

**EWC BOARD OF TRUSTEES**  
**April 10, 2018**  
**Dolores Kaufman Boardroom**

**Vision Statement**

*Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.*

**College Mission**

*Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.*

**AGENDA**

**3:30 p.m. Work Session**

- Erin Taylor, WACCT Executive Director
- Update on new AAS and Certificate Programs

**5:00 p.m. Dinner in Cafeteria**

**5:45 p.m. Public Hearing**

- Final Reading of Board Policy 2.1 Division Chairpersons (**Appendix D**)

**Open Meeting**

- *Introduction of Rodeo Team*
- *Civitas Awards*
- *Student Senate Update*
- *ENDOW Student Presentation* – Kodi Edwards
- *Open Forum:* Visitors and/or employees may provide comments to the Board of Trustees at this time.

**Approve Agenda**

**Recommended Action: Motion to approve the agenda, as presented.**

**President's Update:**

Please see **Appendix A** for the president's update.

## Approve Consent Agenda – Appendix B

*Trustees, please contact Dr. Travers with any questions prior to the board meeting.*

- **Approve Minutes:** Please see **Appendix B1** for the minutes from the March 5 special meeting and executive session, and the March 13, 2018 meeting and executive session.

*Prepared by Holly Branham, Executive Assistant to the President/Board of Trustees*

**Recommended Action: Motion to approve the consent agenda, as presented.**

## Action Items

### Approve Financial Report

Please see **Appendix C** for the written financial report.

*Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services*

**Recommended Action: Motion to approve the financial report, as presented.**

### Approve on Final Reading the Revisions to Board Policy 2.1 Division Chairpersons

We are requesting the Board approve on final reading Board Policy 2.1 Division Chairpersons based on discussions held during the public hearing. As you will remember, the Board approved on first reading the Two Dean Model and then discussed a One Dean Model at their March meeting. Please see **Appendix D** for a copy of both the One and Two Dean Models, as previously discussed.

**Recommended Action: Motion to approve on final reading the revisions to Board Policy 2.1 Division Chairpersons, as presented.**

### Approve Proposed Precision Agriculture Applied Associate of Science Degree

Students successfully completing this two-year program will gain the skills required for entry-level employment in precision agriculture. This will include jobs in the service industry related to agricultural equipment sales and service, crop scouting, fertilizer and chemical application, variable rate irrigation, soils, and remote sensing. Any other employment utilizing this technology such as NRCS projects, range management and land reclamation would benefit from this degree. This is a rapidly growing and quickly changing area of agriculture with great job potential. This new AAS program will be implemented in the fall of 2018. Further details can be found in **Appendix E**.

*Prepared by Mr. Roger Humphrey, Vice President for Academic Services*

**Recommended Action: Motion to approve the proposed Precision Agriculture Applied Associate of Science degree, as presented.**

### Approve Proposed Precision Agriculture Certificate

Students successfully completing this one-year certificate will enable students to develop the knowledge and skills needed to successfully incorporate precision agriculture into a business operation. With successful completion of this certificate, students can obtain their own FAA UAV

pilot's license. This new certificate will be implemented fall 2018. Please see [Appendix F](#) for further details.

*Prepared by Mr. Roger Humphrey, Vice President for Academic Services*

**Recommended Action: Motion to approve the proposed Precision Agriculture Certificate program, as presented.**

### **Approve Proposed Welding Specialist One Year Certificate**

The Welding Specialist certificate is designed to provide additional specialized welding skills for students who have completed the first year welding certificate and want to apply welding skills to other areas such as art, business and education. This certificate program will retain the students in the welding programs and give them additional skills and certifications making them more employable. We plan to implement the program beginning fall 2018. Please see [Appendix G](#) for details of the request to the Wyoming Community College Commission.

*Prepared by Mr. Roger Humphrey, Vice President for Academic Services*

**Recommended Action: Motion to approve the proposed Welding Specialist One Year Certificate program, as presented.**

## **Information Items**

### **Human Resources Update:**

Please see [Appendix H](#) for the HR update.

*Prepared by Mr. Edward Meyer, Director of Human Resources*

### **College Relations Update:**

Please see [Appendix I](#) for the College Relations update.

