

# OUTCOMES ASSESSMENT COMMITTEE

## Meeting Minutes

August 23, 2018 12:00-1:00PM

TEB Board Room

### Members Present:

Roger Humphrey	Casey Debus	John Cline
Xi Feng	Gwen Yung	Debbie Ochsner
Vicky Mayfield	Christine Chesser	Amy Smith

### Members Absent:

Minutes were approved from 4/11/18

### Student Evaluation of Teaching

- Review the current Student Evaluation Questions
- Are there any questions? Are any irrelevant?
- Should we add any questions?
- Need any responses within the next two weeks
- Should the questions be customized per department or program, in addition to standard questions?

### Program Assessment Problems

- Do program Outcomes Assessment Activities assess both Core Competencies and Program Competencies?
  - How are faculty assessing core competencies?
  - How can EWC assess core competencies? Continue with ETS as Exit Exam?
  - Develop a timeline to work with Departments
- How do faculty respond to Program Assessment in order to improve teaching? Do we need an additional reporting tool to track this kind of improvement?

### Course Assessment Problems

- University of Wyoming's course objectives are inconsistent across classes or even in some cases non-existent.
  - Roger will visit with UW liaison to explain that we are trying to build reasonable objectives, will they work with EWC?
  - Some UW classes have objectives that are technically Student Learning Outcomes.
  - For articulation, EWC course objectives MUST match UW course objectives. Especially sensitive for certain programs
- EWC is working to define objectives vs. outcomes

### Criterion #4

- Roger, reiterated how important Criterion #4 will be during our 2020 HLC visit.
- Work within Criterion committees will be starting very soon.

# **OUTCOMES ASSESSMENT COMMITTEE**

## **Meeting Minutes**

**September 6, 2018 12:00-1:00PM**

**TEB Board Room**

### **Members Present:**

Roger Humphrey

Xi Feng

Vicky Mayfield

Casey Debus

Gwen Yung

Amy Smith

John Cline

Debbie Ochsner

### **Members Absent:**

Christine Chesser

**Minutes were approved from 8/23/18**

### **Review Program Assessments from 2016-2017**

- The following programs submitted program Assessments
  - ACCT
  - BADM
  - CSMO

### **Curriculum Mapping**

- Education currently has a curriculum map embedded in their Program Review
- Maps which courses fits to demonstrate Competencies were met
- Clarify – Program Outcomes – for consistent wording between and amongst programs
- Vicky will visit with Jen Minks and John Marrin about their rubric for assessment and how the 5 core competencies are being measured
  - Communication Skills
  - Analytical & Quantitative Reasoning
  - Technology Skills
  - Social Awareness
  - Information Literacy
- John will check with JoEllen as to if ETS provides Performance Certificates?

**Meeting Adjourned at 1:00pm**

# OUTCOMES ASSESSMENT COMMITTEE

## Meeting Minutes

December 6, 2018 12:00-1:00PM

TEB Board Room

### Members Present:

Roger Humphrey	Casey Debus	John Cline
Xi Feng	Gwen Yung	Debbie Ochsner
Vicky Mayfield	Amy Smith	Christine Chesser

### Members Absent:

### Minutes were approved from 9/6/18

### JoEllen presents on ETS

- JoEllen presented on different formats of the ETS Exit Exam
- Discussion was held on whether or not the exam should be proctored or unproctored
  - Western Wyoming CC does not proctor their exam
- The ETS standard exam is 2 hours, vs. the 5 hour CAAP exam
- The Standard Exam provides individual results as well as aggregate results
- The abbreviated 1 hour exam does not provide as much feedback information.

### Casey asked if the ETS could be embedded into the Capstone courses

- Discussion
  - Would have to be phased into the Capstone courses
  - Could only be implemented in the 19/20 year because of all of the Program Changes that would need to be completed.
  - Would need approval from CLC
  - John will present the option to CLC
- For this next year 18/19 – Roger Motions, Casey 2nds – Motion carries
  - A proctored ETS exam will be utilized as an immediate assessment for year 18/19

### Program Outcomes Definition and Plan

- John provided a handout with definitions for Program Outcomes, Course Outcomes and Course Objectives
- As Committee Chair, John will meet with all of the departments in the 2019 Spring Semester to do the following:
  - Define Outcomes
  - Work with the Departments to synthesize and analyze the outcomes they already have
  - Use any evidence to modify or adapt programs/courses based on Outcomes
  - “Assess where we are and formalize,” Roger

