## How to create an

## **FSAID**

FSA ID = Federal Student Aid ID... basically it means your username and password for the FAFSA.

Before you fill out the Free Application for Federal Student Aid (FAFSA), you should create your username and password. This makes the process go much more smoothly when you are actually completing and submitting the application. Follow these steps:

## Step 1

Go to: https://fafsa.ed.gov/ Click on the FSA ID "lock" button Click on the green "Create an FSA ID Now" button Create your FSA ID following the rest of the steps below

Tip: Important: Only the owner of the FSA ID should create and use the account. Never share your FSA ID.

**Dependent Students**: Student & one Parent need an FSA ID

(under the age of 24, not married, don't fully support children, etc.)

Independent Students: Student needs an FSA ID

(over the age of 24, are married, support children by more than 50%, etc.)

Step 2	Create a username and password, and enter your e-mail address.
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Students & Parents: you must use separate e-mail addresses

FSA ID (Student)	FSA ID (Parent)
USE THIS TO LOG-IN FOR THE FAFSA	USE THIS TO LOG-IN FOR THE FAFSA
Username:	Username:
Password:	Password:

Step 3

Enter your name, date of birth, Social Security number, contact information, and challenge questions and answers.

Please triple-check that these are entered correctly:)

Step 4

If you (or a parent) have a Federal Student Aid PIN from completing a previous FAFSA, you will be able to enter it and link it to your FSA ID. You can still create an FSA ID if you have forgotten or do not have a PIN.

Step 5

Review your information, and read and accept the terms and conditions.

Step 6

Confirm your e-mail address using the secure code, which will be sent to the e-mail address you entered when you created your FSA ID. Once you verify your e-mail address, you can use your FSA ID to sign-in to the FAFSA.



Now that you and a parent (if applicable) have signed-up for an FSA ID, you can begin filling out the FAFSA! (fafsa.ed.gov)



## **2017-2018 FAFSA**

b	Create a Federal Student Aid ID (FSA ID)
	To complete the Free Application for Federal Student Aid (FAFSA), you will need:
	<ul> <li>Your Social Security Number</li> <li>Your Alien Registration Number (if you are not a U.S. citizen)</li> <li>Your 2015 federal income tax returns, W-2s, and other records of money earned.</li> <li>Bank statements and records of investments (if applicable)</li> <li>Records of untaxed income (if applicable)</li> <li>An FSA ID to sign electronically.</li> <li>If you are a dependent student, then you will also need most of the above information for your parent(s).</li> </ul>
	Complete the 2017-2018 FAFSA at https://fafsa.ed.gov/.
	Click "Start a New FAFSA"
	Sign-in with your Student FSA ID
	• Select "2017-2018"
	There are seven sections on the FAFSA:

- Student Demographics
  - \* SSN, Date of Birth, Address, E-mail, Marital Status, Citizenship Status, Selective Service Registration, High School Completion Status, etc.
- School Selection
  - You can search for schools by institution name, city, and state, OR you can enter a school code (EWC School Code = 003929)
- Dependency Status
  - \* List of questions that determine whether you are a dependent, or independent student
  - \* This status is based off of the questions that are asked in this section on the FAFSA
  - \* This status is *not* determined by whether or not a student files their own taxes, or lives on their own; to be independent, a student *must* qualify according to the questions asked
  - You may be required to verify your information/dependency status
- Parent Demographics
  - \* Questions on "Who's My Parent When I Fill Out My FAFSA?" Check out this link: https://studentaid.ed.gov/sa/sites/default/files/who-is-my-parent.png
  - \* Marital Status, SSN, Date of Birth, Address, E-mail, Household Information, etc.
- Financial Information
  - \* Follow the instructions— there are "Help and Hints" on the right-hand side, which tells you which line to look at on your tax return for that question.
  - Investments: Please read the "Help and Hints" so you now what to and what not to include.
- Sign and Submit
  - \* If you are a Dependent Student, your parent will need to enter their FSA ID to sign the FAFSA
- Confirmation
  - \* You will receive a Student Aid Report (SAR) in approximately one week via e-mail.
  - \* The SAR outlines estimates of financial aid—these estimates are not guaranteed amounts.
  - The amount you receive depends on your eligibility, cost of attendance, and enrollment.