



# MEETING AGENDA

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## EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING May 12, 2020, by ZOOM Dolores Kaufman Boardroom

### Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

### College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

5:00 pm

### **Work Session**

- Fiscal Year 2021 Preliminary College Budget - Appendix A

### Board Policy for Review

- BP 2.12 Emergency Notification or Issuance of a Campus Timely Warning Notice  
Appendix O

5:45 pm

### **Open Meeting**

**Open Forum:** Visitors & employees may provide comments to the Board at this time.

**APPROVE: AGENDA**

**RECOMMENDED ACTION:** Motion to approve the agenda, as presented.

### **PRESIDENT'S UPDATE - Appendix B**

- Eastern Wyoming College COVID-19 Crisis Plan

### **CONSENT AGENDA - Appendix C**

Trustees, please contact Dr. Travers with any questions prior to the board meeting.

**APPROVE: The May 12, 2020 Consent Agenda which includes:**

1. Minutes from the April 14, 2020 Board Meeting - Appendix C 1 - C4
2. Certification of Uncollectible Debts - Appendix C5 - C6: The Annual Certification of Uncollectible Debts report. The information contained within the report is in accordance with Wyoming State Statute (16-4-502), as well as Wyoming Community College Commission policy. *Prepared by Mr. Kwin Wilkes, VP for Administrative Services*

3. Request for June Public Hearing on Final Budget for FY 2020 – **Appendix C7**: Pursuant to W.S. 16-4-112, a public hearing will be held Tuesday, June 30, 2020 on EWC’s main campus in the Dolores Kaufman Boardroom, Room 274, of the Eastern Wyoming College Tebbet Classroom Building, for the purpose of soliciting public comments on proposed transfers of unexpended and unencumbered appropriations within the Current, Endowment, and Plant Funds for the fiscal year ending June 30, 2020. *Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services*
  
4. Request to Schedule Public Hearing for Renewal of the One-Half Mill Levy for FY 2021 and FY 2022: A notice of intent has been prepared and it is shown in **Appendix C8**, along with relevant state statutes. Approval of this assessment will be considered within the Final FY-2021 College Budget that will be presented to the Board in July. A public hearing is scheduled for Tuesday, June 30, 2020 in the Dolores Kaufman Boardroom. *Prepared by Mr. Kwin Wilkes, Vice President for Administrative Services*

**RECOMMENDED ACTION:** Motion to Approve the Consent Agenda as presented.

**ACTION ITEMS**

**APPROVE:** FINANCIAL REPORT - **Appendix D** - *Mr. Kwin Wilkes, VP for Administrative Services*

**RECOMMENDED ACTION:** Motion to approve the financial report, as presented.

**APPROVE:** The Scholarship Committee made the following recommendation at their March 6, 2020 meeting, for the requirement of the FAFSA completion for all institutional scholarships (except for international students, who do not have federal aid eligibility) prior to disbursement of institutional funds, including athletic awards, beginning with the 2021-2022 academic year. *Presented by Mr. Roger Humphrey, VP for Student Services.*

Things to consider adding to the FAFSA recommendation:

1. Required FAFSA completion - increase the number of students qualifying for more financial aid and reducing student debt - Pell Eligibility
2. Required FAFSA completion could result in an increase of Federal Perkins Dollars for the institution - # of eligible Pell grant students
3. Required FAFSA completion - EWC eligible for other grant opportunities based on the number of Pell Grant eligible students

**RECOMMENDED ACTION:** Motion to approve the requirement of the FAFSA completion for all institutional scholarships, prior to disbursement of institutional funds, including athletic awards, beginning with the 2021-2022 academic year as presented.

**FIRST READING BOARD POLICIES**

**APPROVE:** First Reading - Board Policy 2.12 Emergency Notification or Issuance of a Campus Timely Warning Notice - Appendix O

**RECOMMENDED ACTION:** Motion to approve on first reading revisions to Board Policy 2.12 Emergency Notification or Issuance of a Campus Timely Warning Notice

**APPROVE:** First Reading - Board Policy 5.8 Class Attendance - Appendix E

**RECOMMENDED ACTION:** Motion to approve on first reading revisions to Board Policy 5.8 Class Attendance.

**INFORMATION ITEMS**

1. Staff Alliance Update - Appendix F - Ms. JoEllen Keigley, Staff alliance Chairperson
2. College Relations Update - Appendix G - Ms. Tami Afdahl, Director of College Relations
3. Douglas Campus Update - Appendix H - Dr. Margaret Farley, VP for Douglas Campus
4. Faculty Senate Update - Appendix I - Dr. Colleen Mitchell
5. Institutional Development Update - Appendix J - Mr. John Hansen, Director of Institutional Devel.
6. Human Resources Update - Appendix K - Ms. Holly Lara, Director of Human Resources
7. Academic Services Update - Appendix L - Dr. Heidi Edmunds, VP for Academic Services
8. Student Services Update - Appendix M - Mr. Roger Humphrey, VP for Student Services
9. Construction Projects & Major Maintenance Update - Appendix N - Mr. Keith Jarvis, Director of Physical Plant

**TRUSTEE TOPICS:**

**EXECUTIVE SESSION - PERSONNEL:**

**RECOMMENDED ACTION:** Motion to approve adjourning to executive session.



**MAY**

- May 12 EWC Board of Trustees Meeting, 5:45 pm
- May 18 Tentative College Opening
- May 18 Staff Summer Hours Start 7:30 am-4:00 pm M-Thurs, Fri.- 7:30 am-12:00 pm ☀️
- May 25 Memorial Day College Closed 🇺🇸
- May 27 Pre-Registration Day EWC Campus
- May 28 Pre-Registration Day Douglas Campus
- May 29 Pre-Registration Day EWC Campus

**JUNE**

- June 9 EWC Board of Trustees Meeting, 5:45 pm
- June 15 Pre-Registration Day EWC Campus
- June 16 Pre-Registration Day Douglas Campus
- June 21 Father's Day

**JULY**

- July 3 Independence Day Observed College closed 🇺🇸
- July 14 EWC Board of Trustees Meeting, 5:45 pm
- July 16 Pre-Registration Day Douglas Campus
- July 17 Pre-Registration Day EWC Campus

**August**

- August 3 Pre-Registration Day EWC Campus
- August 11 EWC Board of Trustees Meeting, 5:45 pm