



2020-2021 Special Expense Appeal

Financial Aid Office
3200 West C Street
Torrington, WY 82240
p: 307.532.8224
f: 307.532.8222
financialaid@ewc.wy.edu

PLEASE NOTE: You must have filed a 2020-2021 Free Application for Federal Student Aid (FAFSA) and have completed your financial aid file (received an award letter) **BEFORE** submitting this form. All requests **must** contain supporting documentation. **Unsigned, incomplete or inadequately documented forms will not be considered.** Submission of a request does not imply your request will be approved. **Requests should be submitted as soon as possible, but no later than mid-term of the semester for which the student is requesting aid.**

Financial aid eligibility is normally based on the student's and his/her family's income and other information for the FAFSA tax year. The Federal Methodology formula uses information from the FAFSA to estimate what the family can afford to pay toward the student's educational expenses. The formula automatically adjusts for certain expenses such as taxes and living allowances, but families sometimes have other expenses that impact their ability to pay for educational costs. In other cases, students incur educational expenses beyond what is included in the standard financial aid budget. This form is designed to address those circumstances and collect information that will help us re-evaluate your financial aid eligibility.

You will be notified in writing of the appeal committee's decision. **Allow 30 days for review.** Appeals **MUST** be submitted no later than mid-term of the semester for which the student is requesting aid. Additional time may be needed for review if the Financial Aid Office requests additional information. If we are able to make adjustments, we will submit corrections to your FAFSA data or will adjust your Cost of Attendance accordingly. If you qualify for additional aid based on your adjusted financial need, we will award the additional aid when the correction process is complete. This correction process could take up to two more weeks, depending on the time of year.

PLEASE NOTE: A Special Expense Appeal typically only allows us to increase your Cost of Attendance, which increases your aid eligibility. **Approval does not mean that you will automatically receive more grant aid, but may make you eligible for more Federal Direct Loan funding. Additional loans will not automatically be processed; you must request the extra amount you would like to receive based on your eligibility.**

A: STUDENT INFORMATION

_____	_____	_____	_____	_____
Last Name	First Name	M.I.	EWC Student ID Number	Social Security Number (<i>last four digits</i>)
_____			_____	
Mailing Address (<i>include apartment number</i>)			E-mail Address	
_____			_____	
City, ST, Zip			Phone Number (<i>include area code</i>)	

B: REASON FOR SUBMITTING APPEAL (*check all that apply*)

A. Disability expenses

Student requires special services, personal assistance, transportation, equipment, and/or supplies **not** paid for by other agencies or insurance. We can consider only the expenses you incur as a result of your enrollment.

Required documentation:

- Total amount of payments made or expenses incurred: \$ _____
- Attach copies of receipts, cancelled checks or other evidence of payments made or expenses incurred.

B. Parent is in college (*for Dependent students only*)

Your parent is enrolled at least half-time in an approved certificate/degree program during the 2020-2021 academic year.

Required documentation:

May require additional documentation if not attending EWC

- Name of parent: _____
- College parent is attending: _____
- Major or program: _____ Expected graduation date: _____
- Is the parent receiving financial aid or tuition assistance? Yes No
- What will be the family's out-of-pocket cost for tuition, fees, and required books for the 2020-2021 school year?
\$ _____

C. Child care, elder care, or nursing home expenses

The student pays for dependent care in order to attend class, study, commute, or perform other activities directly related to your college attendance. We can only consider expenses paid by the student for care of a family member who was included in your family size on the FAFSA.

Required documentation:

- Name of dependent: _____ Age: _____
 - Relationship to student: _____
 - Name and address of daycare provider: _____

 - Estimate the amount you will pay per semester: \$ _____
- Attach a signed and dated statement from the day care provider verifying the contracted rate for the care of your dependent.

D. Computer purchase

Student needs to purchase, rent or upgrade a computer in order to do the work required for classes.

Required documentation:

- If you recently purchased or upgraded a computer, submit a copy of receipt within 60 days of purchase.
- If you are renting a computer, submit copies of rental agreement and monthly statement.

E. Transportation expenses

Student incurs excessive transportation costs related to college enrollment.

Required documentation:

- Home address: _____
- EWC campus where you attend class(es): _____
- Round-trip mileage between home and class location: _____
- Number of round trips per week: _____
- Beginning date of class(es): _____ / _____ / _____ Ending date of class(es): _____ / _____ / _____
**If you have more than one start/end date (example: Block A/ B, and semester coursework), please include the other date(s) below:*
Beginning date of class(es): _____ / _____ / _____ Ending date of class(es): _____ / _____ / _____
Beginning date of class(es): _____ / _____ / _____ Ending date of class(es): _____ / _____ / _____
- Provide a MapQuest or Google Maps estimate showing mileage from your home to the EWC campus where you attend classes.
- Provide a copy of class schedule

F. Other

Tools, required course supplies (e.g. nursing uniforms, kits), certification tests and costs of licenses paid for during course of study. Submit receipts.

Required documentation:

- Provide a list of items and the course associated with those costs (attach a separate sheet of paper if necessary):

- Submit receipts

C: EXPLANATION OF UNUSUAL EXPENSES

- Submit a typed (or neatly hand-written), signed statement explaining the unusual expenses and the impact on your or your family's ability to pay for your education.

D: CERTIFICATION AND SIGNATURE

By signing this worksheet, we certify that all of the information reported is complete and correct. We also acknowledge that we have read and agree to comply with all verification policies as stated by EWC in the College Catalog and on the EWC website. **Failure to submit information in a timely fashion may result in the application being filed as inactive** with no further consideration of this appeal. Student and parent (if dependent) must sign:

Student signature: _____ **Date:** _____

Parent signature: _____ **Date:** _____
(only if dependent)

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.