*Prepared by Ms. Tami Afdahl, Director of College Relations*

### **Construction Projects and Major Maintenance Update:**

Please see [Appendix J](#) for current construction projects and an update on planned major maintenance projects.

*Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services and Mr. Keith Jarvis, Director of Physical Plant*

### **Douglas Campus Update:**

Please see [Appendix K](#) for the Douglas Campus update.

*Prepared by Ms. Margaret Farley, Associate Vice President for Converse County*

### **Institutional Development Update:**

An update will be provided at the meeting.

*Prepared by Mr. John Hansen, Director of Institutional Development*

### **Staff Alliance Update:**

The Staff Alliance would respectfully like to take a position with regards to the proposed change to Board Policy 3.2. After discussion and a vote, the Staff Alliance would like to formally endorse this change in verbiage with the exception of the phrases "place on administrative leave, discipline". We would strongly recommend that these phrases be stricken from this change. The reason for this is, policies

covering administrative leave and discipline are addressed at some length in Board Policy 3.25, which includes Corrective Action Options, definitions of Egregious Behavior, and Employment Termination. The Staff Alliance feels that Policy 3.2 deals strictly with appointments and therefore mentions of administrative leave and discipline with implications of termination should not be included.

The Staff Alliance Spotlight can be found under **Appendix L**.

*Prepared by Mr. Court Merrigan, Staff Alliance President*

#### **Student Services Update:**

Please see **Appendix M** for the Student Services update.

*Prepared by Dr. Rex Cogdill, Vice President for Student Services*

#### **Academic Services Update:**

Please see **Appendix N** for the Academic Services update.

*Mr. Roger Humphrey, Vice President for Academic Services*

#### **Faculty Senate Update:**

An update will be provided at the meeting.

*Prepared by Ms. Jen Minks, Faculty Senate President*

#### **New or Revised Administrative Rules:**

- **Administrative Rule 3.22.1 Contracts Policy:** Please see **Appendix O** for details.
- **Administrative Rule 1.0.1 Strategic Directions:** Please see **Appendix P** for details.
- **Administrative Rule 6.11.1 Animals or Pets on Campus:** Please see **Appendix Q** for details.

#### **Trustee Topics**

#### **Executive Session – Personnel**

**Recommended Action: Motion to approve adjourning to executive session to discuss personnel.**

#### **Adjournment**

## Upcoming Events:

|                 |  |
|-----------------|--|
| April 6-10      | Dr. Travers at Higher Learning Commission Conference                           |
| <b>April 10</b> | <b>EWC Board Meeting</b>   |
| April 12        | President Travers' Community Roundtable, CTEC Conference Room (218)            |
| April 18        | Ag Banquet, Cafeteria, 6:00 p.m.   |
| April 21        | Lancers of the Roundtable Fundraising Event, Rendezvous Center                 |
| April 25        | Athletic Banquet, Rendezvous Center, 5:30 p.m.                                 |
| April 25        | Casino Night for Student Activities, volunteers needed – Gym, 8:00 to midnight |
| <b>April 26</b> | <b>WACCT Meeting at EWC, 2:00-5:00 p.m., CTEC Conference Room (Rm 218)</b>     |
| <b>April 27</b> | <b>Wyoming Community College Commission Meeting at EWC, CTEC Room 101</b>      |
| <b>April 28</b> | <b>Douglas Nursing Students Pinning Ceremony, 2:00 p.m.</b>                    |
| <b>May 3</b>    | <b>HSEC Graduation, 6:00 p.m.</b>  |
| <b>May 4</b>    | <b>EWC Graduation, 7:00 p.m.</b>   |
| May 8           | Employee Recognition and Retiree Reception                                     |
| <b>May 8</b>    | <b>EWC Board Meeting</b>   |
| May 10          | President Travers' Community Roundtable, CTEC Conference Room (218)            |
| May 28          | Memorial Day, College closed   |
| May 30          | Foundation Board of Directors Meeting, 11:30-1:00 p.m., CTEC 218               |
| <b>June 7</b>   | <b>Wyoming Community College Commission Meeting, Northwest College, Powell</b> |
| <b>June 12</b>  | <b>EWC Board Meeting</b>   |