

**Eastern Wyoming College Board of Trustees
May 9, 2017
Dolores Kaufman Boardroom**

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on May 9, 2017 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Kriss Hovis, George Nash, Angie Chavez, and Mike Varney. Jim Willox was unable to attend. Also attending was Dr. Lesley Travers who will assume the EWC presidency July 1, 2017.

The work session was held to discuss the Fiscal Year 2018 Preliminary Budget.

Mr. Laher informed the Board the Commission is waiting for mill levy information from the seven community college districts before providing final budget allocations per the funding model. It was agreed a July work session will be held to finalize the budget.

The work session adjourned at 4:55 p.m.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on May 9, 2017 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Kriss Hovis, George Nash, Angie Chavez, and Mike Varney. Jim Willox was unable to attend. Also attending was Dr. Lesley Travers who will assume the EWC presidency July 1, 2017.

The meeting was called to order at 5:45 p.m. by Board President Patrick.

Jessica Rossi, Student Senate president announced the Civitas awards. Judy Brown received the staff award, the Group award was presented to the custodial, grounds and maintenance staff, and Chelsea Baars received the Student award. Ms. Rossi then provided an update of Student Senate activities.

ACTION: The Board was requested to approve the agenda. A motion was made by Mr. Nash to approve the agenda, as presented. Mr. Varney seconded and the motion passed unanimously. Motion carried.

In his update, Dr. Patterson shared the following:

- The Wyoming Community College Commission approved EWC's barbering program at their April meeting and the State Barbering Licensing Board has approved it as well.
- Julie Newman from Torrington is one of the new Community College Commissioners and will attend EWC's commencement.
- EWC is discontinuing the GED and is using the test for the High School Equivalency Certificate (HSEC) only.
- Summer hours beginning on Monday, May 15.
- Dr. Patterson was interviewed by the Douglas Budget regarding the welding program in Douglas.
- Submitted \$265,000 Ag PLANT grant.

The Trustees thanked Mr. Meyer and Ms. Branham for their work related to the presidential search.

ACTION: The consent agenda was considered by the Board. Mr. Nash moved and Mrs. Chavez seconded to approve the consent agenda, which included the minutes from the April 11, 2017 board meeting and executive session, the Academic Calendar for 2019-2020, the resignation of Robert Schmalzried, the certification of uncollectible debts, the request for a June public hearing on the final budget for FY 2017, the request to schedule a public hearing for renewal of the Optional Mill Levy for FY-18 and FY-19, and the amendment to the Memorandum of Implementation for the Cooperative Agreement between EWC and UW's Eastern Regional Center.

ACTION: Mr. Laher presented the financial report. Mrs. Chavez moved to approve the financial report, as presented. Ms. Fisher seconded and the motion carried unanimously.

ACTION: The Preliminary Budget for Fiscal Year 2018 was brought before the Board for consideration. A discussion regarding the Budget was held during the work session. Mr. Laher informed the Board the Commission is waiting for mill levy information from the seven community college districts before providing final budget allocations per the funding model. It was agreed a July work session will be held to finalize the budget. Mr. Varney moved and Ms. Fisher seconded to adopt the preliminary budget. Motion passed unanimously.

ACTION: On behalf of the Student Senate, Dr. Cogdill presented the updated Eastern Wyoming College Student Association and Student Senate Constitution. Mr. Varney moved to approve, as presented; second by Mrs. Chavez. Motion carried unanimously.

ACTION: The Trustees were requested to consider Mr. Fermin De La Torre for the Criminal Justice instructor position. Mr. Meyer shared information relating to Mr. De La Torre's education and experience. Ms. Fisher moved to approve the appointment of Fermin De La Torre to the position of Criminal Justice instructor, as presented. Seconded by Mrs. Chavez. Motion carried unanimously.

ACTION: Mr. Laher presented the Johnson Controls Service Proposal and indicated the college attorney would like some amendments to the agreement. Following the discussion, Mrs. Chavez moved to table the Johnson Controls Service Proposal until next month. Seconded and motion carried unanimously.

ACTION: The Board was requested to ratify the Covenant, Use and Ownership between EWC and the USDA. Upon ratification, this land covenant will be filed with the Goshen County Clerk's Office. For a period of twenty years, EWC agrees not to sell, transfer, convey, or mortgage the six acre ATEC parcel and will use the site as specified under the Economic Development Administration grant application in consideration of \$1.5 million in federal construction funds for this proposed new Ag facility. Ms. Fisher moved to approve the Covenant of Purpose, Use and Ownership between EWC and the USDA; second by Mr. Varney. Motion carried unanimously.

An update on construction projects was presented by Keith Jarvis. In addition, updates were provided by Academic Services, Faculty Senate, Human Resources, Institutional Development, Staff Alliance and Student Services.

Under trustee topics, the Board was reminded of the HSEC graduation and the EWC Commencement on May 11 and May 12, respectively. In addition, Tami Afdahl requested the Board add to their calendar the date of August 24, 2017, which has been tentatively scheduled for the CTEC dedication and open house.

ACTION: At 7:00 p.m., Mr. Varney moved to adjourn to executive session; second by Mrs. Chavez. Motion carried unanimously.

At 7:45 p.m. the executive session was closed. There being no further business the meeting was adjourned.

Submitted by:

Holly L. Branham

John B. Patrick, President

Angie Chavez, Secretary