

**EASTERN WYOMING COLLEGE
STAFF ALLIANCE
MEETING MINUTES**

March 15, 2017
Tebbet #131
10:00 A.M.

Meeting Facilitator: Court Merrigan

Member Attendance: 15
Executive Member Attendance: 3
Total Attendance: 18

- I. The meeting was called to order at 10:04am
- II. Holly Lara made the motion to approve the minutes of March 1, 2017 and Holly Branham seconded. Motion carried.
- III. Holly Lara announced that the Foundation will be part of the KGOS/KERM Business Expo at the EWC Rodeo. SkillsUSA and PTK are selling raffle tickets for a chance to win a free standing gas stove. Tickets are \$5 for one or \$20 for five.
- IV. Ed voiced how pleased he was for the show of Alliance members. The Executive Committee met on March 7th. Discussion of "Staff Spotlight" and Staff Alliance Scholarships were held in depth and being brought to the membership. Staff Spotlight is the Business Office. Ed advised that the Treasurers report had not changed since March 1 of \$288.64.
- V. Unfinished Business: The Fitness Challenge was extended another week. There are 5 teams total. Jamie in Douglas advised that they wanted to get teams together and wondered if they could. Holly Branham made a motion to extend the deadline for Douglas. It was seconded by Kim Jones and the motion carried. The end of the Fitness Challenge was not extended.
Ed suggested that the membership think of a new event for the Fall semester.
 2. Staff Alliance Scholarship:
Extensive discussion about the Staff Alliance Scholarship. Do we want to let this grow to an endowment or fund right away? Would we combine? Holly Lara a sub-committee could be formed to let all the employees know, create the criteria, name of the scholarship let the Executive Committee know of their findings.
Holly Branham-Will this be separate from the Employee scholarship? There is one faculty on the employee scholarship.
Aaron Bahmer-would we make a motion to accept the executive committees recommendation? Ed yes we can do that.
Holly Lara advised that it is a three year cycle before the scholarship is endowed.
Sub-Committee volunteers are: Holly Lara, Terri Hauf and Stan Nicolls.
A motion was made by Donna White to move forward with the scholarship investigation.
It was seconded by Holly Branham and the motion carried.
 3. Web Page:
 4. There will be links to all the minutes and the monthly Staff Alliance Spotlight. Keith Smith was asked if there was a counter, he said he believed yes. Holly Branham suggested a college wide email to let everyone know when the website is up and running.
Administrative Rule 3.8.4 - This will now go the Personnel Advisory Committee and then to President's Cabinet for approval.
 5. Staff Spotlight: Discussion was held regarding the Staff Alliance Spotlight. A motion was made for the location by the Information Center and was seconded by Tyler Vasko, the motion carried. Stan Nicolls said he has a frame. It was also discussed that it would be duplicated for Douglas. Stan has a frame for this also.
 6. Ice Cream Social: a motion was made by Holly Lara and seconded by Tyler Vasko to combine the Ice Cream Social with the Employee Recognition Ceremony on May 15. The motion carried. A committee was formed for the social and is Holly Branham, Kim Jones, Marisol Chaves and Jessica Anders.
- VI. New Business:
 1. Report of Board of Trustees Meeting: Court read the Board of Trustees summary email from Holly Branham.
 2. Staff Spotlight for April: Human Resources
- VII. Open Discussion:
 1. The Diversity Committee needs an Alliance Member, Ed advised everyone to think about that for the next meeting.
 2. Discussion of Staff Alliance members being on other committees. Aaron Bahmer made a motion to add to the permanent agenda, an item under normal/bylaws regular Order of Business Item # 2 the sub-topic under Messages and Announcement, for those members that are serving on a Standing Committees will report monthly to the

general membership what is going on/happening with their assigned committee. The motion was seconded by Holly Branham and the motion carried.

3. Tyler Vasko asked about how Kim Russell was doing. Court advised she is back in her apartment. She has a doctor appointment in April to see when she can come back to work.

VIII. Adjournment: Motion by Tyler Vasko, seconded by Holly Branham. Motion carried.

Respectfully Submitted,



Kim Jones for
Sue Schmidt
Secretary/Treasurer



Court Merrigan, Vice Chair