

**Eastern Wyoming College Board of Trustees  
February 12, 2019  
Dolores Kaufman Boardroom**

**Work Session Minutes**

The Eastern Wyoming College Board of Trustees met in a work session on February 12, 2019 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Marilyn Fisher, Bob Baumgartner, Judith Bartmann, Tom John McCreery, Darrell Wilkes, Mike Varney and John Patrick. The only member absent was Jim Willox.

Vice President for Academic Services Heidi Edmunds provided the Board with a demonstration of the new Student Planning Module.

The work session closed at 5:00 p.m. and the Board proceeded to dinner in the cafeteria.

**Board Meeting Minutes**

The Eastern Wyoming College Board of Trustees met in regular session on February 12, 2019 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were Marilyn Fisher, Bob Baumgartner, Judith Bartmann, Tom John McCreery, Darrell Wilkes, Mike Varney and John Patrick. The only member absent was Jim Willox.

Chairman Patrick opened the meeting at 5:45 p.m.

Tami Afdahl introduced new college employees Glen Morovits, Gunsmithing Instructor and Michelle Brooks, Admissions Senior Administrative Assistant.

Julie Sherbeyn introduced the Civitas Award recipients for the week of January 22, 2019, which included the Group Award to Kwin Wilkes and the Dixie Chicks (Kim Jones, Kim Russell, Sally Watson, and Business Office Staff). The Employee Award went to custodians Peggy Dowers and Brandon Burris. Tess Henry was the Student recipient. For the week of February 12, 2019, the Employee Award went to the Facilities/Grounds Crew and the Women's Basketball Team received the Group Award.

Riley Perkins, who serves as the Cosmetology Club representative to Student Senate provided the update.

There were no comments during the Open Forum.

**ACTION:** Chair Patrick asked the Trustees if they would like to review the Board Policies from the work session during the regular meeting. Mr. Varney moved to approve the recommendation of the chairman to modify the agenda; second by Dr. Wilkes. Motion carried unanimously.

**ACTION:** Chair Patrick requested a motion to approve the agenda. Mr. McCreery moved and Dr. Bartmann seconded to approve the agenda, as amended. The motion passed unanimously.

**ACTION:** The consent agenda was considered by the Board. Mr. Baumgartner moved and Mr. Varney seconded to approve the consent agenda, which included the minutes from the January 8, 2019 meeting and executive session, the minutes from the January 22, 2019 special meeting and special executive session, and ratification of the Banner Health Nursing Program Services Agreement. Motion carried unanimously.

In addition to her written update, Dr. Travers provided the Board with an update of the legislative session. She noted the legislature has again passed legislation for the Wyoming Investment in Nursing funding which will be critical for hiring additional instructors for our Douglas and Torrington nursing programs. In addition, the legislature is considering two bills allowing community colleges to offer Bachelor of Applied Science degrees. The preferred bill for the BAS degrees is SF111. HB263 allows two BAS degrees per community college but allows UW to confer the degree. Dr. Travers also informed the Trustees she has set up a meeting with Andy Corbin from the Commission to work with our IT department and others to see what software programs EWC needs or could benefit from in order to put us at the same level as the other community colleges. She further noted beginning July 1, 2019 the

funding formula performance metrics will go to 50% for enrollment, 25% for completion and 25% for weighted degrees and certificates.

**ACTION:** Mr. Wilkes presented the financial report. Mr. Varney moved to approve the financial report, as presented. Mr. Baumgartner seconded and the motion passed unanimously.

Following the Action portion of the agenda, the Board of Trustees reviewed the following Board Policies: 3.16 Insurance/Retirement Benefits Package, 3.17 Annual Early Retirement Program, 3.18 Payroll Deductions, 3.19 Personnel File Policy, 3.21 Paid Leave, and 3.23 Evaluation. The Trustees did not identify any policy or policies for updating.

Updates were provided by Faculty Senate, Human Resources, Institutional Development, Staff Alliance, Student Services, Academic Services, and College Relations. In addition, an update was provided relating to construction projects and major maintenance projects.

Vice President Edmunds presented the One Day and Ten Day Enrollment Summary. In addition, she provided the Trustees with information relating to total enrollment of degree seeking and non-degree seeking students which indicated enrollment is up for Spring 2019. Concurrent enrollment numbers were not included in reports.

College Relations Director Tami Afdahl provided a draft document of the 2019-2022 Strategic Plan. Her team is working on the document and hope to have a final version soon.

The Board reviewed the recently updated Administrative Rule 3.15.1.Health/Wellness Leave.

Dr. Bartmann provided an update of the WACCT education sessions.

**ACTION:** At 7:20 p.m., Mr. Varney moved to adjourn to executive session. Seconded by Mr. Baumgartner and the motion was unanimously passed.

The regular meeting reconvened at 7:35 p.m. and there being no further business the meeting was adjourned.

Submitted by:

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Holly L. Branham

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John B. Patrick, President

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Mike Varney, Secretary