

**Eastern Wyoming College Board of Trustees**  
**July 10, 2018**  
**Dolores Kaufman Boardroom**

**Work Session Minutes**

The Eastern Wyoming College Board of Trustees met in a work session on July 10, 2018 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Marilyn Fisher, Robert Baumgartner, Judith Bartmann, Mike Varney, Angie Chavez, George Nash and Jim Willox.

The work session was held to review the latest version of the Reduction in Force policy.

In addition, Vice President Wilkes reviewed the fiscal year 2019 College Budget. The Board was informed there were no significant changes to the budget since the May preliminary budget review.

Following the budget review, a discussion was held regarding a press release for board openings.

At 5:05 p.m., the work session closed and the Board proceeded to dinner

**Board Meeting Minutes**

The Eastern Wyoming College Board of Trustees met in regular session on July 10, 2018 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Marilyn Fisher, Robert Baumgartner, Judith Bartmann, Mike Varney, Angie Chavez, George Nash and Jim Willox.

At 5:45 p.m. a public hearing was held to hear comments regarding the FY19 Budget. There being no comments from the audience, Chair Patrick opened the meeting.

Mr. Meyer introduced Dr. Don Appiarus, EWC's new Vice President for Student Services.

Chair Patrick requested comments from the audience during the Open Forum, however no comments were provided.

**ACTION:** The agenda was considered for approval. Mr. Varney moved to approve the agenda, as presented. Mr. Nash seconded. Motion carried unanimously.

In addition to her written update, Dr. Travers shared with the Trustees EWC will have two part-time counseling interns on campus to work with students in addition to the part-time counselor and disabilities coordinator. She is continuing to work with Zach Miller from Banner Health regarding the potential for a nursing program on the Torrington campus. Dr. Travers and Trustee Fisher are serving on committees established by the Wyoming Community College Commission relating to community college initiatives for ENDOW as well as a committee developing a tuition policy for the community colleges.

**ACTION:** The Board considered the consent agenda. Trustee Chavez moved and Trustee Baumgartner seconded the motion to approve the consent agenda, which included the minutes from the June 12, 2018 meeting, the FY-18 transfers of unexpended/unencumbered appropriations and the requested budget authority increases, the assessment of the one-half mill levy for FY-19 and FY-20, the Goshen County Fair Association contract for FY-19, the Golf Course Agreement for FY-19, and the ratification of Nebraska Fire and Equipment for the Vet Tech Fire Alarm replacement project. Motion carried unanimously.

**ACTION:** Vice President Wilkes presented the financial report. Mr. Varney moved to approve the financial report, as presented. Dr. Bartmann seconded and the motion passed unanimously.

**ACTION:** Mr. Wilkes requested the Trustees approve the College Budget for the next fiscal year. Mr. Nash moved to approve the Fiscal Year 2019 College Budget, as presented; second by Ms. Fisher. Motion carried unanimously.

**ACTION:** The first reading of Board Policy 2.0 Committee Policy was brought before the Board for their consideration. The Policy was updated to include verbiage regarding a Policy Review Committee. Ms. Fisher moved to approve on first reading the revisions to Board Policy 2.0 Committee Policy, as presented. Ms. Chavez seconded and the motion was unanimously passed.

**ACTION:** At the June work session, the Board reviewed Board Policy 3.8 relating to professional development for employees. The Board was requested to approve the Policy on first reading. Trustee Chavez moved to approve on first reading revisions to Board Policy 3.8 Professional Growth and Development, as presented. Second by Trustee Bartmann. Motion carried unanimously.

**ACTION:** The Board of Trustees discussed the latest draft of the Reduction in Force Policy during the work session with suggestions for changes. Trustee Fisher moved to approve on first reading the revisions to Board Policy 3.20 Reduction in Force amending the Policy to include all Administrative Rules within the Policy. Trustee Varney seconded and the motion was passed unanimously.

Updates were provided by College Relations, Douglas Campus, Human Resources, Institutional Development as well as an update of construction projects and major maintenance.

Academic Services presented the program reviews for Agriculture Cluster, Certified Nursing Assistant, Cosmetology, Interdisciplinary Studies, and Veterinary Technology.

Mr. Humphrey shared enrollment information.

**ACTION:** A last minute resignation from Kyle Rice was brought before the Board for their consideration. Ms. Fisher moved to accept Kyle Rice's resignation; second by Ms. Chavez. Motion carried unanimously.

**ACTION:** At 7:30 p.m., Trustee Baumgartner moved to adjourn to executive session to discuss personnel; seconded. Motion passed unanimously.

At 9:30 p.m., the regular meeting reconvened. There being no further business the meeting was adjourned.

Submitted by:

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Holly L. Branham

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John B. Patrick, President

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Angie Chavez, Secretary