

EWC Board of Trustees
June 12, 2018
Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on June 12, 2018 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Judith Bartmann, Mike Varney, Angie Chavez and George Nash. Jim Willox was unable to attend.

The work session was held to review policies being considered for first reading at the next board meeting. Board Policy 3.8 Professional Growth and Development revisions outline the different benefits available to EWC employees. Mr. Meyer indicated the Administrative Rules are undergoing revisions as well and are currently out for comment by employees. The Board indicated they wished to receive the notification of Administrative Rules being considered for comment.

Board Policy 2.0 Committee Policy was presented in an effort to address trustee concerns relating to a policy committee. In addition, the Board was provided with a handout listing all EWC policies with their adopted and revised dates as well as when the next review of the policy is needed.

Mr. Evans discussed his recommendations for the RIF policy. It is his opinion the policy is cleaner if the Board doesn't approve the recommendation of the President for those affected by a reduction in force.

Mr. Wilkes shared since the last board meeting a friend of EWC indicated their willingness to donate the lease financing for one of three used buses he has. The buses were taken to Scottsbluff to be inspected. As a result of the inspection, it was the consensus of the group to graciously thank the donor but pass on the offer. The committee felt the upkeep of the buses and the ability to get parts could result in serious mechanical issues and down time.

Dr. Travers and Mr. Wilkes shared information concerning the storm sewer drain and the fact that when there is a heavy rain and the water is carried down the pipe into the retention pond, it is contributing to the erosion of the side of the retention pond. The City had tried to repair it by using riprap but it isn't working. The City is requesting the College pay half of the cost for repairing the side of the retention pond which is estimated to cost \$80,000. EWC has indicated \$10,000 is the most they can provide. The contractor has also been contacted to see if there is a warranty consideration with this issue.

The work session was closed at 5:05 p.m. and the Board proceeded to dinner.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in a work session on June 12, 2018 at 5 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Judith Bartmann, Mike Varney, Angie Chavez and George Nash. Jim Willox participated by telephone.

The meeting was opened by Chair Patrick at 5:45 p.m.

During the open forum, comments were received from Suzey Delger and Margaret Farley.

ACTION: The Board was requested to approve the agenda with one addition; namely the selection of J-Built Homes for the Pinnacle Bank Drive reconstruction. Mr. Nash moved to approve the agenda with the addition; second by Mr. Varney. Motion carried unanimously.

In addition to her written update, Dr. Travers met with Dr. Susan Schaffer from Chadron regarding using current master's degree students in EWC's counseling department. Dr. Travers feels with a part-time coordinator and the interns working approximately 10 hours a week we will have a better opportunity of offering full-time counseling services to our students. She also shared EWC will participate in 3rd Thursday events as well as three parades this summer. The 70th anniversary committee is finalizing

planning for the various events over the next year. Dr. Travers reported on the WACCT and Wyoming Community College Commission meeting in Powell. In addition, the Community College presidents met with UW President Laurie Nichols and discussed many ways the University and the Community Colleges may be able to partner in the future.

ACTION: The consent agenda was considered for approval. Ms. Chavez moved and Mr. Baumgartner seconded to approve the consent agenda, which included the minutes from the May 8, 2018 meeting and executive session and the resignation of Cathy Herstead. Motion carried unanimously.

ACTION: Mr. Wilkes presented the financial report to the Trustees. Mr. Varney moved to approve the financial report, as presented. Dr. Bartman seconded and the motion was unanimously passed.

ACTION: Two bids for the Pinnacle Bank Drive reconstruction were received. J-Built Homes was the low bidder with a total bid of \$217,302.38. Ms. Fisher moved to approve awarding the Pinnacle Bank Drive reconstruction project to J-Built Homes in the amount of \$217,302.38, as presented. Second by Mr. Baumgartner. Motion carried unanimously.

Updates were provided by Student Services, Academic Services, College Relations, Douglas Campus, Human Resources, Institutional Development and the Staff Alliance. In addition, the Board was provided with an update on the construction projects and major maintenance.

Under trustee topics, Trustee Fisher reported on the WACCT meeting in Powell.

There being no further business the meeting was adjourned at 7:20 p.m.

Submitted by:

Holly L. Branham

John B. Patrick, President

Angie Chavez, Secretary