



**EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING
February 11, 2020 Minutes
Dolores Kaufman Boardroom**

The Eastern Wyoming College Board of Trustees met for a Board Meeting on February 11, 2020, at 5:00pm in the Dolores Kaufman Boardroom. The Board proceeded to dinner in the cafeteria.

At 5:45 p.m. the meeting began.

Those members present were Robert Baumgartner, Randy Adams, John Patrick, Colby Ochsner, Mike Varney, Tom John McCreery, and Judith Bartmann - via telephone.

INTRODUCTIONS:

The EWC Rodeo Team with Coach Jake Clark and the EWC Men's Basketball Team with Coach Tim Moser were present and introduced their teams to the board.

Mr. Josh Andreasen, Student Senate President, gave an update on happenings in the college and Student Senate which an upcoming ski trip, the "Kiss the Pig/Goat" contest that raised \$789.51 with the help of Banner Heath matching the donation. Student Senate is concentrating on promoting a healthy lifestyle and planning events around that topic. Josh also informed the Board that Max Maynard was voted Civitas Student of the month.

Ms. Tami Afdahl introduced Ms. Tara Hutchinson from Torrington Telegram.

No comments were received in the open forum.

ACTION: Trustee Bartmann made a motion to accept the Agenda with the Addendum as presented. Trustee McCreery seconded the motion. Motion passed.

PRESIDENT'S UPDATE:

Dr. Travers informed the Board about the Hemp Conference that she attended at EWC which brought in about 94 participants. She attended a luncheon with the Governor on January 28th with the other community college presidents. She indicated that the Governor was very excited about working with the community colleges' staff and wants to continue working with us on a continued basis. Dr. Travers completed evaluations by the end of January. Dr. Travers asked the board their opinion on the Presidents Update that she competes every month. Trustee McCreery indicated that the board probably does not need to see the day to day meetings. Trustee Adams would like to just see the highlights of the month and things of importance.

CONSENT AGENDA:

ACTION: Trustee Varney made a motion to accept the minutes from the January 14, 2020, board meeting. Trustee Ochsner seconded the motion. Motion passed unanimously.

The consent agenda included: Minutes from the January 14, 2020 Board Meeting.

ACTION ITEMS

ACTION: Trustee Patrick made a motion to accept the financial report for February. Trustee McCreery seconded the motion. Motion passed unanimously.

ACTION: Trustee McCreery made a motion to approve the appointment Ms. Holly Lara to the position of Director of Human Resources. Trustee Bartmann seconded the motion. Motion passed unanimously.

ACTION: Trustee McCreery made a motion to approve the Scholarships and Grants budget for FY 20-21, as presented in the Addendum. Trustee Bartmann seconded the motion. Motion passed unanimously.

Comment: Trustee Patrick noticed an error on one of the columns, 28,533. Mr. Wilkes informed the Board that it was a typographical error on his behalf and would get it corrected. The board moved to approve with the changes in figures. No one objected without an amendment.

FIRST READING BOARD POLICIES:

APPROVE: Trustee Adams made a motion to approve on first reading revisions to 5.0 Admission Policy, as presented. Trustee Ochsner seconded the motion. Motion passed unanimously.

APPROVE: Trustee McCreery made a motion to approve on first reading revisions to 5.13 Student Code of Conduct Policy, as presented. Trustee Patrick seconded the motion. Motion passed unanimously.

Comment: Trustee Patrick asked a question about liability issues with students and if a student got injured, would the college cover the incident or would it be covered through insurance. Mr. David Evans, Attorney, interjected that insurance would cover this. Mr. Evans would check into this and visit with Dr. Travers to cover all bases. No changes were made now and if there needs to be adjustments, it could be made in the second reading.

Comment: Mr. Humphrey wanted to clarify that he is proposing the addition of the first 2 paragraphs of this policy. At this point, we are just acting on the first 2 paragraphs to be the policy and his team is working on the others to be administrative rules. Trustee Patrick wants to flag this to make sure that we are following guidance on liability.

DEPARTMENT UPDATES:

Dr. Margaret Farley, Douglas Campus, informed the Board that currently, there are 13 students that have applied for the Gunsmithing program, 4 have completed their applications. The Nursing virtual ACEN visit will be on Monday. Dual enrollment is up in Concurrent. She is pursuing housing information for the Douglas campus, possibly on the property north of the campus.

