



# Meeting Minutes

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## EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING October 8, 2019 Dolores Kaufman Boardroom

The Eastern Wyoming College Board of Trustees met in Executive Session on October 8, 2019, at 3:30 p.m. in the Dolores Kaufman Boardroom.

Those members present were John Patrick, Randy Adams, Robert Baumgartner, Colby Ochsner, Mike Varney, Judith Bartmann, and Tom John McCreery

The Executive Session ended at 5:23pm and the Board adjourned to dinner.

### OPEN MEETING

At 5:45pm, the meeting began in the open forum with an update from EWC student, Josh Andreasen, Student Body President. He presented a recap of what activities have taken place in the past month. The Student Senate hosted a Fall Carnival at CTEC, with about 70 people in attendance. Students volunteered to help set up and take down the set at the Farmer Strong Concert in Gering. A Halloween dance and costume contest is scheduled, along with assisting with the "Trunk or Treat" program. He has requested other clubs to participate as well.

Mr. Wayne R. Herr, CPA, CGMA from McGee, Herne & Paiz, LLP presented the FY2019 Audit Report to the Board with a PowerPoint presentation and distributed copies of the Independent Auditors Report.

**ACTION:** Motion was made by Mr. Varney to approve the FY2019 Audit Report as presented, and Mr. Baumgartner seconded the motion. Motion passed unanimously.

### PRESIDENT'S UPDATE

Dr. Traver's informed the board about the listening sessions that have been conducted so far. She expressed that excellent information and ideas are coming forward and a summary of the results will be compiled and brought back to the Board for review.

### CONSENT AGENDA

**ACTION:** Motion was made by Mr. McCreery to approve the consent agenda and Dr. Bartmann seconded the motion. Motion passed unanimously.

The consent agenda included the minutes from the September 10, 2019 Board of Trustees meeting and the resignation of Mr. Dean Gorsuch.

### ACTION ITEMS

**ACTION:** Mr. Wilkes presented the financial report. Mr. Varney made a motion to approve the financial report. Mr. Baumgartner seconded the motion. Motion carried unanimously.

**ACTION:** Mr. Vasko presented quotes from the company ConvergeOne for server and storage replacement units; Cisco Servers, Pure Storage, and Professional Services. The Professional Services quote includes travel, per diem, etc. for the engineer to be on campus working with EWC in the configuration, installation and transfer of the equipment.

Mr. McCreery made the motion to approve the quotes for purchase of services and equipment from ConvergeOne. Mr. Ochsner seconded the motion. Motion passed unanimously.

- Comment was received by Mr. Baumgartner questioning why there is only one company quote. Mr. Vasko explained that he is inquiring with other companies to get more bids. He also expressed

that EWC and ConvergeOne have worked together in the past and they have demonstrated to be very reliable and reputable. Mr. Vasko will bring forward more bids when he receives them.

- Mr. Wilkes spoke about the financial scope of this purchase. He expressed that this cost could be split between Mr. Vasko's two technology budgets and the general institution. The estimated cost would be \$124,000. The two technology accounts have approximately \$390,000 budgeted until the end of the year.

### **PERSONNEL**

**ACTION:** Mr. Ochsner made a motion to approve the appointment of Mr. Cody McGrew, to the position of Network Systems Administrator. Dr. Bartmann seconded the motion. Motion passed unanimously.

### **FIRST READING - BOARD POLICIES**

**ACTION:** Mr. Adams made a motion to approve First Reading revisions to Board Policy 3.14 Compliance with Federal and State Laws and Regulations. Mr. McCreery seconded the motion. Motion passed unanimously.

**ACTION:** Mr. McCreery made a motion to approve First Reading revisions on Board Policy 6.0 Purchasing Policy. Dr. Bartmann seconded the motion. Motion passed unanimously.

**ACTION:** Mr. McCreery made a motion to approve First Reading revisions on Board Policy 6.7 Vehicle Policy. Mr. Varney seconded the motion. Motion passed unanimously.

### **FINAL READING - BOARD POLICIES FOR APPROVAL**

**ACTION:** Mr. Baumgartner made a motion to approve Final Reading revisions on Board Policy 1.7 Complaint or Formal Grievance Policy. Dr. Bartmann seconded the motion. Motion passed unanimously.

**ACTION:** Mr. Adams made a motion to approve Final Reading revisions to Board Policy 2.1 Dean of Faculty/Student Services Policy. Mr. Baumgartner seconded the motion. Motion passed unanimously.

**ACTION:** Mr. McCreery made a motion to approve the Final Reading revisions to Board Policy 2.16 College Budget Policy. Mr. Ochsner seconded the motion. Motion passed unanimously.

**ACTION:** Mr. McCreery made a motion to approve Final Reading revisions to Board Policy 6.8 Procurement Card Policy. Mr. Baumgartner seconded the motion. Motion passed unanimously.

### **DEPARMENT UPDATES**

Updates were provided by Staff Alliance, Academic Services, Student Services, Dean of Faculty/Student Services, Construction Projects and Major Maintenance, College Relations, Institutional Development, Douglas Campus, and Human Resources.

### **TRUSTEE TOPICS**

Dr. Bartmann attended the WACCT Conference in Powell, Wyoming. She informed the group about the discussions on initiating BS Programs. She felt that these programs were allot of work and expensive to get started. They will require instructors with a Masters and above to teach BS programs. She also spoke about WACCT deciding to do away with recognitions of faculty. Their main focus will be on the students. She feels not only should there be recognition for students with high achievements, but also instigate a recognition for the nontraditional student that may be holding down two jobs, going to school on the side and really trying to improve their situation by attending and succeeding in college. Dr. Bartmann asked the board to think about these options and let her know if they have suggestions and ideas.

Meeting adjourned at 7:30pm. No executive session needed.

Submitted by:

Sally J. Watson  
Sally J. Watson

John B. Patrick  
John B. Patrick, Chairman

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Mike Varney, Secretary