



Eastern Wyoming College

2017-2018 Employee Benefits Summary

This handout is a summary of benefits for eligible faculty and staff. It is information only. This summary does not purport to represent the rights or liabilities of the parties pursuant to the underlying policies, contracts, or law. Contact the Human Resources Office for further information at 307-532-8307 or -8330.

HEALTH INSURANCE

The State of Wyoming Health Insurance Plan provides health and dental coverage for EWC employees. Approximately 85% of current premiums are covered by EWC and the State of Wyoming. Coverage begins on the first day of the month following date of hire. The plan provides a wellness benefit for all covered participants. To estimate your premium rates, please go to <http://personnel.state.wy.us/EGI/Indes.htm>.

DENTAL COVERAGE

Two dental plans are available: 1) preventive (required with the health plan) and 2) optional (provides coverage for restoration). Both plans are part of the Delta Dental Plan network. Employee costs are slightly higher if their dentist is not in the Delta Dental network.

LIFE INSURANCE (includes Accidental Death & Dismemberment coverage)

Life Insurance and AD&D premiums vary depending on age; costs increase with age. The death benefit is \$50,000 through age 59 and declines afterwards. All dependents can be covered under the life insurance plan for a single nominal premium. Additional insurance is available through the Wyoming Retirement System.

FLEXIBLE BENEFITS PLAN

The State of Wyoming Employees' Group Insurance offers a flexible benefits plan with two parts: 1) choose to pay eligible medical insurance premiums on a pre-tax basis; 2) participation in a reimbursement account that allows you to contribute pre-tax dollars to pay eligible medical expenses or eligible dependent day care expenses.

DEFERRED COMPENSATION

The state provides a voluntary deferred compensation plan. All contributions are tax deferred until the time of withdrawal. This is an employee-funded benefit; there are no matching EWC or state funds. A Roth 457 (after-tax plan) is also available.

RETIREMENT

Retirement contributions are 16.62% of the employee's monthly salary and are paid by EWC. Employees choose either the Wyoming Retirement System (WRS) or TIAA-CREF. Employees become fully vested in TIAA-CREF after the first contribution is made. WRS vestment happens after 48 continuous contributions have been made.

HEALTH/WELLNESS LEAVE

Health/Wellness (sick) Leave is earned at the rate of 1.5 days per month worked. Maximum allowable accumulation is 120 days.

ANNUAL LEAVE

Annual (vacation) Leave days are earned by all permanent benefitted administrative, professional and classified employees. Carry over from one fiscal year to the next, of one half of the total annual leave days for which you are eligible, is permitted. Additional carry-over days may be granted with special permission from

the President. Earned days are pro-rated according to the number of months and percent of full-time defined in the employee's contract, and his/her level on the salary schedule based on the following:

Professional & Administration

Level 0-10 – earn 1.75 days per month worked

Classified Staff (Increases occur on the employee's date of hire anniversary.)

Level 4-5 – earn 1.5 days per month worked for the first five (5) years of service; 1.75 days per month worked after five (5) years of service

Level 1-3 – earn one (1) day per month worked for the first five (5) years of service; 1.5 days per month worked for five (5) to ten (10) years of service; and 1.75 days per month worked after ten (10) years of service.

RECESS

Recess days are provided to all benefited college instructional faculty who are assigned instructional duties by full-time employment contract. Recess days are determined by the academic calendar, and must be taken during the non-instructional days identified on the academic calendar, and may not be carried over from one fiscal year to the next. They are pro-rated according to the number of months and percent of full-time defined in the employee's contract, and their level on the salary schedule based on the same criteria as above.

COLLEGE CLOSURE DAYS & HOLIDAYS

Holidays:

Independence Day	Tuesday, July 4, 2017
Labor Day	Monday, September 4, 2017
Thanksgiving	Thursday & Friday, November 23 & 24, 2017
Christmas	Monday, December 25, 2017
New Year's Day	Monday, January 1, 2018
Martin Luther King Day	Monday, January 15, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018

College Closure Days:

Fair Day	Thursday, July ##, 2018 (Goshen County specific --- TBC)
Christmas	December 25, 2017 – January 1, 2018 (Return to work Tuesday, Jan 2, 2018)

COOPERATIVE University of Wyoming (UW) AGREEMENT

Benefitted employees may take one UW class of three credit hours or less, free each term (fall, spring, summer) of the year.

EWC TUITION & MERCHANDISE DISCOUNT

Every benefitted employee may take EWC tuition-free credit classes each semester. The spouse of an employee and any dependent children may enroll at half-tuition for any number of credit classes. Immediate family members may also use the Fitness Center at the employee rate.

There is a 10% discount in the college bookstore for college employees and a 10% discount for merchandise purchased from the EWC cosmetology program.

EWC employees are admitted free of charge to athletic events and most cultural events.