

**EASTERN WYOMING COLLEGE  
STAFF ALLIANCE  
Meeting Minutes  
January 13, 2016**

The Eastern Wyoming College Staff Alliance met January 13, 2016. Seventeen members were present with Mai Lee Olsen presiding.

- I. Ms. Olsen called the meeting to order at 10:00 A.M.
  
- II. **It was moved by Holly Branham and seconded by Kim Jones to accept the minutes of the December 9, 2015, meeting as presented. Motion carried.**
  
- III. Messages/Announcements
  1. Suzey Delger reported the Wyoming State Board of Nursing approved the RN program yesterday.
  2. Ed Meyer reported Administrative Rule 3.2.1 was revised effective January 4, 2016. The Appointment of Faculty and Staff Rule was revised to include language regarding foreign credentials.
  
- IV. College Area Updates
  1. Holly Lara reported Sagebrush & Roses tickets are available and selling quickly.
  2. Mai Lee Olsen congratulated Kim Russell on her appointment as Residence Life Coordinator.
  3. Casey Debus will send an email asking for volunteers to help with the Wyoming Academic Challenge.
  4. Kim Russell reported spring semester 1<sup>st</sup> day enrollment is down. There are 431 students enrolled on the Torrington campus.
  5. JoEllen Keigley reported Accuplacer is the official placement test for EWC.
  
- V. Mai Lee Olsen presented the Executive Committee report. Holly Lara presented the treasurer's report. Ms. Lara reported the Alliance paid \$395.39 for the Holiday Social; the ending balance is \$557.79.
  
- VI. Unfinished Business
  1. Ms. Olsen welcomed JoEllen Keigley, At-Large Professional Staff Representative, and Sue Schmidt, At-Large Classified Staff Representative, to the Staff Alliance Executive Committee.
  2. Ms. Russell reported on the Holiday Social. There was discussion to hold the social on a Friday or Saturday to accommodate families with school children.
  3. Holly Branham reported Health/Wellness Leave Administrative Rule 3.15.1 was effective on January 4, 2016 as revised. Mr. Meyer congratulated the Staff Alliance and noted the changes will be beneficial for employees.

VII. New Business

1. Ms. Olsen and Ms. Russell reported on the Board of Trustees meeting of January 12, 2016.
2. Ms. Olsen reported the Winter Fitness Challenge will be held January 18-March 14.
3. The Staff Alliance Executive Committee presented ideas for a spring semester Staff Alliance activity.

VIII. Kim Jones reported College Relations will host a Super Bowl celebration Friday, February 5<sup>th</sup>.

IX. **There being no further business, it was moved by Sue Schmidt and seconded by Tyler Vasko to adjourn.** Ms. Olsen adjourned the meeting in due form.

The next regularly scheduled meeting of the EWC Staff Alliance will be Wednesday, February 10, 2016, at 3:00 P.M. in the Dolores Kaufman Boardroom.

Respectfully Submitted,

Holly Lara  
Secretary/Treasurer

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Mai Lee Olsen, Chair