

**EASTERN WYOMING COLLEGE
STAFF ALLIANCE
Meeting Minutes
May 13, 2015**

The Eastern Wyoming College Staff Alliance met May 13, 2015. Twenty-two members were present with Clyde Woods presiding.

- I. Mr. Woods called the meeting to order at 3:00 P.M.
- II. **It was moved by Becky McAllister and seconded by Elaine Rush to accept the minutes of the April 15, 2015 meeting as presented. Motion carried.**
- III. Messages/Announcements
 - Mai Lee Olsen reported the Faculty and Staff Fitness Challenge will start Monday, May 18th and end June 26th. The deadline for team sign-up is Friday, May 15th.
- IV. College Area Updates
 - a. College Relations staff completed many projects including the commencement programs for the Douglas campus & the Torrington campus ceremonies.
 - b. Kellee Gooder reported there are 38 beds available for fall semester.
 - c. Douglas staff reported commencement went well. The staff noted Douglas campus landscaping was continuing with new asphalt and sod.
 - d. The Learning Office was accepted to the Learning Academy.
 - e. JoEllen Keigley reported the Testing Center has implemented COMPASS 5.0.
- V. Mr. Woods presented the Executive Committee report.
- VI. There was no unfinished business.
- VII. New Business
 - a. Mr. Woods reported on the Board of Trustees meeting held May 12, 2015.
 - b. The Executive Committee asked Members to consider topics for presentation at Staff Alliance meetings. There was interest in presentations from the Office of Development on scholarships established by EWC employees and from the Business Office on voucher procedures.
 - c. The Executive Committee asked the Members to consider meeting in the morning during summer months. **It was moved by Kim Russell and seconded by Sue Schmidt to meet at 10:00 A.M. during the months of June, July, and August; motion carried.**
 - d. Douglas staff mentioned it was difficult to hear the meetings. Holly Lara will work with Chris Urbanek about using Skype or GoToMeeting for virtual meetings. It was noted the microphone system in the boardroom may alleviate some of the problems with hearing during conference calls.

VIII. Open Discussion

Mr. Woods reported the CTEC construction bids were high. The State will call for bids for a Construction Project Manager to oversee the project. The project start date is delayed about two months.

- IX. **There being no further business, it was moved by Kim Russell and seconded by Tyler Vasko to adjourn; motion carried.** Mr. Woods adjourned the meeting at 3:45 P.M.

The next regularly scheduled meeting of the EWC Staff Alliance will be Wednesday, June 10, 2015 at 10:00 A.M. in the Dolores Kaufman Boardroom.

Respectfully Submitted,

Holly Lara
Secretary Treasurer

Clyde Woods, Chair