime in May.
- IV. Adjournment – Meeting was adjourned at 9:50 am.

Respectfully Submitted,

Kim Jones for
Sue Schmidt, Secretary