



MEETING AGENDA

EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING October 8, 2019 Dolores Kaufman Boardroom

Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

3:30 p.m. WORK SESSION

Listening Session

Dr. Lesley Travers
Dr. Margaret Farley

Audit Review and Summary

Mr. Wayne R. Herr, CPA, CGMA
McGee, Hearne & Paiz, LLP

5:45 p.m. Open Meeting

Introduction of Visitors

Open Forum:

Visitors and/or employees may provide comments to the Board of Trustees at this time.

APPROVE: AGENDA

RECOMMENDED ACTION: *Motion to approve the agenda, as presented.*

PRESIDENT'S UPDATE: Appendix A

CONSENT AGENDA - Appendix B

Trustees, please contact Dr. Travers with any questions prior to the board meeting.

APPROVE: Minutes from September 10, 2019, Board Meeting, Appendix B

APPROVE: Resignation of Dean Gorsuch, Welding Instructor. Mr. Gorsuch submitted his letter of resignation with his last day being September 27, 2019. Appendix B5

RECOMMENDED ACTION: Motion to Approve the Consent Agenda as presented.

ACTION ITEMS

APPROVE: **FINANCIAL REPORT: Appendix C** - Prepared by Mr. Kwin Wilkes, VP for Administrative Services

RECOMMENDED ACTION: Motion to approve the financial report, as presented.

APPROVE: Mr. Tyler Vasko is requesting consideration and approval on the quotes from the company, ConvergeOne for server and storage replacement units; Cisco Servers, Pure Storage, and Professional Services. The Professional Services quote includes travel, per diem, etc. for the engineer to be on campus working with EWC in the configuration, installation and transfer of the equipment. **Appendix D**

RECOMMENDED ACTION: Motion to approve the purchase of equipment and professional services from ConvergeOne for UCS Server Replacement and Pure Storage Flash Array for the amounts quoted in the above Appendix. as presented.

PERSONNEL

APPROVE: Approve Appointment of Mr. Cody McGrew of Scottsbluff, Nebraska to the position of Network Systems Administrator with a starting date of October 21, 2019.

RECOMMENDED ACTION: Motion to approve the appointment of Mr. Cody McGrew to the position of Network Systems Administrator, as presented.

FIRST READING - BOARD POLICIES FOR APPROVAL

APPROVE: First Reading revisions to Board Policy 3.14 Compliance with Federal and State Laws and Regulations. **Appendix E**

RECOMMENDED ACTION: Motion to approve on First Reading revisions to Board Policy 3.14 Compliance with Federal and State Laws and Regulations, as presented.

APPROVE: First Reading revisions on Board Policy 6.0 Purchasing Policy. (Administrative Rules will be reviewed at the next Leadership Meeting on October 28, 2019). **Appendix F.**

RECOMMENDED ACTION: Motion to approve on First Reading revisions to Board Policy 6.0 Purchasing, as presented.

APPROVE: First Reading revisions on Board Policy 6.7 Vehicle Policy. (Administrative Rules will be reviewed at the next Leadership Meeting on October 28, 2019) **Appendix G**

RECOMMENDED ACTION: Motion to approve on First Reading revisions to Board Policy 6.7 Vehicle Policy, as presented.

FINAL READING - BOARD POLICIES FOR APPROVAL

APPROVE: Final Reading revisions to Board Policy 1.7 Complaint or Formal Grievance Policy. **Appendix H**

RECOMMENDED ACTION: Motion to approve on Final Reading revisions to Board Policy 1.7 Complaint or Formal Grievance Policy, as presented.

APPROVE: Final Reading revisions to Board Policy 2.1 Dean of Faculty/Student Services Policy. **Appendix I**

RECOMMENDED ACTION: Motion to approve on Final Reading revisions to Board Policy 2.1 Dean of Faculty/Student Services, as presented.

APPROVE: Final Reading revisions to Board Policy 2.16 College Budget Policy. **Appendix J**

RECOMMENDED ACTION: Motion to approve on Final Reading revisions to Board Policy 2.16 College Budget Policy, as presented.

