

**Eastern Wyoming College Board of Trustees
May 14, 2019
Dolores Kaufman Boardroom**

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on May 14, 2019 at 4:00 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Mike Varney, Judith Bartmann, Tom John McCreery and Jim Willox. Trustee Wilkes was the only member absent.

Athletic Director/Women's Basketball Coach Tom Andersen, Men's Basketball Coach/Fitness Center Director Tim Moser, Volleyball Coach Dante Geoffrey, and Rodeo Coach Jake Clark provided the Trustees with an update on their recruiting activities, their teams for next year, and what their needs are for their program.

In addition, Vice President Wilkes presented the Preliminary College Budget for Fiscal Year 2020.

At 5:15 p.m., the work session closed and the Board proceeded to dinner.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on May 14, 2019 at 5:45 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Mike Varney, Judith Bartmann, Tom John McCreery and Jim Willox. Trustee Wilkes was absent.

Chair Patrick opened the meeting at 5:50 p.m.

Tami Afdahl presented the final Civitas Awards for the year. The Group Award went to Academic Services and the Vet Tech Club. The Employee Award went to Christine Cheeser and the Student Awards went to Caleb Parsons and Kyle Owens.

Dr. Travers introduced Sally Watson who will begin as the Executive Assistant to the President/Board of Trustees on July 1.

No comments were provided during the Open forum.

ACTION: The Board was requested to approve the agenda with one addition; namely, the Banner Health Athletic Trainer Agreement Addendum. Trustee Varney moved to approve the agenda with the addition; second by Mr. Baumgartner. Motion carried unanimously.

In addition to her written update, Dr. Travers shared the administration is working on plans of how to feed students over holidays and weekends or when teams come in early and food service isn't available. In addition, the College is reviewing the Lancer Club by-laws.

ACTION: The consent agenda was considered by the Board. Trustee Fisher moved and Dr. Bartmann seconded the motion to approve the consent agenda, which included the minutes from the April 9, 2019 meeting and executive session, the minutes from the April 30, 2019 special meeting, the Certification of Uncollectible Debts, the request for a June public hearing on the FY 2019 Final Budget, the request to schedule a public hearing for renewal of the Optional Mill Levy for FY 2020 and FY 2021, and the calendars for Academic Year 2021-2022. Motion carried unanimously.

ACTION: Vice President Wilkes presented the financial report. Mr. Varney moved to approve the financial report, as presented. Mr. Baumgartner seconded and the motion was passed unanimously.

ACTION: The Fiscal Year 2020 Preliminary College Budget was presented to the Trustees during the work session. Vice President Wilkes requested the Board approve the Preliminary Budget

noting changes may still be made prior to the final budget approval at the July meeting. Trustee Baumgartner moved to approve the FY 2020 Preliminary Budget, as presented. Dr. Bartmann seconded and the motion carried unanimously.

ACTION: VP Wilkes informed the Board the bid opening was held for the renovation of the Vet Tech labs and Goshen County Construction was the only bidder. The bid for Room 111 came in at \$180,000 and Room 104 at \$214,000 for a total of \$394,000. The bidding instructions indicated only one lab may be able to be renovated this summer due to time constraints. The contractor agreed to hold the bid amount if the second lab could not be completed this summer. Mr. McCreery moved and Ms. Fisher seconded to approve the selection of Goshen County Construction for the Vet Tech Labs Renovation Project. Motion carried unanimously.

ACTION: The Board was informed the selection committee recommended hiring Mr. David Currie for the Torrington Nursing Instructor position. Mr. Currie served as an adjunct instructor for the Douglas program during the 2016-2017 academic year. It was moved by Trustee Varney and seconded by Trustee Baumgartner to approve the appointment of David Currie to the position of Torrington Nursing Instructor, as presented. The motion passed unanimously.

ACTION: The Board was requested to approve an amendment to EWC's agreement with Banner Health for Athletic Training Services. Trustee McCreery moved to approve the amendment to the Banner Health Athletic Training Services and Corporate Sponsorship Agreement; second by Trustee Bartmann. Motion carried unanimously.

An update of the construction projects and major maintenance projects was presented by Vice President Wilkes. In addition, updates were provided by the Douglas Campus, Faculty Senate, Human Resources, Institutional Development, Staff Alliance, Student Services, Academic Services, and College Relations.

Under Trustee Topics, Ms. Fisher noted Erin Taylor, Executive Director of WACCT is interested in visiting EWC with area legislators. In addition, the Trustees agreed to hold a retreat on June 3, 2019 from 9:00 to 3:00 to discuss budget and strategic planning.

ACTION: At 7:25 p.m. it was moved by Trustee McCreery and seconded by Trustee Baumgartner to adjourn to executive session to discuss personnel. Motion carried unanimously.

The executive session closed at 7:50 p.m. and the regular meeting was adjourned.

Submitted by:

Holly L. Branham

John B. Patrick, President

Mike Varney, Secretary