

EWC BOARD OF TRUSTEES

June 11, 2019

Dolores Kaufman Boardroom

Work Session Minutes

The Eastern Wyoming College Board of Trustees met in a work session on June 11, 2019, at 3:30 p.m. in the Dolores Kaufman Boardroom.

Those members attending were John Patrick, Marilyn Fisher, Bob Baumgartner, Mike Varney, Judith Bartmann and Tom John McCreery. Trustee Willox was absent.

Ellen Creagar's students from her HIST 2490 Topics Class – The North American Indian, provided a presentation on their trip.

Zach Smith and Leann Mattis provided the Trustees with recruitment information, and the different promotional items they use for the recruitment process.

There was a brief discussion on the Proposed Board Policy 2.16 College Budget. Dr. Travers felt it was important to have this policy in place for the future of the college. Trustee Fisher would like to have more time to examine and make comments on this to be discussed at the next meeting.

At 5:07 p.m., the work session closed and the Board proceeded to dinner.

Board Meeting Minutes

The Eastern Wyoming College Board of Trustees met in regular session on June 11, 2019, at 5:50 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Marilyn Fisher, Bob Baumgartner, Mike Varney, Judith Bartmann, and Tom John McCreery. Absent: Jim Willox

Chair Patrick opened the meeting at 5:51 p.m.

No comments were received during the open forum, with one addition; namely the request to advertise for a new Cosmetology instructor.

ACTION: The Board was requested to approve the agenda as written. Trustee Varney moved to approve the agenda as presented; seconded by Mr. Baumgartner. Motion carried unanimously.

In addition to her written update, Dr. Travers shared information on EWC's rodeo participants at the CNFR in Casper, Wyoming.

ACTION: The Board considered the consent agenda. Trustee McCreery moved and Trustee Bartmann seconded the motion to approve the consent agenda, which included the minutes from the May 14, 2019, meeting and executive session and the TIAA-CREF Qualified 401(a) Volume Submitter Plan and Trust for Public Employers Money Purchase Pension Plan. Motion carried unanimously.

A discussion was held concerning the Goshen County Fair Association contract for 2019-2020. The Trustees voiced concerns relating to the increased rental fee, as well as bullet # 3, "Eastern Wyoming College will have the use of the facilities specified in chosen contract with the understanding that if the barn is previously scheduled for another event, the EWC schedule may be compromised." It was agreed a conversation with the Fair Board is necessary before signing the agreement. Following the discussion, Trustee Fisher made a motion to table the usage contract with the Goshen County Fair Association; seconded by Mr. Baumgartner. Motion carried unanimously.

ACTION: Vice President Wilkes presented the financial report. Mr. Varney moved to approve the Financial Report; seconded by Mr. McCreery. Motion carried unanimously.

ACTION: Dr. Travers recommended granting Kenyon and Branham Honored Retiree Status, Pursuant to Board Policy 3.4. Mr. Baumgartner moved to approve the Honored Retiree Status for Chuck Kenyon and Holly Branham and Ms. Fisher seconded the motion. Motion carried unanimously.

ACTION: Dr. Travers informed the Board that Noah Decker has accepted the position as the new Torrington Biology Instructor. Trustee Baumgartner moved and Trustee Bartmann seconded the appointment of Noah Decker to the position of Torrington Biology Instructor. Motion carried unanimously.

ACTION: Ms. Fisher moved and Mr. Baumgartner seconded the motion to approve the request to grant commemoration of a living trust agreement by naming CTEC Room 218 and CTEC Room 208 in the donor's name as recommended. Motion carried unanimously.

The Board discussed the resignation of Trustee Darrell Wilkes.

ACTION: Trustee Varney moved to approve the Resignation of Trustee Wilkes and Bob Baumgartner seconded the motion. Motion carried unanimously.

Chairman Patrick informed the Board that this position must be advertised in the next 30 days. The 30 days would be up on the 11th of July. Expressions need to be in by a possible time line for the last week in June and first week in July.

No action was taken on the Douglas Biology Instructor Position.

ACTION: Trustee Fisher moved and Dr. Bartmann seconded the motion to approve the request to advertise for a Cosmetology Instructor. Motion carried unanimously.

Dr. Catherine Steinbock presented the Part 1 Instructional Program Review for the Social Sciences Cluster program. The Social Sciences Cluster includes the Social Sciences with emphases in History, Political Science, Psychology, Social Work or Sociology.

Updates were provided by the Academic Services, College Relations, Construction Projects and Major Maintenance, Douglas Campus, Human Resources, Institutional Development, Staff Alliance, Student Services and Housing.

The Board reviewed the following Administrative Rules:

- Administrative Rule 3.3.1 Continuing Contract/Tenure
- New Administrative Rule 3.3.2 Faculty Rank/Position Titles
- Revised Administrative Rules 3.9.1 Compensation
- Revised Administrative Rule 3.10.1 Anti-Nepotism
- Revised Administrative Rule 3.11.1 Safety

Trustee Topics:

Dr. Travers provided the Board with an update on the Strategic planning process as discussed at the June retreat. The planning process will be scheduled, organized and ready for discussion/implementation in September and October.

Chairman Patrick invited the trustees to voice their opinions about the EWC Election District process.

ACTION: At 7:27 p.m., it was moved by Trustee McCreery and seconded by Trustee Varney to adjourn to executive session to discuss personnel. Motion carried unanimously.

Meeting adjourned at 8:00 p.m.

Submitted by:


Sally J. Watson


John B. Patrick, President


Mike Varney, Secretary