APPROVE: Final Reading revisions to Board Policy 6.8 Procurement Card Policy. **Appendix K**

RECOMMENDED ACTION: Motion to approve on Final Reading revisions to Board Policy 6.8 Procurement Card Policy, as presented.

INFORMATION ITEMS

1. Student Senate Update: **Appendix L -** Student Senate President
2. Staff Alliance Update: **Appendix** - Staff Alliance President
3. Academic Services Update: **Appendix M -** Dr. Heidi Edmunds, VP for Academic Services
4. Student Services Update: **Appendix N -** Mr. Roger Humphrey, VP for Student Services
5. Construction Projects and Major Maintenance Update: **Appendix O**
Mr. Kwin Wilkes, VP for Administrative Services and Mr. Keith Jarvis, Director of Physical Plant
6. College Relations Update: **Appendix P -** Ms. Tami Afdahl, Director of College Relations
7. Institutional Development Update: **Appendix Q -** Mr. John Hansen, Director of Institutional Development
8. Douglas Campus Update: **Appendix R -** Dr. Margaret Farley, VP for Douglas Campus
9. Human Resources Update: **Appendix S -** Ms. Crystal Smith, Human Resources Director
10. Faculty Senate Update: **Appendix T -** Ms. Kelly Strampe, Faculty Senate President

TRUSTEE TOPICS

Executive Session - Personnel

RECOMMENDED ACTION: Motion to approve adjourning to executive session to discuss personnel.

Adjournment.



OCTOBER

- October 8 EWC Board of Trustees Meeting, 5:45pm
October 8 EWC Women's Volleyball vs. Northeastern JC @ EWC 7:00pm
October 9 Wyoming Health Fair Blood Draw; CTEC 111
October 11 EWC Women's Volleyball vs. Northwest College @ EWC 7:00pm
October 12 Waggin Tails Shelter, EWC Vet Tech Club and Goshen Vet Clinic
Vaccination clinic @ Waggin Tails 10:00am to 2:00pm
October 12 EWC Women's Volleyball vs. Sheridan College @ EWC 3:00pm
October 15 Listening Session - EWC Advisory Committees, CTEC-6:00pm
October 16 Listening Session - Rm. 131, 8-9 Employees, 12-1 Students, 3-4
(All Torrington Campus)
October 17 Listening Session - Converse Cnty Advisory Comm.-Douglas 12:00-1:30pm
October 17-18 Fall Break / No Classes/College open
October 17-26 Goshen Community Theater "The Mousetrap" @ EWC Auditorium
October 22 Listening Session - Niobrara County HS, Lusk Auditorium 4:00-5:30pm
October 22 EWC Women's Volleyball vs. LCCC @ EWC 7:00pm
October 23 WACCT Meeting
October 24 Wyoming Community College Commission Meeting, NWCCD
October 25 EWC Women's Volleyball vs. Casper College @ EWC 7:00pm

NOVEMBER

- November 1 EWC Men's Basketball vs. Adams State JV @ EWC 7:00pm
November 2 EWC Men's Basketball vs. Northwest Tech JV @ EWC 2:00pm
November 5 Listening Sessions - Hulett 3:30-5:30pm, and Sundance 6:00-7:30pm
November 12 EWC Board of Trustees Meeting, 5:45pm
November 14 Listening Sessions - Upton 4-5:00pm, and Newcastle 6:30-7:30pm
November 24 Turkey Trot 5K Fun Run/Walk @ EWC 9:00am
November 20 EWC Foundation Meeting, 11:30-1:00pm, CTEC 218
November 27 Thanksgiving Break Begins/No Classes
November 26 EWC Men and Women's Basketball vs. WNCC @ EWC 5:30/7:30pm
November 28-29 Thanksgiving Vacation / College Closed

DECEMBER

- December 3 EWC Women's Basketball vs. Northeastern @ EWC 6:00pm
December 6 EWC Men & Women's Basketball vs. McCook CC @ EWC 5:30/7:30pm
December 7 EWC Men & Women's Basketball vs. North Platte @ EWC 2:00/4:00pm
December 9 EWC Men and Women's Basketball vs. WNCC @ WNCC 5:30/7:30pm
December 10 EWC Board of Trustees Meeting, 5:45pm
December 23-31 College Closed for Christmas Break 🎄🎁