### Meeting Adjourned at 1:00pm

# OUTCOMES ASSESSMENT COMMITTEE

## Meeting Minutes

February 6, 2019 12:00-1:00PM

TEB 131

### Members Present:

Christine Chesser

Xi Feng

Amy Smith

John Cline

Vicky Mayfield

Gwen Yung

Casey Debus

Debbie Ochsner

### Members Absent:

Roger Humphrey

### Program Outcomes

John will be presenting the Program Outcomes Template, Tips for Writing/Reviewing Program Outcomes, and an example of program outcomes for ART to departments within the next couple of months. The following are scheduled presentations with departments:

- Science/Math – 2/8/19 – 12:00pm
- Welding – 2/22/19 – 11:00am
- Vet Tech – 2/22/19 – 12:00pm
- AHSBS – 2/27/19 – 12:00pm
- CSMO/Nursing – 2/18/19 – 11:00am

### 2017-2018 Outcomes Assessment Report

- John will be presenting the 2017-2018 Outcomes Assessment Report to the EWC Board of Trustees at the March Board meeting. If anyone would like to help John with the presentation, let him know.

### Assessments for 2018-2019

- Program Assessments are not available in Canvas yet.
- Course Assessments are not available in Canvas yet.
- CATs are available in Canvas

### ETS Test

- ETS results included in the Outcomes Assessment Report showed no one proficient in the Critical Thinking category.
- JoEllen set up a cohort for five people to try the test. Vicky took the test and reported that it was a rigorous test and recommended that four more people take the test. John will send out an email to see if anyone would be interested in taking the test.

# OUTCOMES ASSESSMENT COMMITTEE

## Meeting Minutes

March 7, 2019 12:00-1:00PM

TEB 131

### Members Present:

John Cline	Casey Debus	Xi Feng
Vicky Mayfield	Debbie Ochsner	Amy Smith
Gwen Yung		

### Members Absent:

Christine Chesser

### Program Outcomes Rollout Update

John has presented the Program Outcomes Template, Tips for Writing/Reviewing Program Outcomes, and an example of program outcomes for ART to the following departments:

- Science/Math – Done
- Welding – Done
- Vet Tech – scheduled
- AHSBS – Done
- Ag/Business - Done

### Program Assessment Hiccup

- Program Assessments and Course Assessments are not available in Canvas yet. Aaron is working on fixing these.
- CATs are available in Canvas

### Program Assessment Completion Hang-up

- All program assessments are included in the Outcomes Assessment Report which John will be presenting to the EWC Board of Trustees.
- 2017-2018 Completed Assessments
  - ACCT.AS
  - BADM.AS
  - CHST.CD
  - CSMO.AAS
  - CSNT.CD
  - PMED.AS
  - SOSC.AA
  - WJTK.AAS
  - WJTK.CD
- Missing program assessments for INST.AA & AS – Who does these?
- Get list of programs and/or graduates from Sue and John will send out a strongly-worded email to faculty

### Community College Survey of Student Engagement (CCSSE)

- Xi will start doing CCSSE surveys after spring break.

# OUTCOMES ASSESSMENT COMMITTEE

## Meeting Minutes

April 18, 2019 12:00-1:00PM

AC Conference Room

### Members Present:

John Cline	Christine Chesser	Casey Debus	Xi Feng
Vicky Mayfield	Amy Smith	Gwen Yung	

### Others Present:

Heidi Edmunds	Jo Ellen Keigley
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### Members Absent:

Debbie Ochsner

### ETS Proficiency Profile Discussion

- 56 – 60 students taking the ETS Proficiency Profile Exam
- John, Vicky, and Joel took the exam – found it very rigorous
- Students are not scoring high—score range is 400 to 500 with most students scoring 430 – 455 so far.
- Ranks – Not proficient, Marginal (not enough data available to make a determination), or Proficient
- Question on whether or not students are applying themselves – gauge of time might be the telling factor
- Conduct additional research on another product?
  - Western Wyoming uses ETS (Requires it but doesn't proctor it)
  - Shane Stone is using Peregrine for his capstone (piloting it for the Criminal Justice program), cost is \$23 per test, has both inbound and outbound tests, testing for seven areas including Art & Humanities, Communication, Literacy/Comprehension, Math & Algebra, Science, Social & Behavioral, and Technology.
  - Research when is the right time to administer these tests, how long should the tests be, etc.
  - Casey will send out web link for Peregrine for review.
- Report and share results of capstones/ETS with students?

### Program Outcomes: What Next

- Outcomes Assessment Committee overview the program outcomes?
- Get two or three volunteer “expert outcomes writers” to do rewrites based on the concepts expressed by faculty.
- Send email out to ask for volunteers to help “review” outcomes.