

EASTERN WYOMING COLLEGE

STAFF ALLIANCE

Meeting Minutes

April 12, 2017

Tebbet #131

3:00 P.M.

Meeting Facilitator: Court Merrigan

Member Attendance: 10

Executive Member Attendance: 5

Total Attendance: 15

- I. The meeting was called to order at 3:05pm.
- II. Kim Jones made the motion to approve the minutes of March 15th and Linda Evans seconded. Motion carried.
- III. Court welcomed back Kim Russell! Ed Meyer shared a thank you note from Jeaslyn Seeley for a scholarship she received from EWC Leadership award.
- IV. Sue Schmidt reported that the Faculty had paid their contribution of \$150 to the Staff Alliance. The balance was reported at \$438.64.
- V. Ongoing Business: Court reported that this is the last week for the Spring Fitness Challenge. Please submit your final minutes to him as soon as possible. The winners will be announced at the Spring Social and medals will follow.
- VI. Standing Committee Membership list:
 - Professional Development Cmte*: Aaron Bahmer, Sue Schmidt
 - Personnel Advisory Cmte*: Julie Sherbeyn, Jamie Sullivan, Chris Urbanek
 - Technology Advisory Cmte*: Dixie Kroenlein
 - Diversity Cmte*: TBD
 - Safety Cmte*: Autumn Pierce
- VII. Court reported that there was no update on the status of the Staff Alliance Scholarship fund as he did not hear back from anyone on that committee.
- VIII. Staff Alliance Web Page: Keith Smith reported that he now has all historical minutes posted on our website. He also mentioned that we have a **Latest News** piece that was added. Anyone wishing to post something of interest needs to let him know. Sue said that she would check with Mai Lee and Zach and see if they would be OK with posting the picture of them and their new little additions from the baby shower we had in Student Services on April 11th.
- IX. Staff Alliance Spotlight: Discussion was held regarding the combining of several office areas that were to be spotlighted in the coming months. Sue suggested that Registration/Records be combined with Admissions. It was moved by Donna White and seconded by Marisol to group together the office areas discussed. Motion carried. Registration/Records/Admissions will be spotlighted the month of May. Kim Jones reported that the Business Office poster has been displayed in the hall located by Human Resources and UW offices. Linda Evans will send the jPeg file electronically to Douglas so that they can also display the Staff Alliance Spotlight groups on their monitors.
- X. Staff Alliance Social: Kim reminded everyone of the Staff Alliance Social to be held in conjunction with the Employee Recognition/Retirement party. Ice cream sundaes and all the toppings along with brownies will be provided by the Staff Alliance. Door Prizes & Fitness Challenge winners will also be presented.
- XI. New Business:
 1. Court reported on the BOT meeting of April 11th. Nothing much veered from the agenda. To date there has been no decision on the VP for Instruction interim position. The CTEC building will be ready to go by June 15th. Court encouraged all to attend the sessions with the Presidential candidates when they are on campus and be sure and ask questions. Ed Meyer asked if the Staff Alliance would like to recommend a formal opinion on their choice for President to the BOT. Discussion was held regarding the process of this recommendation. Linda Evans made the motion and Kim Jones seconded that we submit our recommendation. Motion carried. Kim Russell will create a "Survey Monkey" to go out to

the Alliance membership on Friday, April 28th. Results need to be recorded by close of business day on May 1st. A reminder will be sent out regarding the survey.

2. Sue spoke briefly on the progress of changing Professional Development rule AR 3.8.x
The committee decided to approve separation from our committee those elements defined by the revised rules 3.8.1 and 3.8.2 (formal recognition and salary advancement). Further discussion needs to be held. The new interim VP and President may want to weigh in on these changes.

XII. Open Discussion:

1. Douglas announced a new custodian has been hired. Robert Freeman has been welcomed to the Douglas campus. We will make sure that he gets added to the Staff Alliance email list.

- XIII. Adjournment: There being no further business Kim Russel moved and Marisol Chavez seconded the meeting be adjourned. Motion carried. The meeting was adjourned at 3:55pm.

Respectfully Submitted,

Sue Schmidt
Secretary/Treasurer

Court Merrigan, Vice Chair