

**Eastern Wyoming College Board of Trustees
July 11, 2017
Dolores Kaufman Boardroom**

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on July 11 2017 at 3:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Robert Baumgartner, Kriss Hovis, Mike Varney, Angie Chavez, and George Nash. Mr. Willox joined the meeting at 4:00 p.m. Also attending were Dr. Lesley Travers, Ron Laher, Roger Humphrey, Dr. Cogdill, Margaret Farley, Tami Afdahl, Chuck Kenyon and John Hansen.

Mr. Laher presented an overview of the FY-18 College Budget and the changes since the Preliminary Budget was presented at the May board meeting.

Dr. Travers reviewed the 2013 Master Facilities Plan with the Board. It was agreed another work session was needed to discuss the needs for the new plan being proposed.

Following the master planning discussion, John Hansen, institutional development director presented the Case for Support for the Agricultural Technology Education Center fundraising campaign. In addition to the Case for Support, a discussion was held proposing the inclusion of the Veterinary Technology department in the ATEC building. It was agreed to pause on the campaign and fundraising for a month or so to look into the feasibility of adding additional square footage in order to include Vet Tech in the building.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on July 11 2017 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Robert Baumgartner, Kriss Hovis, Mike Varney, Angie Chavez, George Nash, and Jim Willox.

A public hearing was held at 5:45 p.m. to hear comments regarding the proposed Fiscal Year 2018 College Budget. There being no comments from the audience the hearing was closed and the regular meeting opened.

Mr. Meyer introduced new employees Emilio Sanchez and Brandon Burris, custodians; Travis Ackerman, lead custodian; and Ian Cottrell, computer technician.

ACTION: The Board was requested to approve the agenda. Ms. Chavez moved to approve the agenda, as presented. Mr. Varney seconded. The motion passed unanimously.

In her president's update, Dr. Travers reported on her activities since the Board approved her appointment in May.

ACTION: Mr. Varney moved and Ms. Chavez seconded the motion to approve the consent agenda, which included the minutes from the June 13, 2017 meeting with the addition of Mr. Willox being present at the meeting, the Fiscal Year 2017 transfers of unexpended/unencumbered appropriations and requested budget authority increases, the assessment of the Optional Mill Levy for FY-2018 and FY-2019, the amendment to FY-18 Scholarships and Grants Budget, and ratified the promotion and appointment of Carla C. "Cathy" Herstead to the position of Adult Learning Center Coordinator-Instructor. Motion carried unanimously.

ACTION: Mr. Laher presented the financial report. Ms. Chavez moved to approve the financial report, as presented. Ms. Fisher seconded and the motion was unanimously passed.

ACTION: The proposed Fiscal Year 2018 College Budget was presented for approval. Mr. Varney moved to approve the Fiscal Year 2018 College Budget, as presented. Ms. Fisher seconded; motion passed unanimously.

ACTION: The Instructional Program Review for Music was presented to the Board. Heidi Edmunds, chair for the Arts, Humanities, Social and Behavioral Sciences Division recommended the Board place the music program on hiatus since the College is no longer able to provide an associate's degree in music. Ms. Chavez moved to place the music program on hiatus; seconded by Mr. Nash. Motion carried unanimously.

ACTION: In addition, the Instructional Program Reviews in Welding and Joining Technology, Business, and Physical Education were presented to the Board for their review. Ms. Fisher moved to accept the instructional program reviews, as presented; Ms. Chavez seconded. Motion carried unanimously.

ACTION: Dr. Travers presented a new policy on chain of command which will establish protocol for appropriate supervision. Mr. Varney moved to approve on first reading new Board Policy 1.10 Chain of Command and associated Administrative Rule 1.10.1, as presented. Mr. Nash seconded and the motion was unanimously passed.

Updates were provided by Institutional Development, the Staff Alliance, Student Services, Academic Services, and Human Resources. In addition, the Board was provided with an update on the current construction projects.

Ms. Fisher provided an update on the WACCT meeting and a resolution on outreach campuses developed by the WACCT. The next meeting will be held in Casper in October.

The Board was provided with the latest updates to Administrative Rules regarding Anti-Nepotism, Supervision Ethics, Conflict of Interest, Conflict of Commitment and EWC Sponsored Research Activities.

ACTION: At 7:15 p.m., Mr. Varney moved to adjourn to executive session to discuss personnel; second by Ms. Fisher. Motion carried unanimously.

The executive session was closed and the regular meeting was adjourned at 8:25 p.m. adjourned.

Submitted by:

Holly L. Branham

John B. Patrick, President

Angie Chavez, Secretary