



MEETING MINUTES

EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING September 10, 2019 Dolores Kaufman Boardroom

The Eastern Wyoming College Board of Trustees met in a work session on September 10, 2019, at 3:00 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Robert Baumgartner, Colby Ochsner, Judith Bartmann, Mike Varney and Tom John McCreery.

The work session was held to interview the two candidates for the new trustee position, Mr. Randy Adams and Mr. Kurt Sittner. After the two interviews, the Board went into Executive Session at 3:30 p.m. to discuss the candidate's qualifications.

At 4:00 p.m., the regular work session reconvened. The two candidates had a 3 to 3 vote. It was decided to break the tie vote by a coin toss. Mr. Randy Adams won the coin toss and ultimately accepted the position.

ACTION: Trustee Bartmann made a motion accept Randy Adams as the new Trustee for the Board and Mr. McCreery seconded the motion. Motion passed unanimously.

Board Policies for Review

Board Policy 6.0 Purchasing: One comment was made from Trustee Varney about the \$25 award to employees was too low. After discussion, it was determined that this was a State policy to have the amount set at \$25. VP Kwin Wilkes stated it cannot go too high otherwise it involves taxes and filing a 1099.

Board Policy 6.7 Vehicle Policy: Dr. Travers informed the Board that it was important to make changes to this policy and add additional information regarding students driving college vehicles, accident procedures, travel information and the qualifications a college bus driver must have to be a certified driver at the college.

Board Policy 3.14 Compliance with Federal and State Laws and Regulations: This policy was revised to reflect the smoking regulations on campus to include a list of all smoking apparatuses and the need to have a 10 feet distance rule away from any door of the college if someone was smoking on campus.

The work session ended at 4:49 p.m., and the Board proceeded to the cafeteria for dinner.

Open Meeting:

The open meeting started at 5:45 p.m. Attorney David Evans presented Mr. Randy Adams the Oath of Office for Newly Elected Trustees and Mr. Adams recited the oath to the Board.

Ms. Crystal Smith introduced two new faculty members; Mr. Noah Decker, the Biology Instructor and Ms. Kelly Joppa, the College and Career Readiness Coordinator / Instructor to the Torrington Campus.

No comments were received in the open forum.

ACTION: Motion was made by Dr. Bartmann to approve the agenda as presented, and Mr. Baumgartner seconded the motion. Motion passed unanimously.

President's Update:

Dr. Travers updated the Board with information on the parade in Douglas for State Fair and felt it was a great success. There were about 20 Bridge kids that traveled up there to be a part of the celebration. Ms. Sherbeyn took the kids to the fair afterwards and had a wonderful time.

Dr. Travers attended the Douglas Gunsmithing and Nursing Program open house. She also visited with the City Manager. The City Manager is very interested in helping with the housing issues and working together.

Dr. Travers informed the Board that the Volleyball team is doing great at a 9-1 record. The Golf team won their last meet by 30 strokes and won by 20 points.

Dr. Travers discussed the Insurance increase that was announced to all the colleges. It has since been put on hold by the State for further consideration.

Margaret Farley briefed Mr. Adams regarding the nursing cohort and new Gunsmithing program in Douglas.

Consent Agenda:

ACTION: Mr. Varney made a motion to approve the consent agenda and Mr. McCreery seconded the motion. Motion passed unanimously.

The consent agenda included:

Minutes from August 13, 2019, Board Meeting, the final contract with Goshen County Fair Association Facility Usage, Inberg-Miller Engineers Petition to vacate a portion of Updike Street, Douglas, WY, the Accreditation Commission of Education in Nursing (ACEN) formal notification letter to EWC Nursing Program, and the Education Affiliation Agreement between Platte County Legacy Home in Wheatland, Wyoming and EWC.

Action Items:

ACTION: VP Wilkes presented the financial report. Mr. Varney made a motion to approve the financial report. Mr. Ochsner seconded the motion. Motion passed unanimously.

Board Policies First Reading:

ACTION: Mr. McCreery made a motion to approve First Reading Board Policy 2.0 Committee Policy with the one correction. Mr. Baumgartner seconded the motion. Motion passed unanimously.

- Comment was received by Chair Patrick regarding Page D1 on the policy, and suggested it read "There are 4 types of committees used at EWC". Currently it reads only 3 and that is inaccurate.

ACTION: Mr. Ochsner made a motion to approve First Reading Board Policy 3.2 Appointment of Faculty and Staff. Mr. Varney seconded the motion. Motion passed unanimously.

ACTION: Mr. Baumgartner made a motion to approve First Reading revisions to Board Policy 3.3 Continuing Contract/Tenure. Dr. Bartmann seconded the motion. Motion passed unanimously.

ACTION: Mr. Varney made a motion to approve First Reading revisions on Board Policy 6.13 Requests for Public Information. Mr. Baumgartner seconded the motion. Motion passed unanimously.

- Attorney David Evans expressed that Kelly Pearson from his office did examine this policy and found it to be correct.

BOARD POLICIES FINAL READING

ACTION: Dr. Bartmann made a motion to approve Final Reading revisions to Board Policy 5.14 Student Grievance and Student Complaint. Mr. Varney seconded the motion. Motion passed unanimously.

- Mr. Humphrey expressed that the Admin. Rules from this Policy will be discussed in Leadership. The changes now are applicable for this school year, and the upcoming changes will be applicable for the FY20-21 Year.

PERSONNEL

ACTION: Mr. Baumgartner made a motion to approve the contract for employment for Dr. Lesley Travers for the position of College President from July 1, 2019, to June 30, 2022. Mr. Ochsner seconded the motion. Motion passed unanimously.


DEPARTMENT UPDATES:

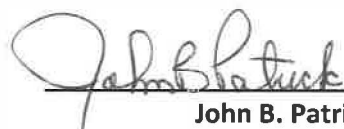
Updates were provided by Human Resources, Douglas Campus, Institutional Development, College Relations, Construction Projects and Major Maintenance, Student Services, Dean of Faculty/Student Services, Academic Services and Staff Alliance.


ACTION: At 7:06 p.m., Mr. Varney moved to adjourn to executive session to discuss personnel and litigation. Dr. Bartmann seconded the motion. Motion passed unanimously.

Regular meeting adjourned at 7:06 p.m.

Submitted by:


Sally J. Watson


John B. Patrick, Chairman


Mike Varney, Secretary