

Eastern Wyoming College Board of Trustees
May 8, 2018
Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on May 8, 2018 at 3:30 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Judith Bartmann, Mike Varney, Angie Chavez, and George Nash. Mr. Willox was unable to attend.

The work session was held to review the Fiscal Year 2019 Preliminary Budget. Mr. Wilkes reviewed the Preliminary Budget worksheet and answered questions from the Board.

In addition, Trustee Fisher provided a committee report concerning creating a policy committee. Ms. Fisher reported Mr. Baumgartner and Dr. Bartmann didn't see a need for a policy

Mr. Patrick suggested the Administration provide the Trustees with prior notice of upcoming policies to see if any Trustees wish to serve on the committee. It was agreed new or revised policies will be presented at a work session for discussion. Then the policies will come to the Board for first reading at the next board meeting.

The Board discussed Board Policy 3.20 Reduction in Force and Board Policy 3.2 Appointment of Faculty and Staff which were on the agenda for final reading.

At 5:00 p.m., the work session was closed and the Board proceeded to dinner.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on May 8, 2018 at 5:45 p.m. in the Dolores Kaufman Board room.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Dr. Judith Bartmann, Mike Varney, Angie Chavez, and George Nash. Mr. Willox was unable to attend.

At 5:45 p.m. a public hearing was held to hear comments concerning the final reading of Board Policies 3.2 Appointment of Faculty and Staff, Board Policy 3.20 Reduction in Force, Board Policy 3.27 Transgender Employee Policy, and Board Policy 5.14 Transgender Student-Athletes. More than 120 concerned citizens attended the public hearing to provide their comments concerning the proposed transgender policies. Approximately 20 people provided comments. No comments were received for the proposed revisions to Board Policy 3.2 and 3.20.

The Civitas Awards were announced with Nichole Smith receiving the Student Award, Kyle Rice receiving the Employee Award, and the Group Award went to the Academic Services Front Office Staff.

No comments were provided during the open forum.

ACTION: The Board was requested to approve the agenda. Mr. Varney moved to approve the agenda, as presented; second by Ms. Chavez. Motion carried unanimously.

In addition to her activities, Dr. Travers shared a few highlights from the past few weeks. She noted a reception was held today for employee recognitions of 10, 20 and 25 year employees. In addition, Dr. Cogdill was honored on the occasion of his retirement. She attended the nursing pinning for EWC's first nursing students and the High School Equivalency Certificate (HiSEC) graduation in Douglas. Dr. Travers indicated she and John Hansen met with Pete Kalivas and provided him with lunch and a tour. She also met with Gary Olson, Kurt Sittner and Lynnea Bartlett regarding ATEC. EWC has several high school graduates from the local high schools planning to attend EWC in the fall. Dr. Travers also noted she assisted with interviews for Chief of Police as well as completed interviews and selection of a Vice President for Student Services and Men's Basketball Coach/Fitness Center Director.

ACTION: The consent agenda was considered by the Board. Ms. Fisher moved and Dr. Bartmann seconded to approve the consent agenda, which included the minutes from the April 10, 2018 meeting and executive session; the resignation of Brandy Horejs, GEAR UP coordinator; the certification of uncollectible debts; the request for a June public hearing on the Final Budget for FY 2018; the request for a public hearing for renewal of the One-Half Mill Levy for FY 2019-2020; the amendment of the calendar for Academic year 2018-2019; the calendars for Academic Year 2020-2021; the Snell Services bid of \$84,037 for the Vet Tech HVAC upgrade; and ratified the appointment of Tim Moser to the position of Men's Basketball Coach/Fitness Center Director. Motion carried unanimously.

ACTION: Mr. Wilkes provided the financial report. Mr. Varney moved to approve the financial report, as presented. Mr. Baumgartner seconded and the motion was passed unanimously.

ACTION: The final reading for Board Policy 3.2 Appointment of Faculty and Staff was held. Dr. Bartmann moved to approve Board Policy 3.2 Appointment of Faculty and Staff on final reading; seconded by Mr. Baumgartner. Discussion ensued. Following the discussion, the motion failed 3-4 with Fisher, Varney, Chavez and Nash opposing.

ACTION: The Reduction in Force Policy was brought before the Board for approval on final reading. Dr. Bartmann moved to approve on final reading the revisions to Board Policy 3.20 Reduction in Force, as presented. Mr. Baumgartner seconded the motion. The motion failed 3-4 with Fisher, Varney, Chavez and Nash opposing. Trustee Fisher offered to work with Mr. Evans on the policy and asked Trustees to email Mr. Evans their suggestions.

ACTION: The final reading of Board Policy 3.27 Transgender Employee Policy was held. Dr. Travers requested the Board withdraw Board Policy 3.27 from consideration on final reading. Ms. Chavez moved and Mr. Varney seconded the motion to withdraw this policy. Motion carried unanimously.

ACTION: In addition, Dr. Travers requested the Board of Trustees withdraw Board Policy 5.14 Transgender Student-Athlete Participation from consideration on final reading. Mr. Varney moved to withdraw this policy. Mr. Nash seconded and the motion carried unanimously.

ACTION: The Board was requested to approve the reappointment of Kwin Wilkes. Mr. Wilkes completed his six-month probationary period and received a favorable performance evaluation. Dr. Travers recommended his reappointment. Ms. Fisher moved to approve the reappointment of Vice President Kwin Wilkes for fiscal year 2019, as presented. Mr. Baumgartner seconded. Motion carried unanimously.

ACTION: Mr. Meyer requested the Board approve the appointment of Dr. Donald Appiarius based on the recommendation of the vice president of Student Services Selection Committee and Dr. Travers. Dr. Appiarius will begin his tenure at EWC on July 1, 2018. Ms. Chavez moved to approve the appointment of Dr. Donald Appiarius to serve as the Vice President for Student Services for fiscal year 2018-2019 academic year, as presented. Ms. Fisher seconded and the motion was unanimously passed.

ACTION: Dr. Travers and Mr. Humphrey recommended the appointment of Heidi Edmunds as the Dean of Instruction for the 2018-2019 academic year beginning July 1, 2018. Mr. Varney moved to approve the appointment of Heidi Edmunds to the position of Dean of Instruction for the 2018-2019 academic year, as presented. Seconded by Dr. Bartmann. Motion carried unanimously.

ACTION: The Board was requested to approve the creation of a gunsmithing instructor position. In addition, Mr. Meyer and Dr. Travers recommended the appointment of Mr. Glen Morivits who would begin at EWC on January 2, 2019. Mr. Varney moved and Ms. Chavez seconded the motion to approve the creation of a gunsmithing instructor position and the appointment of Mr. Glen Morivits to the gunsmithing instructor position, as presented. Motion carried unanimously.

ACTION: Mr. Wilkes presented the Fiscal Year 2019 Preliminary Budget for approval by the Board. Ms. Fisher moved to approve the Fiscal Year 2019 Preliminary Budget; second by Mr. Baumgartner. Motion carried unanimously.

Updates were provided by Human Resources, College Relations, Douglas Campus, Institutional Development, Staff Alliance, Student Services and Academic Services. An update of construction and major maintenance projects were also presented.

Mr. Humphrey provided the Trustees with the Wyoming Community College Annual Performance Report for the 2016-2017 performance indicators.

ACTION: At 8:10 p.m., Mr. Nash moved and Mr. Varney seconded to move to executive session to discuss personnel. Motion carried unanimously.

The executive session closed at 8:30 p.m. and the regular meeting reconvened. There being no further business the meeting was adjourned.

Submitted by:

Holly L. Branham

John B. Patrick, President

Angie Chavez, Secretary