Ms. JoEllen Keigley, Staff Alliance, stated that the "I LOVE EWC" theme this month spotlighted staff who have been employed here 14 years and longer. March will have a theme for the EWC WACCT nominees. The Staff Alliance will be looking at the Great College Survey to help staff and benefit the EWC family with helpful information to improve the life at EWC and make it the best place it can be.

Dr. Colleen Mitchell, Faculty Senate, spoke about academic dishonesty and making it a priority topic. Communication is key from one class to another. Another area Faculty Senate is looking into are salaries and where EWC is compared to other colleges. Discussion on faculty's hours; 35 hours a week. Question of how do online teachers handle the faculty hours.

Mr. John Hansen, Institutional Development, was happy to report that this year's Sagebrush and Roses event was the most successful one ever with a netted make of \$60,000. On Monday, Senator Barrasso will be visiting the Torrington Rotary Club. During the WACCT meetings, Mr. Colby Ochsner and John will be attending the Blockchain meeting. John also attended the Lingle Community Center grand opening, the Hemp Forum and a trip with Dr. Travers to Wyrulec.

Comments: Trustee McCreery stated that everyone is very appreciative of all the hard work John Hansen and Holly Lara did for Sagebrush and Roses. Trustee Patrick stated that it was great to have a new business step up this year in J & B Liquor and their gracious donations to Sagebrush and Roses.

Dr. Debbie Ochsner, Dean of Faculty/Student Services, stated that we have our first official service animal at EWC and everything is working out very well. Dr. Ochsner is busy observing faculty in the classroom and feels very enthusiastic about what she is seeing.

Ms. Holly Lara, Director for Human Resources, stated that they are currently receiving applications for the part time student center help and also taking a look at the Director for Nursing position. The Business Instructor was put on hold.

Dr. Heidi Edmunds, Academic Services, informed the Board of the PTK induction ceremony that was held today, with 41 students. In the Fall, there were 21 students inducted. Dr. Edmunds also spoke about the enrollment reports; Day 1 and Day 10 enrollment.

Comment: Trustee Patrick expressed that it would be helpful to see comparisons from other colleges to help the board have a better understanding on enrollment. Dr. Edmunds stated that she will be attending the Vice President's meetings in Cheyenne on Wednesday and will talk about it in their sessions.

Mr. Roger Humphrey, Student Services, informed the board that athletics only has 2 more weeks and will be concluding their seasons. The playoffs will be on Feb. 28th for the Region IX Tournament if we make it. Admission applications are up 15 applications compared to a year ago. Registration days are set from May to August. Student housing is down about 38 students from the Fall; most of them are in Eastern.

Mr. Keith Jarvis, Construction Projects and Major Maintenance, gave an updated PowerPoint presentation on ATEC. Mr. Jarvis also spoke about the Badge Pass program, gym renovation and work orders count.

Ms. Tami Afdahl, College Relations, spoke about the success of Sagebrush and Roses with the highest attendance ever at 404. Tami thanked the committee for all their hard work and for Mr. Bill Pickerel for offering his assistance with the scissor lift every year, as he does this out of the kindness of his heart. Tami will be participating in a marketing and PR Directors meeting with Erin Taylor at WACCT in Cheyenne. Tami also spoke about the upcoming 3rd Thursday events from May-August. Cosmetology will help out in June with their students for one of our Thursday events.

TRUSTEE TOPICS:

A thank you note was circulated throughout the Board table from the Ochsner family regarding the passing of Ms. Ruby Ochsner and the plant that was purchased for their Family.

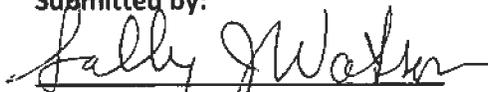
Dr. Travers informed the Board that she will be in Cheyenne all next week for the Legislative sessions.

EXECUTIVE SESSION - PERSONNEL:

Trustee Patrick made a motion to adjourn the meeting and move into executive session. Trustee McCreery seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:36pm.

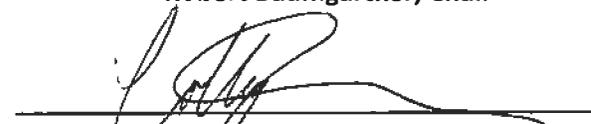
Submitted by:



Sally J. Watson



Robert Baumgartner, Chair



Colby Ochsner, Secretary