

**EWC BOARD OF TRUSTEES**  
**January 9, 2018**  
**Dolores Kaufman Boardroom**

**Vision Statement**

*Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.*

**College Mission**

*Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.*

**AGENDA**

- 4:00 p.m. Work Session –**
- 4:00: Workforce and ENDOW – Ashley Harpstreith and Wally Wolski, GCEDC
  - 4:30: Higher Learning Commission Committees
- 5:00 p.m. Dinner in Cafeteria**
- 5:45 p.m. Open Meeting**
- ***New Employee Introductions***  
Dr. Shane Stone, Criminal Justice Instructor
  - ***Civitas Awards***
  - ***Student Senate Update***
  - ***Introduction of Visitors***
  - ***Citizens Open Forum***

**Approve Agenda**

**Recommended Action: Motion to approve the agenda, as presented.**

**President's Update:**

Please see **Appendix A** for the president's update.

**Approve Consent Agenda – Appendix B**

- **Approve Minutes:** Please see **Appendix B1** for the minutes from the December 14, 2017 meeting and executive session.

*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

- **Ratification of Personal Services Contract with Dr. Darrell Wilkes:** *As you will remember, Dr. Travers contacted the Board of Trustees requesting approval of the Personal Services Contract with Dr. Wilkes. This item was inadvertently left off the December agenda.*  
*Prepared by Mr. Ed Meyer, Director of Human Resources*
- **Ratification of Dr. Cogdill's Retirement Notification:** *Dr. Cogdill has submitted his notification of retirement and non-renewal of his contract at the end of this fiscal year 2018 contract (June 30, 2018)*  
*Prepared by Mr. Ed Meyer, Director of Human Resources*

*Trustees, please contact Dr. Travers concerning any questions prior to the board meeting.*

**Recommended Action: Motion to approve the consent agenda, as presented.**

## Action Items

### Approve Financial Report

Please see **Appendix C** for the written financial report.

*Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services*

**Recommended Action: Motion to approve the financial report, as presented.**

### Approve Reappointment of Administrators

Per Board Policies 3.2 and 3.22 and the result of completed annual performance evaluations for EWC administrators less the President, President Travers recommends the Board of Trustees reappoint Vice President Roger Humphrey for fiscal year 2019.

*Prepared by Mr. Ed Meyer, Director of Human Resources*

**Recommended Action: Motion to approve the reappointment of Vice President Roger Humphrey for fiscal year 2019, as presented.**

## Information Items

### Staff Alliance Update:

A very successful Holiday Social was held in the cafeteria on 12/18. Over eighty folks attended and the door prizes flew thick and heavy every ten minutes! Special thanks for all their hard work to Mai Lee Olson, Jessica Anders, and Holly Branham for all their hard work in getting the social up and running, as well as the cafeteria staff for the generous use of their space. We also held a campus- and Douglas-wide Christmas Tree Decorating contest. Around 20 very creative entries were received, which were judged by the Student Senate. Special thanks to Linda Evans, Holly Lara, and Holly Branham for their hard work on this event. The Staff Spotlight for January is the Adult Education Department, which serves nearly the whole of our service area. Our thoughts during these difficult times remain with Kim Russell, currently receiving radiation treatment in Denver, and Juel Afdahl, adjunct instructor and spouse of Tami Afdahl, receiving cancer treatments in Scottsbluff. The Staff Alliance looks forward to a successful 2018 with several projects and contributions to campus lined up.

Please see **Appendix D** for the Staff Alliance Spotlight.

*Prepared by Mr. Court Merrigan, Staff Alliance President*

**Student Services Update:**

Please see **Appendix E** for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

**Academic Services Update:**

Please see **Appendix F** for the Academic Services update.

*Mr. Roger Humphrey, Acting Vice President for Academic Services*

**Construction Projects Update:**

A PowerPoint presentation will be provided on the current construction projects.

*Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services  
and Mr. Keith Jarvis, Director of Physical Plant*

**Faculty Senate Update:**

An update will be provided at the meeting.

*Prepared by Ms. Jen Minks, Faculty Senate President*

**Human Resources Update:**

Please see **Appendix G** for the January update.

*Prepared by Mr. Edward Meyer, Director of Human Resources*

**Institutional Development Update:**

An update will be provided at the meeting.

*Prepared by Mr. John Hansen, Director of Institutional Development*

**Trustee Topics**

**Executive Session – Personnel**

**Recommended Action: Motion to approve adjourning to executive session to discuss personnel.**

**Adjournment**

## Upcoming Events:

January 2, 2018	College Reopens following Christmas Break
<b>January 9</b>	<b>EWC Board Meeting</b>
January 11	President Travers' Community Roundtable, CTEC Conference Room
January 15	Martin Luther King/Equality Day, College Closed
January 27	Sagebrush & Roses Dinner Dance
January 31	Foundation Board Meeting, CTEC Conference Room, 11:30-1:00
February 8	President Travers' Community Roundtable, CTEC Conference Room
February 12	Legislative Session Begins
<b>February 13</b>	<b>EWC Board Meeting</b>
February 19-23	Dr. Travers Week at the Legislature
February 20-22	ACEN Site Visit, Douglas Nursing Program accreditation
February 21	WACCT Awards Ceremony and Legislative Reception, LCCC
February 22	Wyoming Community College Commission Meeting, LCCC
March 5-9	Spring Break
March 8	President Travers' Community Roundtable, CTEC Conference Room
<b>March 13</b>	<b>EWC Board Meeting</b>
March 28	Good Friday, College closed