

How to create an FSA ID

Before you fill out the Free Application for Federal Student Aid (FAFSA), you should create your username and password. This makes the process go much more smoothly when you are actually completing and submitting the application. Follow these steps:

The FSA ID is a username and password you use to log in to certain U.S. Department of Education websites, including fafsa.gov, StudentAid.gov, and StudentLoans.gov. The FSA ID is your legal signature and shouldn't be created or used by anyone other than you—not even your parent, your child, a school official, or a loan company representative. You'll use your FSA ID every year you fill out a Free Application for Federal Student Aid (FAFSA®) form and for the lifetime of your federal student loans.

Step 1

Go to: StudentAid.gov/fsaid
Click on the "Create an FSA ID Now" button

You'll need your Social Security number, full name, and date of birth.

Step 2

Create a memorable username and password
We strongly recommend that you provide a mobile phone number and e-mail address (easier to unlock your account and retrieve account information)

Dependent Students : Student & one Parent need an FSA ID
(under the age of 24, not married, don't fully support children, etc.)

Independent Students: Student needs an FSA ID
(over the age of 24, are married, support children by more than 50%, etc.)

Students & Parents:
you must use separate e-mail addresses and separate mobile numbers

FSA ID (Student)

USE THIS TO LOG-IN FOR THE FAFSA

Username: _____

Password: _____

FSA ID (Parent)

USE THIS TO LOG-IN FOR THE FAFSA

Username: _____

Password: _____

Step 3

Enter your name, date of birth, Social Security number, contact information, and challenge questions and answers.

Please triple-check that these are entered correctly :)

Challenge questions: you cannot provide the same answer for multiple questions, AND you cannot use an answer that includes your name or date of birth... they will make you start over....

Step 4

Review your information, and read and accept the terms and conditions.

Step 5

Confirm your account using the secure code. Once you verify your account, you can use your FSA ID to sign-in to the FAFSA.

When you first create your FSA ID, all you'll be able to use your FSA ID for is to complete, sign, and submit an original (first-time) FAFSA form. You'll have to wait one to three days for your information to be confirmed by the Social Security Administration (SSA) before you can use your FSA ID for other actions, such as submitting a Renewal FAFSA form or signing a Master Promissory Note. If you provided an email address, then you'll receive an email letting you know that your information was successfully matched with the SSA and you can use your FSA ID for all of its purposes.



2018-2019 FAFSA Outline



Create a Federal Student Aid ID (FSA ID). See other side for instructions.



To complete the Free Application for Federal Student Aid (FAFSA), you will need:

- Your Social Security Number (can be found on Social Security card)
- Your driver's license (if any)
- W-2 Forms from two years prior (2016) and other records of any money earned
- Your (and/or your parents') Federal Income Tax Return from two years prior — IRS Form 1040, 1040A, 1040EZ, foreign tax return, or tax return from Puerto Rico, Guam, American Samoa, the U.S. Virgin Islands, the Marshall Islands, the Federated State of Micronesia
- Any untaxed income records for two years prior (2016) — e.g., payments to tax deferred pension and savings plans, tax exempt interest and child support received in 2016
- Records of taxable earnings from Federal Work-Study or other need-based work programs in 2016
- Records of any grants, scholarships, and fellowship aid that was included in your or your parents' 2016 adjusted gross income (AGI)
- Any current bank statements
- Any current business and investment mortgage information, business and farm records, stock, bonds and other investment records
- Documentation that you are a U.S. permanent resident or other eligible non-citizen, if applicable



The 2018-2019 FAFSA is available at <https://fafsa.ed.gov/>.

- Click "Start a New FAFSA"
- Sign-in with your Student FSA ID
- Select "2018-2019"



There are seven sections on the FAFSA:

- Student Demographics
 - * SSN, Date of Birth, Address, E-mail, Marital Status, Citizenship Status, Selective Service Registration, High School Completion Status, etc.
- School Selection
 - * You can search for schools by institution name, city, and state, OR you can enter a school code (EWC School Code = 003929)
- Dependency Status
 - * List of questions that determine whether you are a dependent, or independent student
 - * This status is based off of the questions that are asked in this section on the FAFSA
 - * This status is *not* determined by whether or not a student files their own taxes, or lives on their own; to be independent, a student *must* qualify according to the questions asked
 - * You may be required to verify your information/dependency status
- Parent Demographics
 - * Questions on "Who's My Parent When I Fill Out My FAFSA?" Check out this link: <https://studentaid.ed.gov/sa/sites/default/files/who-is-my-parent.png>
 - * Marital Status, SSN, Date of Birth, Address, E-mail, Household Information, etc.
- Financial Information
 - * You *may* be able to transfer your federal tax return information into your FAFSA using the IRS Data Retrieval Tool.
 - * If you were not able to use the IRS Data Retrieval Tool, follow the instructions—there are "Help and Hints" on the right-hand side, which tells you which line(s) to look at on your tax return for that question.
 - * Investments: Please read the "Help and Hints" so you now what *to* and what *not to* include.
- Sign and Submit
 - * If you are a Dependent Student, your parent will need to enter their FSA ID to sign the FAFSA
- Confirmation
 - * You will receive a Student Aid Report (SAR) in approximately one week via e-mail.
 - * The SAR outlines *estimates* of financial aid—these estimates are *not* guaranteed amounts.
 - * The amount you receive depends on your eligibility, cost of attendance, and enrollment.