

## **Douglas Campus Re-entry Plan**

**A. Standard Douglas Campus Protocols** - in response to the COVID-19 pandemic and our efforts to decrease the spread of the virus, the following protocols will be enforced to support the health and safety of EWC students, faculty, and staff.

1. All students, faculty, and staff will participate in a virtual orientation where they receive, review, and agree to participate in personal hygiene requirements and campus safety regulations. They will sign a document stating they will adhere to these measures and accept the inherent risks, or they will not be allowed on campus.
2. Students, faculty, and staff who have formally agreed to follow the above requirements and safety regulations will be screened daily regarding the presence of any signs of illness (fever, cough, breathing difficulties, headache, body aches) and exposure to a person with COVID-19 infection within the previous 14 days. This screening will take place outside of the point of entry into buildings. Everyone's temperature will be logged and questions answered. If a temperature is present, illness is suspected, or they have been exposed to a person with COVID-19 infection within the previous 14 days they will not be allowed entry and will be referred to the public health hotline and directed to self-quarantine immediately. They will not be allowed to return to Eastern Wyoming College facilities until approved by a medical doctor.
3. Any illnesses or suspected illnesses will be reported to the Vice President for Douglas Campus.
4. All required on-campus activities will be structured so that social distancing regulations are followed at all times. Labs, clinic floors, offices, meeting rooms, and classrooms will be limited to 25 or fewer individuals with at least 6 feet between all individuals present unless the course and program requirements provide the necessity for closer contact and then PPEs will be provided and utilized.
5. Student movement throughout the campus will be limited to labs, clinic floors, adjacent classrooms, restrooms, and other spaces deemed necessary by program faculty/staff.
6. Faculty and staff movement throughout the campus will be limited to areas that are absolutely necessary for them to occupy in order to complete their work.
7. There will be no impromptu or planned social gatherings or commonly scheduled breaks for students, faculty, and/or staff.
8. All spaces utilized by students, faculty, and staff will be disinfected by EWC's custodial staff with EPA approved disinfectants every 24 hours with a focus on high touch surfaces.
9. All spaces utilized by students, faculty, and staff will have EPA approved disinfectants available for individuals to clean their respective areas before, during, and after the work day.
10. No student will be required to participate in any on-campus activity related to their course requirements if they feel their health is at risk without penalty and with a plan to sign an incomplete contract, withdraw from the course, or other reasonable arrangement for them to complete course requirements.
11. Faculty providing instruction will construct a log of each student and their respective presence in labs, classrooms, halls, entry points, and exits. The Vice President of Douglas Campus will receive a weekly report of student activity.

12. Students, faculty, and/or staff who fail to follow the personal hygiene and campus regulations or are not forthcoming with symptoms or locations of travel, will be subject to discharge from campus.

**B. Determination of which groups will be phased in and the subsequent sequence following an additional closure (may be course specific and may vary across employees and functions)**

On May 18, at 8:00 a.m. all EWC employees that generally work on campus will be required to attend a virtual orientation where they will receive, review and agree to participate in personal hygiene requirements and campus safety regulations. They will be required to sign a document stating that they will adhere to these measures.

A daily log of all campus visitors and EWC employees with sign-up sheets will be provided at the information desk on a clipboard. All EWC employees are required to sign in DAILY if they are going to be on campus.

Students, faculty, and staff associated with the following areas/groups are included in the re-entry plan.

- Workforce Development/Community Education/CCR
  - **Staffing:** Career and College Readiness/Workforce/CE coordinator
  - **Hours:** Modified summer hours
  - TBD – Late June – Early July
    - Gunsmith Engraving
      - Projected # of instructors: 1
      - Projected # of students: 9
    - Gunsmith Custom Barrel Machining
      - Projected # of instructors: 1
      - Projected # of students: 9
  - **Safety and sanitation procedures:**
    - Cleaning: All door handles, main countertop, and classroom spaces will be disinfected after each class.
    - PPE: Instructors and students will wear a mask during classes. Physical distancing and self-sanitation measures will be applied in these settings.
  
- Student Center
  - **Hours:** The student center will have limited patron access during regular summer hours of operation; limit of six patrons in the student center at one time.
  - **Computer use:** Patrons will be placed at a minimum of six feet apart. Each station will be disinfected when the patron leaves.
  - **Safety and sanitation procedures:**
    - Cleaning: All door handles and the main countertop will be disinfected at least twice daily. Computer keyboards will be disinfected after each patron use.





**D. Use of PPE such as thermometers, masks, or other recommended public health PPE**

See plans specific to each area of the Douglas Campus

**E. Other components required by the County Health Official**